

AGENDA FOR THE THIRTY-SEVENTH REORGANIZATION MEETING  
MAPLE SHADE TOWNSHIP COUNCIL  
JANUARY 4, 2012 – 7:00 P.M.

The Maple Shade Township Council and Staff welcome members of the clergy, visiting Officials, family members and guests to this the Thirty-Seventh Reorganization of the Maple Shade Township Council.

\*\*\*The meeting is called to order.

\*\*\*Please rise for a salute to the flag and remain standing for an invocation by Pastor Vince McDonald of the Immanuel Baptist Church.

\*\*\*Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Maple Shade Township Council in the following manner:

1. Notifying the Township Clerk December 29, 2011.
2. Mailing Notice to the Courier Post, Maple Shade Progress and Burlington County Times on December 29, 2011.
3. Posting Notice on the Official Municipal Bulletin Board on December 29, 2011.

\*\*\*Clerk: At this time, nominations will be accepted for the office of Mayor of the Township of Maple Shade for the year 2012.

Nomination for Mr. Manchello by: Volpe Second: Fletcher

Motion to Close Nominations: Volpe Second: Saporito

**AYES:** Councilman Fletcher, Mayor Manchello, Deputy Mayor Wells, Councilwoman Volpe and Councilman Saporito.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

Motion Passed.

\*\*\*Clerk: The Mayor will receive the Oath of Office

\*\*\*Mayor: At this time, nominations will be accepted for the Office of Deputy Mayor of the Township of Maple Shade for the year 2012.

Nomination for Mr. Wells by: Volpe Second: Saporito

Motion to Close Nominations: Volpe Second: Saporito

Roll Call to Approve the Nominee for the Office of Deputy Mayor for 2012:

**AYES:** Councilman Fletcher, Mayor Manchello, Deputy Mayor Wells, Councilwoman Volpe and Councilman Saporito.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

Motion Passed.

\*\*\*Deputy Mayor to receive the Oath of Office.

\*\*\*Greetings – Mayor and Members of the 2012 Maple Shade Township Council Greetings by the Mayor and Members of the 2012 Township Council included extending Thanks to Pastor McDonald of Immanuel Baptist Church and to Assemblyman Greenwald for their attendance and support for Maple Shade. Words of appreciation Were extended to the Volunteers, Township Employees, the Professionals, and the many Organizations, including the Township Manager, Township Attorney and Clerk. Council Spoke of the challenges facing Maple Shade and all of New Jersey, their achievements in The past year and their future goals for the town. A Happy and Healthy New Year to Everyone, God Bless America and Our Troops.

\*\*\*Proclamations: The Chuck Drass Award was presented to Nelson Wiest for His continuous efforts to make Maple Shade a great place to live.

Resolution No. 2012-R-01 APPOINTMENT OF MUNICIPAL SOLICITOR, TAX ATTORNEY, PROSECUTOR, PUBLIC DEFENDER AND CONFLICTS PUBLIC DEFENDER

Appointed for the year 2012; Eileen K. Fahey as Municipal Solicitor and Tax Attorney; Daniel Gee as Municipal Prosecutor; Christian Towers as Public Defender and James Fattorini as Conflicts Public Defender

Motion to Approve: Deputy Mayor Wells made a MOTION. Councilwoman Volpe SECONDED Comments on Motion: none Roll Call: yes

**Resolution No. 2012-R-02 APPOINTMENT OF MUNICIPAL AUDITOR**

Todd Saler of the firm of Bowman and Company is appointed Municipal Auditor for the year 2012.

Motion to Approve: Councilman Saporito made a MOTION. Councilwoman Volpe SECONDED Comments on Motion: none Roll Call: yes

**CONSENT AGENDA**

**Resolution No. 2012-R-03 APPROVE CALENDAR OF MEETINGS – MUNICIPAL BOARD AND AGENCIES**

In accordance with the Open Public Meetings Act, a calendar of meetings will be published in the Courier Post and posted on the official Municipal Bulletin Board in the Municipal Complex. The Regular/Agenda Council meetings held on the second and fourth Thursdays of each month are telecast via cable TV.

**Resolution No. 2012-R-04 ADOPT TEMPORARY MUNICIPAL BUDGET**

Temporary funding of municipal services during negotiations, planning and adoption of the 2012 Budget is approved as submitted by the Registered Municipal Accountant.

**Resolution No. 2012-R-05 APPROVE CASH MANAGEMENT PLAN**

Under the requirements of N.J.S.A. 40A:5-14 and upon the recommendation of the Chief Financial Officer the Township is mandated to establish a Cash Management Plan. This Plan provides a guide to municipal officials and employees in carrying out their duties concerning the receipt and disbursement of all funds of the Township of Maple Shade.

**Resolution No. 2012-R-06 NAME DEPOSITORY FOR MUNICIPAL FUNDS**

The following institutions are named as depositories of municipal funds for the year 2012: Columbia Savings Bank; New Jersey Cash Management Plan, New Jersey Asset and Rebate Management Program, and Roma Bank.

**Resolution No. 2012-R-07 DESIGNATE OFFICIAL NEWSPAPERS**

The following publications have been designated to receive official municipal and legal notices: Courier Post, the Maple Shade Progress and the Burlington County Times for the year 2012.

**Resolution No. 2012-R-08 APPOINT MEMBER TO THE MAPLE SHADE PLANNING BOARD**

William E. Wallace is appointed to a four-year term expiring December 31, 2015. Mayor Louis Manchello (Class I); Manager Gary LaVenita (Class II) and Deputy Mayor Rob Wells (Class III) are appointed for a one-year term. Alternate No. 1, Constance Gillespy, is appointed for a two-year term expiring December 31, 2013.

**Resolution No. 2012-R-09 APPOINT MEMBERS TO THE SITE PLAN/SUBDIVISION REVIEW BOARD**

Appointed to one-year terms: Louis H. Wells; Nelson Wiest; and Jennifer Gledhill. Appointed as Alternate No. 1 is John Gee. Council Liaison: Anthony Saporito.

**Resolution No. 2012-R-10 APPROVE APPOINTMENTS TO THE ZONING BOARD OF ADJUSTMENT**

Appointed to a four-year term Angelo Spinelli and Ed Loomis with a term expiring December 31, 2015.

**Resolution No. 2012-R-11 APPROVE APPOINTMENTS TO THE ADVISORY BOARD OF RECREATION**

Appointed to three-year term: Heather Talarico with a term expiring December 31, 2014. Appointed as Alternates: Richard Karcher, Alternate #1; Brian Carr, Alternate #2; and John Stanton, Alternate #3 with a term expiring December 31, 2012. Councilman Jim Fletcher appointed Council liaison.

**Resolution No. 2012-R-12 APPOINT MEMBERS TO THE ADVISORY BOARD OF COMMERCE**

Appointed for three-year terms: Maryanne Constantine, Ellen McDowell, Jeff Radio, Lou Wells, Charles Thomas, and Keith Johnson. Ex-Officio: Mike Iapalucci, Rick Winter and Rosemary Flaherty for one-year terms. Gary Lavenia, Gary Gubbei, and Councilman Anthony Saporito and Bob Smith for one-year terms. Member Emeritus: Ed Vernier

**Resolution No. 2012-R-13 APPOINT COMMISSIONERS TO THE PROFESSIONAL MUNICIPAL MANAGEMENT JOINT INSURANCE FUND**

Township Manager Gary LaVenia is appointed as Fund Commissioner. Mayor Louis Manchello is appointed as Alternate Fund Commissioner.

**Resolution No. 2012-R-14 DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER**

Township Council hereby designates Township Manager, Gary LaVenia as the Public Agency Compliance Officer for a term to expire December 31, 2012.

**Resolution No. 2012-R-15 SET INTEREST RATE AND GRACE PERIOD AND YEAR-END PENALTY**

Interest rates for overdue taxes and utility fees are set at eight (8) percent for the first \$1,500 and eighteen (18) percent in excess of \$1,500. Taxes in excess of \$10,000 will be charged at a rate of six (6) percent interest. A ten-day grace period on quarterly tax payments will be given. Interest will be charged after the tenth of the month.

**Resolution No. 2012-R-16 APPOINT MUNICIPAL TAX SEARCH OFFICER**

The Township Council hereby appoints Denise Lawler as the Municipal Tax Search Officer for the year 2012.

**Resolution No. 2012-R-17 AUTHORIZE TAX ASSESSOR TO FILE APPEALS, OMITTED AND ADDED ASSESSMENT APPEALS AND ROLLBACK COMPLAINTS WITH THE BURLINGTON COUNTY BOARD OF TAXATION**

The Tax Assessor is responsible for the maintenance and correction of the assessment list subject to specific laws and regulations with review by Township Council and advice from the Township Attorney.

**Resolution No. 2012-R-18 AUTHORIZE TOWNSHIP TAX COLLECTOR AND DEPUTY TAX COLLECTOR TO FILE PROOFS OF CLAIM WITH THE UNITED STATES BANKRUPTCY COURT WITH RESPECT TO VARIOUS BANKRUPTCIES**

**Resolution No. 2012-R-19 AUTHORIZES THE CANCELING OF TAX BALANCES UNDER \$10.00**

**Resolution No. 2012-R-20 AUTHORIZE TAX COLLECTOR TO MAKE ROUTINE ADJUSTMENTS OF UTILITY ACCOUNTS AND REFUND DUPLICATE PAYMENTS**

**Resolution No. 2012-R-21 AUTHORIZE THE ASSESSMENT OF \$100.00 FEE FOR DUPLICATE TAX SALE CERTIFICATES**

**Resolution No. 2012-R-22 AUTHORIZE TAX COLLECTOR TO TRANSFER ERRONEOUS TAX PAYMENTS WITH PROPER DOCUMENTATION TO THE CORRECT ACCOUNT AND REFUND DUPLICATE PAYMENTS**

**Resolution No. 2012-R-23 DESIGNATE SIGNATORIES FOR TAX TITLE LIEN ACCOUNT**

Township Council designates Denise Lawler, Tax Collector and Darlene M. DiPatri, Deputy Tax Collector as signatories to the Tax Title Lien Account at Columbia Savings Bank.

**Resolution No. 2012-R-24 APPOINTMENT OF BOND COUNSEL**

Maple Shade hereby appoints John Hudak, Esq. to provide financial services for the year 2012.

Motion to Approve Consent Agenda: Deputy Mayor Wells made a MOTION  
Councilwoman Volpe SECONDED Comments on Motion: none Roll Call: yes

**MANAGERIAL APPOINTMENTS FOR 2012 – Township Manager**

**PUBLIC PORTION - none**

Motion to Close: Councilwoman Volpe made a MOTION. Councilman Fletcher  
SECONDED Comments: none All in Favor: yes

**BENEDICTION – Pastor Vince McDonald**

Motion to Adjourn: Councilwoman Volpe made a MOTION. Deputy Mayor Wells  
SECONDED All in Favor: yes

MAPLE SHADE TOWNSHIP COUNCIL  
REGULAR SESSION AGENDA  
JANUARY 12, 2012– 7:00 P.M.

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 29, 2011.
2. Mailing Notice to the Courier-Post, Maple Shade Progress and Burlington County Times on December 29, 2011.
3. Posting Notice on the Official Municipal Bulletin Board on December 29, 2011.

**ROLL CALL:** 7:08:12 PM

**Present:** Councilman Fletcher, Mayor Manchello, Deputy Mayor Wells, Councilwoman Volpe and Councilman Saporito

**Absent:** None

**Also Present:** Township Clerk DeGolia, Township Attorney Fahey and Township Manager LaVenia

**OPEN REGULAR MEETING**

**CONSENT AGENDA**

Resolution No. 2012-R-25 Resolution Authorizing Competitive Contracting for Contract Administrator for MACCS Program

Resolution No. 2012-R-26 Amend Center Avenue Reconstruction-Phase I Contract and Approve Change Order No. 2 as a reduction of \$ 960.20

Motion to Approve: Councilwoman Volpe made a MOTION. Councilman Saporito  
SECONDED Comments: none Roll Call: yes

**PUBLIC COMMENTS:** Frank Lessard, 96 W. Woodcrest Avenue, the work on Woodcrest is in good shape, but his concern is the field behind his house. The contractors are not finished, they are responsible for putting the area back the way it was. The manager is on the situation, they need the chance to make it right. The punch list is long and will be complied to. The gate will be put back if it's possible. Remove the dumpster.

Peg Barker, 49 Helen Avenue, no response to the request for the person responsible for the turtle markers, please contact Peg. She also needs the ID and password for the sustainable NJ website, she's been calling the Community Development office and needs a response.

Barbara Lutz, 18 E. Woodcrest Avenue, concerns with the water that is draining into the streets. The situation is being investigated by the engineer.

Motion to Close: Deputy Mayor Wells made a MOTION. Councilwoman Volpe SECONDED  
Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Condolences to the family of Assemblyman DeRoce. Happy New Year to all and God Bless America and Our Troops.

#### OLD BUSINESS:

1. Engineer's Report (given by Manager LaVenja)
  - a. The temporary container at the Acme was inspected by Engineer Ruddiman and found to face Forklanding and close to the building. The renovation starts the 16<sup>th</sup>.
  - b. The new drawings for the football/soccer field are ready by Remington & Vernick. It will be ready to go for bid by mid February. Council will entertain all concerns at the February 23<sup>rd</sup> meeting. Manager will notify neighbors.
2. Main Street Maple Shade – no report
3. Recreation Board – next meeting is the 17<sup>th</sup>.
4. Site Plan Advisory Board – cancelled, next meeting is February 7th

#### NEW BUSINESS:

1. Support Resolution in Opposition to Rate Increase Requested by New Jersey American Water – (See Attached Attorney E-mail dated January 2, 2012)- yes  
Motion to Approve: Wells Second: Volpe Comments: none Roll Call: yes

RESOLUTION TO CLOSE MEETING IF REQUIRED: (added attorney/client privilege)

Motion to Close: Wells Second: Fletcher Comments: Council would like to donate a car to Vet Haven All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Volpe Second: Wells Comments: none All in Favor: yes

Motion to approve and adopt everything needed to be approved and adopted: Wells Second: Volpe Comments: none All if Favor: yes

MOTION TO ADJOURN UNTIL THE JANAUARY 26<sup>TH</sup> MEETING AT 7:00 PM

Motion: Wells Second: Volpe Comments: none All in Favor: yes

MAPLE SHADE TOWNSHIP COUNCIL  
REGULAR SESSION AGENDA  
JANUARY 26, 2012– 7:00 P.M.

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 29, 2011.
2. Mailing Notice to the Courier-Post, Maple Shade Progress and Burlington County Times on December 29, 2011.
3. Posting Notice on the Official Municipal Bulletin Board on December 29, 2011.

**ROLL CALL: 7:01:09 PM**

**Present:** Councilman Fletcher, Mayor Manchello, Deputy Mayor Wells, Councilwoman Volpe and Councilman Saporito

**Absent:** None

**Also Present:** Township Clerk DeGolia, Township Attorney Fahey, Township Manager LaVenia and Engineer, Alaimo Engineers Ruddiman

**OPEN BOARD OF HEALTH MEETING:**

Reports – Manager Lavenia

Public Participation

Motion to Close: Councilwoman Volpe made a MOTION. Deputy Mayor Wells SECONDED

Comments: none All in Favor: yes

Motion to Adjourn: Deputy Mayor Wells made a MOTION. Councilwoman Volpe SECONDED

All in Favor: yes

**OPEN REGULAR MEETING**

**ORDINANCE – INTRODUCTION AND FIRST READING**

**Ordinance No. 2012-01** Amend Township Code Chapter 32 “Personnel” Regarding Compensatory and Overtime Provisions

Motion for Introduction: Deputy Mayor Wells made a MOTION. Councilman Fletcher SECONDED Comments: none Roll Call: yes

Publication Date: February 3, 2012

Public Hearing: February 23, 2012

**Ordinance No. 2012-02** Amend Section 88.11 of the Township Code with Respect to Municipal Court Discovery Fees

Motion for Introduction: Councilman Fletcher made a MOTION. Councilwoman Volpe  
SECONDED Comments: none Roll Call: yes  
Publication Date: February 3, 2012 Public Hearing: February 23, 2012

## **CONSENT AGENDA**

Resolution No. 12-R-28 Approve property tax exemptions for Block 116, Lot 31.01

Resolution No. 12-R-29 Amend Contract for Public Works Roof Replacement and Approve  
Change Order Number 1 in the amount of \$3,150.00

Resolution No. 12-R-30 Approve Business License for Debra Rulli, trading as Homemade  
Baking, 61 West Center Avenue

Resolution No. 12-R-31 Approve Business License for Grewal Foods, LLC, trading as Subway,  
10 Willow Road

Resolution No. 12-R-32 Approve Business License for Richard & Carole DeNatale trading as  
Dry clean city Acquisition LLC, 10 Willow Road

Resolution No. 12-R-33 Approve Business License for Mayaz, LLC trading as Maple Jewelers,  
10 Willow Road

Resolution No. 12-R-34 Approve Business License for Carrie Ricciuti, trading as Boom Done  
Deli & Catering, 6 S. Forklanding Road

Resolution No. 12-R-35 Transfer of Appropriations Excess to Insufficient Appropriations

Resolution No. 12-R-36 Award Contract for Reconstruction of Various Township Roadways –  
Phase I to Site Contractors, Inc., 456 Highland Drive, Mays Landing, NJ (08330) in the amount  
of \$1,055,595.35.

Attorney Fahey reported issues with Resolution 2012-30, and 2012-R-32. Councilperson Volpe  
made a motion to table, Councilman Wells Second Comments: Councilman Saporito pointed out  
that there was personal information distributed to Council which was unnecessary and asked  
Council to turn in the information. Manager LaVenia will address issue so as not to be repeated.  
Motion to Approve: Councilwoman Volpe made a MOTION. Deputy Mayor Wells SECONDED  
Comments: none Roll Call: yes

## **APPROVAL OF EXPENDITURE LIST – dated 1-25-2012**

Motion to Approve: Councilman Saporito made a MOTION. Councilwoman Volpe  
SECONDED Comments: Councilman Fletcher abstained from 1468. Roll Call: yes

## **APPROVAL OF DECEMBER 2011 MINUTES**

Motion to Approve: Councilwoman Volpe made a MOTION. Councilman Fletcher SECONDED  
Comments: none Roll Call: yes

PUBLIC COMMENTS: Joanne Scott, 19 E. Woodcrest Avenue, stated their basketball net was removed by the contractors and the pole is sticking out of the ground causing a tripping hazard. Engineer Ruddiman will resolve the issue. Ms. Scott asked who will replace the net, Council explained that basketball nets are not allowed over the streets as per Township Code, but further discussions will be had.

Motion to Close: Deputy Mayor Wells made a MOTION. Councilman Fletcher SECONDED  
Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Council sends their condolences to the Gubbei family for their loss.

#### OLD BUSINESS:

1. Engineer's Report
  - a. Route 73 Construction Project – Alaimo contacted NJDOT to coordinate the pavement repairs to the soccer field parking lot (partial mill and overlay). NJDOT indicated that this work will be performed in the spring when paving work resumes.
  - b. Parking Restrictions – West Main Street – Correspondence was received from the County Traffic Engineer dated 12-21-2011 and will be preparing a proposed ordinance revision to address the change in two proposed bus stop locations.
  - c. 2010 Local Road Program – A pre-final punchlist is being prepared. Contractor was notified to clean out the staging area. Working on a cost estimate for sidewalk drains, which would be under separate contract.
  - d. SRTS Project – Maude Wilkins School – Alaimo is coordinating with Attorney Fahey for the remaining two easement acquisitions.
  - e. Center Avenue Reconstruction – Phase I – Roadway reconstruction is complete. Final restoration will be completed in the spring. A pre-final punch list will be prepared. Martin Avenue pavement modifications will be scheduled in the spring
  - f. Drainage Improvements between Lippincott and Terrace Avenue – The project has been advertised for bid and bids will be received on Tuesday 1-31-2012 at 10:00 am at the Municipal Building
2. Main Street Maple Shade – They are working on sponsors to install banners on the festive poles on Main Street
3. Recreation Board – Heather Talerico is this year's president and Gene Atkins is Vice President. February 7 will be a special meeting to discuss field allotments.
4. Site Plan Advisory Board – first meeting is 2-7-2012

#### NEW BUSINESS:

1. Recreation Board Appointment – Council agreed to appoint Amy Smalley
2. Engineering Service Proposal for I&I Investigation (See attached Proposal dated January 10, 2012) - yes
3. Final Change Order for the Main Street Water Treatment Plant Project in the amount of \$38,485.76 - yes
4. Request to Waive Township Fees for the VFW Annual Raffle – yes
5. Budget meetings will be held 2/12 at 1:00; 2/19 at 1:30; and 2/26 at 1:00
6. Council questioned training for board members; Manager LaVenja will get the memo

7. The trailer at the Acme is shut down and is being moved

Public: Resident at 432 E. Linwood Avenue expressed concerns about the fire hydrant leaking and not having water pressure. Woodard & Curran will investigate and replace if needed. Also, check the school areas.

**RESOLUTION TO CLOSE MEETING IF REQUIRED:**

Motion to Close: Deputy Mayor Wells made a MOTION. Councilwoman Volpe SECONDED

Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open:                      Second:                      Comments:                      All in Favor:

**MOTION TO ADJOURN UNTIL THE FEBRUARY 9<sup>TH</sup> MEETING AT 7:00 PM**

Motion: Councilwoman Volpe made a MOTION. Deputy Mayor Wells SECONDED

Comments: none All in Favor: yes

MAPLE SHADE TOWNSHIP COUNCIL  
REGULAR SESSION AGENDA  
FEBRUARY 9, 2012– 7:00 P.M.

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 29, 2011.
2. Mailing Notice to the Courier-Post, Maple Shade Progress and Burlington County Times on December 29, 2011.
3. Posting Notice on the Official Municipal Bulletin Board on December 29, 2011.

**ROLL CALL:**7:02:20 PM >

**Present:** Councilman Fletcher, Mayor Manchello, Deputy Mayor Wells, Councilwoman Volpe and Councilman Saporito

**Absent:** None

**Also Present:** Township Clerk DeGolia, Township Attorney Fahey and Township Manager LaVenia

**OPEN BOARD OF HEALTH MEETING:**

Reports – Manager Lavenia

Public Participation

Motion to Close: Deputy Mayor Wells made a MOTION. Councilwoman Volpe SECONDED

Comments: none All in Favor: yes

Motion to Adjourn: Deputy Mayor Wells made a MOTION. Councilman Fletcher SECONDED

All in Favor: yes

**OPEN REGULAR MEETING**

**CONSENT AGENDA**

**Resolution No. 2012-R-38** Approve property tax exemptions for Block 162, Lot 2.

**Resolution No. 2012-R-39** Amend Main Street Water Treatment Plant – Design Build Development Work – Contract and Approve Final Change Order No. 2 in the amount of \$38,485.76.

**Resolution No. 2012-R-40** Award of Contract for Engineering Services with respect to the Elimination of Inflow and Infiltration into the Public Sewer System to Township Utility Engineer, in an amount not to exceed \$45,000.00

**Resolution No. 2012-R-41** Appoint Amy Smalley to Fill Alternate No.3 Recreation Board Vacancy with a term to expire 12-31-2012.

**Resolution No. 2012-R-42** Resolution to Waive the Local Gaming License Fee of the Veterans of Foreign Wars Post No. 2445

**Resolution No. 2012-R-43** Resolution Authorizing Disposition of 2008 Ford Crown Victoria to Veteran's Haven

**Resolution No. 2012-R-44** Award Contract for Lippincott and Terrace Drainage Improvements to Midwest Construction, Inc., as the lowest, responsible bidder, in the amount of \$108,568.75.

**Resolution No. 2012-R-45** Award Professional Services Contract for Township Attorney in an amount not to exceed \$140,000 to Eileen K. Fahey, Esq.

**Resolution No. 2012-R-46** Award Professional Services Contract for Township Engineer an amount not to exceed \$600,000 to Alaimo Associates.

**Resolution No. 2012-R-47** Award Professional Services Contract for Bond Counsel in an amount not to exceed \$30,000 to John Hudak, Esq.

**Resolution No 2012-R-48** Award Professional Services Contract for Municipal Prosecutor in an amount not to exceed \$16,000 to Daniel Gee, Esq.

**Resolution No. 2012-R-49** Award Professional Services Contract for Municipal Public Defender in an amount not to exceed \$12,000 to Christian Towers, Esq.

**Resolution No. 2012-R-50** Award Professional Services Contract for Municipal Auditor in an amount not to exceed \$130,000 to Bowman Company

**Resolution No. 2012-R-51** Award Contract for Special Counsel for Utility Litigation in an amount not to exceed \$17,000.00

**Resolution No. 2012-R-52** Resolution Determining the Form and Other Details of not Exceeding \$1,557,143 Water Utility Bonds, Series 2012, of the Township of Maple Shade, in the County of Burlington, New Jersey, and Providing for their Sale to the New Jersey Environmental Infrastructure Trust and the State of New Jersey pursuant to the SFY 2012 New Jersey Environmental Infrastructure Trust Financing Program.

**Resolution No. 2012-R-53** Resolution Authorizing the Execution and Delivery of Loan Agreements to be Executed by the Township of Maple Shade and each of the New Jersey Environmental Infrastructure Trust and the State of New Jersey, acting by and through the

Department of Environmental Protection, and further Authorizing the Execution and Delivery of an Escrow Agreement, all Pursuant to the SFY 2012 New Jersey Environmental Infrastructure Trust Financing Program

Motion to Approve: Councilwoman Volpe made a MOTION. Councilman Saporito SECONDED Comments: none Roll Call: yes

APPROVAL OF EXPENDITURE LIST – 2/8/2012

Motion to Approve: Councilman Fletcher made a MOTION. Councilwoman Volpe SECONDED Comments: none Roll Call: yes

PUBLIC COMMENTS: Mrs. Floss Gargle thanked Council for investigating the fire hydrants in a timely fashion. Mr. Smith from Woodard & Curran gave a report on the fire hydrant replacement to date. Bob Sauseline thanked Council for the car donation.

Motion to Close: Deputy Mayor Wells made a MOTION. Councilwoman Volpe SECONDED Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Council thanked Bob for his efforts with Vet Haven. They also expressed their condolences for the Manchello family and the Volpe family for their recent losses. Council thanked Amy Smalley for her willingness to serve on the recreation board. Reminder to fill out the Best Of... Forms. Happy Valentine's Day.

#### OLD BUSINESS:

1. Engineer's Report – no report
2. Main Street Maple Shade – Mayor Manchello missed the meeting, will get an update
3. Recreation Board – next meeting is Tuesday
4. Site Plan Advisory Board – report given by Councilman Saporito
5. Council asked the Vacation Policy to be listed for future discussion
6. Council agreed to meet for budget discussion on March 4<sup>th</sup> at 1:00 pm
7. Mayor Manchello announced that the Maple Shade Progress is no longer

#### NEW BUSINESS:

1. Conduct Public Auction (See attached breakdown dated 2-9-2012)- yes
2. Proclamation – Burlington County Youth Art Month - yes
3. Tax Assessor (Present for Closed Session)
4. Mr. LaVenja reported a request to remove four trees at the owner's expense on Christine Court – yes
5. MSBA is asking for \$2,000 - will discuss at budget meeting
6. Remington & Vernick will be at the 23<sup>rd</sup> meeting to discuss the football/soccer field, also the Police Chief
7. It was reported that the municipal building has experienced some vandalism. Request for budget meetings to include lights and cameras for building.
8. Council will be discussing an ordinance for code inspections.
9. Manager LaVenja will investigate why lights are out on East Park Avenue.

**RESOLUTION TO CLOSE MEETING IF REQUIRED:**

Motion to Close: Volpe Second: Wells Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Volpe Second: Fletcher Comments: none All in Favor: yes

**MOTION TO ADJOURN UNTIL THE FEBRUARY 23<sup>TH</sup> MEETING AT 7:00 PM**

Motion: Wells Second: Saporito Comments: none All in Favor: yes

**MAPLE SHADE TOWNSHIP COUNCIL**  
**REGULAR SESSION AGENDA**  
**FEBRUARY 23, 2012– 7:00 P.M.**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 29, 2011.
2. Mailing Notice to the Courier-Post, Maple Shade Progress and Burlington County Times on December 29, 2011.
3. Posting Notice on the Official Municipal Bulletin Board on December 29, 2011.

**ROLL CALL: 7:03:35 PM**

**Present:** Councilman Fletcher, Mayor Manchello, Deputy Mayor Wells, Councilwoman Volpe and Councilman Saporito

**Absent:** None

**Also Present:** Township Clerk DeGolia, Township Attorney Fahey, Township Manager LaVenia and Engineer, Alaimo Engineers Ruddiman

**PROCLAMATION – BURLINGTON COUNTY YOUTH ART MONTH**

**PRESENTATION – REMINGTON & VERNICK** – review final design and gave a presentation. Bid will be sent out in two entities, one with turf and one without. It will include a building, 50 x 60 for storage, bathrooms, and a concession stand. They explained the buffering and vegetation. Access will be off Collins Lane and the bleachers will be on the spectator's side. Also be fenced in to control the use of the field. Six to eight foot in length.

**PUBLIC:** Alan Willis, 432 E. Linwood Avenue, expressed concerns with too much on the lot, money concerns and drainage issues. Resident from 717 E. Main Street feels these improvements will be a great improvement for the children and the families. Nancy McManiman, 103 E. Roland Avenue, abuts the field and has concerns with privacy, drainage and parking (the overflow will be in the neighborhood). Many residents thanked council for the additional field. Lights, parking and privacy were topics of concern.

**OPEN REGULAR MEETING**

**ORDINANCE – SECOND READING AND PUBLIC HEARING**

**Ordinance No. 2012-01** AMEND TOWNSHIP CODE CHAPTER 32 “PERSONNEL”  
REGARDING COMPENSATORY AND OVERTIME PROVISIONS  
Open Public Hearing

Motion to Close: Wells Second: Volpe Comments: none All in Favor: yes  
Motion to Adopt: Volpe Second: Wells Comments: none Roll Call: yes

**Ordinance No. 2012-02 AMEND SECTION 88.11 OF THE TOWNSHIP CODE WITH RESPECT TO MUNICIPAL COURT DISCOVERY FEES**

Open Public Hearing

Motion to Close: Volpe Second: Fletcher Comments: none All in Favor: yes  
Motion to Adopt: Wells Second: Saporito Comments: none Roll Call: yes

**ORDINANCES – INTRODUCTION AND FIRST READING**

**Ordinance No. 2012-03 AN ORDINANCE OF THE TOWNSHIP OF MAPLE SHADE TO INCREASE THE APPROPRIATIONS IN THE 2012 MUNICIPAL BUDGET BY 3.5% OVER THE 2011 BUDGET IN ACCORDANCE WITH PUBLIC LAW 1983, CHAPTER 49**

Motion for Introduction: Volpe Second: Wells Comments: none Roll Call: yes  
Publication Date: March 1, 2012 Public Hearing: March 22, 2012

**Resolution No. 2012-R-55 RESOLUTION FOR DEFERRED SCHOOL TAXES**

The Division of Local Government Services requires that a resolution be adopted by the Governing Body prior to the introduction of the Annual Budget of the year subsequent to the deferral, authorizing the increase in the amount of the deferral. Township Council hereby increases the amount of the local school deferred taxes by \$233,727.00.

Motion to Approve: Volpe Second: Wells Comments: none Roll Call: yes

**CONSENT AGENDA**

**Resolution No. 2012-R-56 RESOLUTION AUTHORIZING ADJUSTMENT OF UTILITY ACCOUNT #30103480 – COTTMAN AUTO CARE**

**Resolution No. 2012-R-57 AMEND 2010 LOCAL ROAD PROGRAM CONTRACT AND APPROVE CHANGE ORDER NO. 2 AS A DECREASE IN THE AMOUNT OF \$41.57**

**Resolution No. 2012-R-58 AUTHORIZE THE SALE OF SURPLUS PROPERTY THROUGH ON-LINE AUCTION**

**Resolution No. 2012-R-59 RESOLUTION AMENDING A RESOLUTION ENTITLED: "RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF NOT EXCEEDING \$1,557,143 WATER UTILITY BONDS, SERIES 2012, OF THE TOWNSHIP OF MAPLE SHADE, IN THE COUNTY OF BURLINGTON, NEW JERSEY, AND PROVIDING FOR THEIR SALE TO THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST AND THE STATE OF NEW JERSEY PURSUANT TO THE SFY 2012 NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST FINANCING PROGRAM."**

**Resolution No. 2012-R-60 AMEND CONTRACT FOR PUBLIC WORKS ROOF REPLACEMENT AND APPROVE CHANGE ORDER NUMBER 2 AS A DECREASE IN THE AMOUNT OF \$5,279.00**

Motion to Approve: Wells Second: Volpe Comments: none Roll Call: yes

**APPROVAL OF EXPENDITURE LIST – 2/23/2012**

Motion to Approve: Fletcher Second: Volpe Comments: none Roll Call: yes

**PUBLIC COMMENTS:** Main Street Maple Shade presented an award to Ellen McDowell as a Maple Shade Main Street Hero; many friends were in attendance to cheer her on. Thomas Ellis thanked Council for their help with his Eagle Scout Project, it went well. Residents for 441 Cutler Avenue have concerns with a neighbor that runs a generator constantly which causes noise in the neighborhood. They said they called the Police and their answer was that they couldn't help. Manager LaVenia will be contacting the Police Chief, Board of Health, Construction Official and Code Enforcement.

Motion to Close: Wells Second: Fletcher Comments: none All in Favor: yes

**STAFF AND PROFESSIONAL COMMENTS:** Council congratulated Ellen and agreed she is a major part of Main Street's success. Council also thanked everyone who came out for the football/soccer field discussion, Council always appreciates the interaction. And also a thanks to Tom Ellis for his work at the farmhouse.

**OLD BUSINESS:**

1. Engineer's Report (Engineer Ruddiman in Attendance)
  - a. Route 73 Construction Project – NJDOT will do the curb and lawn work in the spring
  - b. Parking Restrictions on Main Street – Engineer prepared an ordinance for approval
  - c. Stormwater Management – The annual report and certification will be prepared for submission by the May 2, 2012 deadline.
  - d. 2010 Local Road Program – Clean-up and installation of topsoil in the staging areas are underway.
  - e. Public Works Building Re-Roof – A few minor punchlist items remain to be addressed.
  - f. Drainage Improvements between Lippincott and Terrace – The project was awarded to Midwest Construction. Contracts have been sent to the contractor for execution. Does Council want them in for a meeting? Yes.
2. Main Street Maple Shade – no report
3. Recreation Board – they had their field allocation meeting
4. Site Plan Advisory Board – no report

**NEW BUSINESS:**

1. Vacation Policy – (Closed Session)
2. Special Road Project Contract Award – (Closed Session)
3. Planning Board will be discussing an ordinance change which involves cash for gold businesses.

4. Fire Department asked if they can donate radios and pagers to Bordentown Fire Department - yes

**RESOLUTION TO CLOSE MEETING IF REQUIRED:**

Motion to Close: Wells Second: Volpe Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Wells Second: Fletcher Comments: none All in Favor: yes

**MOTION TO ADJOURN UNTIL THE MARCH 8TH MEETING AT 7:00 PM**

Motion: Volpe Second: Fletcher Comments: none All in Favor: yes

MAPLE SHADE TOWNSHIP COUNCIL  
REGULAR SESSION AGENDA  
MARCH 8, 2012– 7:00 P.M.

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 29, 2011.
2. Mailing Notice to the Courier-Post, Maple Shade Progress and Burlington County Times on December 29, 2011.
3. Posting Notice on the Official Municipal Bulletin Board on December 29, 2011.

**ROLL CALL:**7:01:59 PM >

**Present:** Councilman Fletcher, Mayor Manchello, Councilwoman Volpe and Councilman Saporito

**Absent:** Deputy Mayor Wells

**Also Present:** Township Clerk DeGolia, Township Attorney Fahey, Township Manager LaVenia and Engineer, Alaimo Engineers Ruddiman

**PRESENTATION – LIPPINCOTT AND TERRACE AVENUE DRAINAGE PROJECT**  
Midwest Construction and Engineer Ruddiman were present to explain the project and to answer questions from Council and the residents. Mr. Marv Seibert, 61 S. Terrace Avenue want to make sure the site will be replaced as is. Yes. The manhole has an issue can they make sure the fill fills up completely. The drain is not being touched. Roads will not be closed during project.

**OPEN BOARD OF HEALTH MEETING:**

Reports – Manager Lavenia

Public Participation

Motion to Close: Councilman Saporito made a MOTION. Councilwoman Volpe SECONDED

Comments: none All in Favor: yes

Motion to Adjourn: Deputy Mayor Wells made a MOTION. Councilwoman Volpe SECONDED

Comments: none All in Favor: yes

**Mr. Wells arrived at 7:10 pm**

**OPEN REGULAR MEETING**

## **ORDINANCES – INTRODUCTION AND FIRST READING**

### **Ordinance No. 2012-04 ORDINANCE AMENDING CHAPTER 194-28 OF THE TOWNSHIP CODE TO IDENTIFY CURRENT BUS STOP LOCATIONS**

Motion for Introduction: Councilwoman Volpe made a MOTION. Deputy Mayor Wells

SECONDED Comments: none Roll Call: yes

Publication Date: March 16, 2012

Public Hearing: April 12, 2012

## **CONSENT AGENDA**

### **Resolution No. 2012-R-62 AUTHORIZE EXECUTION OF BRANCH SERVICE AGREEMENT WITH RESPECT TO TOWNSHIP LIBRARY**

### **Resolution No. 2012-R-63 TRANSFER OF APPROPRIATION RESERVES**

### **Resolution No. 2012-R-64 RESOLUTION AUTHORIZING APPLICATION FOR A LOAN FROM THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE FINANCING PROGRAM**

### **Resolution No. 2012-R-65 AUTHORIZE THE DONATION OF RADIO EQUIPMENT NO LONGER NEEDED BY THE MAPLE SHADE INDEPENDENT FIRE COMPANY TO BORDENTOWN CITY**

### **Resolution No. 2012-R-66 APPROVE RECYCLING TONNAGE GRANT APPLICATION**

Motion to Approve: Deputy Mayor Wells made a MOTION. Councilwoman Volpe SECONDED

Comments: none Roll Call: yes

### **APPROVAL OF EXPENDITURE LIST – March 8, 2012**

Motion to Approve: Councilwoman Volpe made a MOTION. Councilman Fletcher SECONDED

Comments: Mr. Wells abstained from Item 1086 Roll Call: yes

**PUBLIC COMMENTS:** David Lindh, 20 N. Fellowship Road, expressed concerns with the neighbor harboring a fire truck in the front yard; along with a general need for clean up. Council directed Manager LaVenia to have the Zoning Officer out and site violations along with what the Code Enforcement Officer has been doing.

Motion to Close: Deputy Mayor Wells made a MOTION. Councilwoman Volpe SECONDED

Comments: none All in Favor: yes

**STAFF AND PROFESSIONAL COMMENTS:** Council sent their condolences to the Wells family for their recent loss.

### **OLD BUSINESS:**

1. Engineer's Report-
  - a. The lights are out at Steinhauer. Manager will have Engineer look into it.

- b. The residents have concerns with the Solomon field project, specifically the buffer between the field and the residential properties. There will be trees and fences, with the trees being clustered.
2. Vacation Policy – Some of Council is not comfortable with the term, manager’s discretion, everyone should be treated the same. Council would like Labor Counsel opinion.
3. Special Road Project Contract Award – Contractor went out of business, we must rebid. Can we retrieve the warranty money (\$20,000)? Attorney Fahey will try.
4. Main Street Maple Shade – second Tuesday
5. Recreation Board – next meeting 3/20; What was going on with the lights at Steinhauer? Manager will look into it. Council discussed privacy concerns from the neighbors of the Solomon field. They asked for eight foot fence, no, it will stay at six foot with the use of trees for barrier. Some of Council wants that side of field fenced to avoid access, no, leave as originally proposed.
6. Site Plan Advisory Board – report by Mr. Fletcher for Mr. Saporito
  - Council discussed a budget line item for Police and decided to leave the amount at \$57,000.00

**NEW BUSINESS:**

1. Building Code Enforcement - closed
2. Continuing Certificate of Occupancy Program – Manager LaVenita spoke to a vendor and explained that it can’t be a UCC function and can’t bid on it. Council agreed to use an outside vendor with the paperwork being done in house. Mr. Saporito expressed no interest in the program. Possible fee of \$150.00 per inspection.
3. AboveNet Communications Request – Mr. James Lasky spoke with Council to explain the exact procedure and that the Bridgewater law firm would need Verizon to approve the use of their conduit. Annual fee of \$2.50 per mile, they will pay for police coverage Council approved.
4. 57 Collins Lane Investigation Request - no
5. Paranormal Investigation Request – Library - no
6. Donation of Unused Township Vehicle to Merchantville Fire Department - no
7. Precious Metals, Gold & Jewelry – closed
  - We need a resolution for this year’s Municipal Alliance Grant – yes
  - Manager reported that the training for Police Lieutenant and Chief was in progress

**RESOLUTION TO CLOSE MEETING IF REQUIRED:**

Motion to Close: Councilman Saporito made a MOTION. Councilwoman Volpe **SECONDED**

Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Deputy Mayor Wells made a MOTION. Councilwoman Volpe **SECONDED**

Comments: none All in Favor: yes

**MOTION TO ADJOURN UNTIL THE MARCH 22TH MEETING AT 7:00 PM**

Motion: Deputy Mayor Wells made a MOTION. Councilwoman Volpe SECONDED  
Comments: none All in Favor: yes

MAPLE SHADE TOWNSHIP COUNCIL  
REGULAR SESSION AGENDA  
MARCH 22, 2012– 7:00 P.M.

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 29, 2011.
2. Mailing Notice to the Courier-Post, Maple Shade Progress and Burlington County Times on December 29, 2011.
3. Posting Notice on the Official Municipal Bulletin Board on December 29, 2011.

**ROLL CALL:** 7:01:37 PM

**AYES:** Councilman Fletcher, Mayor Manchello, Deputy Mayor Wells, Councilwoman Volpe and Councilman Saporito.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

**PRESENTATION: SUSTAINABLE MAPLE SHADE** – Lori Bernstein and Natalie Barney did a presentation for council about Sustainable New Jersey and gave many examples about the procedure and what they do in Cherry Hill.

**OPEN REGULAR MEETING**

**ORDINANCES – SECOND READING AND PUBLIC HEARING**

**Ordinance No. 2012-03** AN ORDINANCE OF THE TOWNSHIP OF MAPLE SHADE TO INCREASE THE APPROPRIATIONS IN THE 2012 MUNICIPAL BUDGET BY 3.5% OVER THE 2011 BUDGET IN ACCORDANCE WITH PUBLIC LAW 1983, CHAPTER 49

Open Public Hearing

Motion to Close: Deputy Mayor Wells made a MOTION. Councilwoman Volpe SECONDED

Comments: none All in Favor: yes

Motion to Adopt: Deputy Mayor Wells made a MOTION. Councilman Fletcher SECONDED

Comments: none Roll Call: yes

**Resolution No. 2012-R-68** APPROVE LOCAL EXAMINATION OF 2012 MUNICIPAL BUDGET

The Local Finance Board has been authorized by N.J.S.A 40A:4-78(b) to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the

Director of the Division of Local Government Services, of conducting the annual budget examination. The Township of Maple Shade has been declared eligible and hereby desires to participate in the program for the 2012 budget year.

Motion to Approve: Deputy Mayor Wells made a MOTION. Councilwoman Volpe SECONDED  
Comments: none Roll Call: yes

**Resolution No. 2012-R-69 AUTHORIZE READING BUDGET BY TITLE ONLY**

WHEREAS, N.J.S.A. 40A:4-8, As amended by Chapter 259, P.L. 1995 provides that the Budget may be read by title only at the time of the Public Hearing if a Resolution is passed by not less than a majority of the full Governing Body, providing that at least one week prior to the date of hearing a complete copy of the Budget has been made available for public inspection in the free public library, if any, located within our Municipality and a County Library. If there is no County Library located within the municipality, then it must be provided to any County Library in the County wherein the municipality is located. Further, the public officer designated with the responsibility for delivery of the copies to said libraries has completed a certification forwarded to the Governing Body that such deliveries were made and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these two conditions have been met.

NOW, THEREFORE, BE IT RESOLVED that the Budget shall be read by title only.

Motion to Approve: Councilman Saporito made a MOTION. Deputy Mayor Wells SECONDED  
Comments: none Roll Call: yes

**Resolution No. 2012-R-70 INTRODUCTION OF THE 2012 MUNICIPAL BUDGET**

WHEREAS, the Township Council of the Township of Maple Shade desire to introduce the 2012 Municipal Budget, to wit: Total Budget \$15,080,138.00; Amount of Non-Property Tax Revenue \$4,828,262.19; Amount to be raised by Property Taxes \$10,251,875.81, and

WHEREAS, a synopsis of the aforementioned Municipal Budget will be published in the March 29<sup>th</sup> Edition of the Courier Post and a Public Hearing will be held on Thursday, April 26, 2012 at the Municipal Complex at a meeting, which will begin at 7:00 p.m.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade in the County of Burlington and State of New Jersey that the Township Council hereby authorizes introduction of the 2012 Municipal Budget, as described.

Motion for Introduction: Councilwoman Volpe made a MOTION. Councilman Saporito SECONDED Comments: Mayor Manchello spoke on the budget Roll Call: yes

**CONSENT AGENDA**

**Resolution No. 2012-R-71 AUTHORIZE ABOVE NET COMMUNICATIONS, INC TO INSTALL TELECOMMUNICATIONS FACILITES IN RIGHT OF WAY**

**Resolution No. 2012-R-72 AUTHORIZE EMERGENCY TEMPORARY APPROPRIATIONS**

**Resolution No. 2012-R-73 APPROVE TRANSFER OF APPROPRIATION RESERVES**

**Resolution No. 2012-R-74 RESCIND AWARD OF CONTRACT FOR RECONSTRUCTION OF VARIOUS ROADWAYS FEDERAL PROJECT HPP-BOOS(867) AND AUTHORIZE RE-BID**

**Resolution No. 2012-R-75 AUTHORIZE EXTENSION OF AGREEMENT BETWEEN MACCS AND AVR RESOURCE GROUP, INC.**

**Resolution No. 2012-R-76 APPROVE PERFORMANCE GUARANTEE REDUCTION FOR HOLMAN ENTERPRISES BLOCK 172.01, LOTS 3, 3.02, 4.01 & 4.03**

**Resolution No. 2012-R-77 APPROVE THE RELEASE OF MAINTENANCE GUARANTEE FOR AUTOZONE WITH RESPECT TO BLOCK 189.04, LOT 2**

**Resolution No. 2012-R-78 APPROVE BUSINESS LICENSE FOR BRAMINI, LLC TRADING AS BOARDWALK BURGERS AND FRIES AT 2891 ROUTE 73 SOUTH**

Motion to Approve: Councilwoman Volpe made a MOTION. Councilman Fletcher SECONDED  
Comments: none Roll Call: yes

APPROVAL OF EXPENDITURE LIST – March 21, 2012

Motion to Approve: Councilwoman Volpe made a MOTION. Councilman Fletcher SECONDED  
Comments: none Roll Call: yes

PUBLIC COMMENTS: Allen Willis, 432 E. Linwood Avenue, asked Council questions about the budget and wants to know how to educate himself with the workings of municipal government. Council invited him to all meetings and to ask questions to the manager.  
Motion to Close: Deputy Mayor Wells made a MOTION. Councilman Fletcher SECONDED  
Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Thank you to everyone involved in the budget process. Council was able to retain all services to its residents and asked the residents to come to the Public Hearing for the Budget if they have any questions or concerns. Council also thanked Lori and Natalie for great insight referencing sustainable New Jersey. Mr. Fletcher expressed concerns with water accumulation through Woodcrest Avenue area and the storm drains need to be cleaned.

OLD BUSINESS:

1. Engineer's Report
  - No change to the Route 73 Construction project
  - Parking Restrictions – West Main Street – An ordinance to modify the two bus stop locations has been introduced.

- We just received notice that Maple Shade was awarded \$20,000 grant money
  - Storm water Management – the annual report and certification will be prepared for submission by the May 2<sup>nd</sup> submission deadline.
  - 2010 Local Road Program – a pre-final project punch list has been issued, which identifies corrective work to be addressed. The Contractor has been requested to provide a schedule to address the punch list items.
  - Public Works Building Re-Roof – The contractor is preparing the required close-out documentation and obtaining the manufacturers roofing warranty in preparation of closing out this project
  - What is going on with the fountain and the lights at Steinhauer? We are waiting on a part.
  - Mr. Fletcher; concerned that the grass didn't take and the grading is bad on the Woodcrest job. The Rynning Avenue area needs to be cleaned seeded, and two pine trees were killed and need replacements. Also, concerns with Center Avenue project has drainage concerns and would like a fence installed to keep cars off grass on Martin Avenue.
2. Vacation Policy – hold for information from Labor Counsel
  3. Special Road Project Contract Award – will re-bid by Pennoni
  4. Continuing Certificate of Occupancy Program – create RFP (paperwork will be completed in house)
  5. Main Street Maple Shade – report; the Farmers Market is scheduled for Fridays from May 18<sup>th</sup> through August 31<sup>st</sup> from 4:00 to 8:00 – Main Street has a new website and is holding a comedy night on May 18<sup>th</sup> from 8-12. Council discussed the parking lot at the train station and Manager LaVenia will reach out to Wawa since their customers use it.
  6. Recreation Board – report; Football is looking for \$1,000 to pay for their monthly electric bill. Council would like the meter read.
  7. Site Plan Advisory Board –no report

**NEW BUSINESS:**

1. Woodard & Curran Request for third Township Vehicle - no
2. Property Tax Exemption Request -yes
3. Main Street Tree Installation Proposal- waiting on the bid documents, yes
4. Chesterford Schoolhouse Construction Change Order #1 - yes
5. Energy Tax Receipts Property Tax Relief Program - yes
6. Change to the Downtown Business Zone – Manager will be meeting with Mark Ramza next week

**RESOLUTION TO CLOSE MEETING IF REQUIRED:**

Motion to Close: Councilwoman Volpe made a MOTION. Councilman Fletcher SECONDED

Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Councilwoman Volpe made a MOTION. Councilman Fletcher SECONDED

Comments: none All in Favor: yes

MOTION TO ADJOURN UNTIL THE APRIL 12TH MEETING AT 7:00 PM

Motion: Councilwoman Volpe made a MOTION. Deputy Mayor Wells SECONDED

Comments: none All in Favor: yes

MAPLE SHADE TOWNSHIP COUNCIL  
REGULAR SESSION AGENDA  
APRIL 12, 2012– 7:00 P.M.

**CALL TO ORDER:**  
**PLEDGE OF ALLEGIANCE:**

**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 29, 2011.
2. Mailing Notice to the Courier-Post, Maple Shade Progress and Burlington County Times on December 29, 2011.
3. Posting Notice on the Official Municipal Bulletin Board on December 29, 2011.

**ROLL CALL:** 7:04:26 PM >

**AYES:** Councilman Fletcher, Mayor Manchello, Deputy Mayor Wells, Councilwoman Volpe and Councilman Saporito.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

Motion Passed.

**PRESENTATION:** Tom Bock was in attendance to discuss a proposal in the redevelopment zone next to Pizzeria Uno. He brought representatives from DC Hospitality to explain a concept of an extended stay type hotel at Waverly and Route 73.

**OPEN BOARD OF HEALTH MEETING**

Reports – Manager LaVenia; report through April 12, 2012 – Discussed Phang violation  
Public Participation

Motion to Close: Councilwoman Volpe made a MOTION. Councilman Fletcher SECONDED  
Comments: none All in Favor: yes

Motion to Adjourn: Councilman Saporito made a MOTION. Councilwoman Volpe SECONDED  
All in Favor: yes

**OPEN REGULAR MEETING**

**ORDINANCES – SECOND READING AND PUBLIC HEARING**

**Ordinance No. 2012-04** AN ORDINANCE OF THE TOWNSHIP OF MAPLE SHADE  
AMENDING CHAPTER 194-28 OF THE TOWNSHIP CODE TO IDENTIFY CURRENT BUS  
STOP LOCATIONS

Open Public Hearing

Motion to Close: Deputy Mayor Wells made a MOTION. Councilman Saporito SECONDED  
Comments: none All in Favor: yes

Motion to Adopt: Councilwoman Volpe made a MOTION. Councilman Fletcher SECONDED

Comments: none Roll Call: yes

**CONSENT AGENDA**

**Resolution No. 2012-R-80** RESOLUTION TO DECLARE BLOCK 54, LOT 8 AS TAX EXEMPT AND TO CANCEL AND REFUND TAXES

**Resolution No. 2012-R-81** AMEND STABILIZATION OF CHESTERFORD SCHOOL HOUSE (PHASE I) CONTRACT WITH HELIOS CONSTRUCTION, INC. AND APPROVE CHANGE ORDER NO. 1 IN THE AMOUNT OF \$4,223.00

**Resolution No. 2012-R-82** RESOLUTION REQUESTING GOVERNOR CHRIS CHRISTIE AND MEMBERS OF THE NEW JERSEY LEGISLATURE TO IMMEDIATELY RESTORE IN FULL ALL ENERGY TAX RECEIPT FUNDING TO MUNICIPALITIES

**Resolution No. 2012-R-83** AUTHORIZE EXECUTION OF AGREEMENT BETWEEN BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF BURLINGTON AND THE TOWNSHIP OF MAPLE SHADE WITH RESPECT TO 2012 BURLINGTON COUNTY MUNICIPAL ALLIANCE PLAN

**Resolution No. 2012-R-84** RELEASE PERFORMANCE GUARANTEE FOR SUNBELT RENTALS WITH RESPECT TO BLOCK 7.03, LOT 11.01

Motion to Approve: Councilman Saporito made a MOTION. Councilwoman Volpe SECONDED Comments: How far back is the exemption? The past year. Roll Call: yes

APPROVAL OF EXPENDITURE LIST – April 12, 2012

Motion to Approve: Councilwoman Volpe made a MOTION. Councilman Fletcher SECONDED Comments: Mr. Saporito abstained from vendor 57 Roll Call: yes

APPROVAL OF JANUARY/FEBRUARY MINUTES

Motion to Approve: Councilwoman Volpe made a MOTION. Councilman Fletcher SECONDED Comments: none Roll Call: yes

PUBLIC COMMENTS: none

Motion to Close: Councilwoman Volpe made a MOTION. Councilman Fletcher SECONDED Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Council welcomed home Army soldier Zak Elliot from his service. Condolences are sent out to the Frett family for their loss. Happy anniversary to Rob Wells and his wife for 10 years of marriage. Mrs. Volpe will not be at the meeting on the 26<sup>th</sup>.

OLD BUSINESS:

1. Engineer's Report – Manager LaVenia reported on two issued: 45 S. Boulevard Avenue has an ongoing sewer main problem. Mr. LaVenia asked Council to pay to

repair – Motion to Approve: Volpe Second: Fletcher Comments: none All in Favor: yes, what is the status of the engineer bills getting paid? Manager reported that they were.

2. Vacation Policy – still with Labor Counsel
3. Continuing Certificate of Occupancy Program – Manger LaVenia will bring in Michael Schafer, one party that will bid on job. There is a legal notice referencing certification program
4. Change to the Downtown Business Zone – Manager reported that he met with Mark Remza, Tom Fox, Mayor Manchello and Deputy Mayor Wells. Councilwoman Volpe is a back up.
  - The solicitation ordinance needs to be updated, there will be a draft for review in the near future
  - Are the Zoning/Planning board members being trained? Yes
  - The manager will ask the Zoning Officer for the annual report from the zoning board.
  - What's the status of the fountain at Steinhauer? Manager will look into it.
  - Can the Planning/Zoning Board minutes be placed on the website? Manager will look into it.
  - Manager LaVenia reported that the county will be resurfacing Main Street this summer. Council asked if there was any infrastructure being done? Manager will check.
5. Main Street Maple Shade – no report
6. Recreation Board – Remmington & Vernick are almost ready with the Collins Lane project. A Public meeting is necessary for the change of use at the field. Attorney Fahey will call for an outline from Jay for Council's review.
7. Site Plan Advisory Board – no report

#### NEW BUSINESS:

1. Temporary Street Closing for Maple Shade Youth Football Carnival, May 22 through May 26 (See attached letter) - yes
2. Overtime Request – Clean Community Project – no, must be on a volunteer basis.

#### RESOLUTION TO CLOSE MEETING IF REQUIRED:

Motion to Close: Deputy Mayor Wells made a MOTION. Councilman Fletcher SECONDED

Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Deputy Mayor Wells made a MOTION. Councilwoman Volpe SECONDED

Comments: none All in Favor: yes

#### MOTION TO ADJOURN UNTIL THE APRIL 26TH MEETING AT 7:00 PM

Motion: Deputy Mayor Wells made a MOTION. Councilwoman Volpe SECONDED

Comments: none All in Favor: yes

MAPLE SHADE TOWNSHIP COUNCIL  
REGULAR SESSION AGENDA  
APRIL 26, 2012– 7:00 P.M.

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 29, 2011.
2. Mailing Notice to the Maple Shade Progress, Burlington County Times, Courier Post and Newsweekly on December 29, 2011.
3. Posting Notice on the Official Municipal Bulletin Board on December 29, 2011.

**ROLL CALL:**

**Present:** Councilman Fletcher, Mayor Manchello, Deputy Mayor Wells (arrived at 7:15 pm) and Councilman Saporito

**Absent:** Councilwoman Volpe

**Also Present:** Township Attorney Fahey, Township Manager LaVenia and Engineer, Alaimo Engineers Ruddiman

**OPEN REGULAR MEETING**

**BUDGET PRESENTATION** – Township Manager gave a 20 minutes presentation of the 2012 Budget

Resolution No. 2011-R-86 AUTHORIZE READING BUDGET BY TITLE ONLY  
WHEREAS, N.J.S.A. 40a:4-8, As amended by Chapter 259, P.L. 1995 provides that the Budget may be read by title only at the time of the Public Hearing if a Resolution is passed by not less than a majority of the full Governing Body, providing that at least one week prior to the date of hearing a complete copy of the Budget has been made available for public inspection in the free public library, if any, located within our Municipality and a County Library. If there is no County library located within the municipality, then it must be provided to any County library in the County wherein the municipality is located. Further, the public officer designated with the responsibility for delivery of the copies to said libraries has completed a certification forwarded to the Governing Body that such deliveries were made and copies have been made available by the clerk to persons requesting them; and  
WHEREAS, these two conditions have been met.  
NOW, THEREFORE, BE IT RESOLVED that the Budget shall be read by title only.

Motion to Approve: Deputy Mayor Wells made a MOTION. Councilman Saporito SECONDED  
Comments on Motion: none Roll Call: yes

Resolution No. 2012-R-70 APPROVE 2012 MUNICIPAL BUDGET

\*\*\*Open Public Hearing of the 2012 Municipal Budget – Mayor

**SUMMARY OF REVENUES**

Surplus	950,000.00
Total Miscellaneous Revenues	3,238,262.19
Receipts From Delinquent Taxes	640,000.00
a) Local Tax for Municipal Purposes	10,251,875.81
b) Addition to Local District School Tax	
Total Amount to be Raised by Taxes for Support of Municipal Budget	
Total General Revenues	15,080,138.00
*****	

**SUMMARY OF APPROPRIATIONS**

Operating Expenses: Salaries & Wages	5,488,905.97
Other Expenses	4,750,939.22
Deferred Charges & Other Appropriations	1,232,297.47
Capital Improvements	150,000.00
Debt Service (Including School Purpose)	2,460,272.13
Reserve for Uncollected Taxes	997,723.21
Total General Appropriations	15,080,138.00

Motion to Close Public Hearing: Deputy Mayor Wells made a MOTION. Councilman Fletcher SECONDED Comments on Motion: none Roll Call: yes

Motion to Adopt: Deputy Mayor Wells made a MOTION. Councilman Saporito SECONDED Comments on Motion: none Roll Call: yes

Resolution No. 2012-R-87 RESOLUTION TO AMEND BUDGET NO. 2012-R-70

Motion to Approve: Deputy Mayor Wells made a MOTION. Councilman Fletcher SECONDED Comments: none Roll Call: yes

**ORDINANCES – INTRODUCTION AND FIRST READING**

**Ordinance No. 2012-05** AMEND THE MAPLE SHADE TOWNSHIP CODE, CHAPTERS 130 AND 200 IN REFERENCE TO UTILITY RATES

Motion for Introduction: Councilman Fletcher made a MOTION. Deputy Mayor Wells Comments: none Roll Call: yes

Publication Date: May 3, 2012

Public Hearing: May 24, 2012

**CONSENT AGENDA**

**Resolution No. 2012-R-88 AUTHORIZE** SUBMISSION OF GRANT APPLICATION TO BURLINGTON COUNTY MUNICIPAL PARK DEVELOPMENT PROGRAM

**Resolution No. 2012-R-89** RESOLUTION CONFIRMING THE DETAILS OF THE SALE OF BONDS, SERIES 2012 OF THE TOWNSHIP OF MAPLE SHADE, IN THE COUNTY OF BURLINGTON, NEW JERSEY, TO THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST PURSUANT TO THE 2012 NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST FINANCING PROGRAM

Motion to Approve: Deputy Mayor Wells made a MOTION. Councilman Saporito SECONDED  
Comments: none Roll Call: yes

**APPROVAL OF EXPENDITURE LIST – April 26, 2012**

Motion to Approve: Deputy Mayor Wells made a MOTION. Councilman Fletcher SECONDED  
Comments: none Roll Call: yes

**PUBLIC COMMENTS:** Gina Capate, President of Girls Softball, inquired about the existence of any regulations governing smoking in parks or ball fields. Nothing on books but will be a topic of discussion. John Zaradnick, inquired about badge policy for coaches – informed that badges must be in possession of, and worn visibly, at all times. Persons may not be on field unless they are in possession of a badge even if they have been approved and are awaiting a badge. A meeting will be scheduled with Councilpersons Fletcher and Saporito, the Chief of Police, the Solicitor, the Director of Recreation, and the presidents of each sports association plus one additional representative from each organization to review this policy. Mr. Frank Lazar, Woodcrest Avenue, registered a complaint regarding the condition Mount Construction has left the Township owned property in rear of his home. A resident from 95 W. Woodcrest Avenue spoke regarding the tree and sidewalk in front of his home. Council has asked that he address his concerns in writing.

Motion to Close: Deputy Mayor Wells made a MOTION. Councilman Fletcher SECONDED  
Comments: none All in Favor: yes

**STAFF AND PROFESSIONAL COMMENTS:** Council thanked the manager for the budget presentation

**OLD BUSINESS:**

1. Engineer's Report (Engineer Ruddiman in attendance)
  - Township Engineer informed council he has sent a letter to Mount Construction which gives said company until May 31, 2012 to complete all work listed on the punch list except the landscaping required on the area used as staging area by said company. A separate letter is being sent today which will set a time limit of Friday, May 4<sup>th</sup> as the date this area must be completely restored to a condition satisfactory to the Township of Maple Shade. If said area is not restored to that satisfaction by said date, the township will proceed to hire a contractor to do this work and act to utilize the monies designated for this contract to pay any financial obligation which occurred as a result of such an action.
  - Township Council did unanimously consent, on the recommendation of the Township Engineer, to reimburse the residents who did sustain property damage caused by Mount Construction during the construction of Woodcrest Avenue. Bethany Weiss -\$245.03 and Rich Jaron - \$492.24. In addition, Root 24 will be paid by the township for work they performed directly related to this project. A resolution

will be prepared by the solicitor for the next meeting formally delineating the residents, the amount owed, and authorizing said payment. The Mayor has already reached out to Mr. Lazar on the morning of Friday, April 27, 2012 to inform him of this course of action.

- Cutler Avenue Easements – The solicitor did inform Council that progress has been made on acquiring one of the three remaining easements on Cutler Avenue necessary for the commencing the Safe Routes to Schools project at a cost of \$744.00. Eminent Domain proceedings will begin to acquire the remaining 2 easements. Council unanimously approved the action. A resolution will be on the May 10 agenda memorializing the action.

Motion to proceed with eminent domain on two properties: Saporito Second: Wells

Comments on motion: none Roll Call: yes

-Wawa responding to the inquiry about the parking lot across from them and will be sending a proposal.

2. Vacation Policy (on hold)
3. Continuing Certificate of Occupancy Program
4. Change to the Downtown Business Zone – report; Manager LaVenia
5. Main Street Maple Shade – report; Mayor Manchello
6. Recreation Board – report; Councilman Fletcher
7. Site Plan Advisory Board – report; Councilman Saporito

#### NEW BUSINESS:

1. List Community Clean Up/Compensation – Council asked for a breakdown of how the money was spent last year.
2. Health Plans – two additional health plans will be offered to employees through HIF meeting and open enrollment offered sometime in early May. Mr. Wells would like retirees notified of meetings.

#### RESOLUTION TO CLOSE MEETING IF REQUIRED:

Motion to Close: Deputy Mayor Wells made a MOTION. Councilman Fletcher SECONDED

Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Councilman Saporito made a MOTION. Deputy Mayor Wells SECONDED

Comments: none All in Favor: yes

MOTION TO ADJOURN UNTIL THE MAY 10TH MEETING AT 7:00 PM: Deputy Mayor Wells made a MOTION. Councilman Saporito SECONDED

Comments: none All in Favor: yes

# CLECK DE GOLIA - ABSENT

Meeting Notes form Regular Council meeting held Thursday, April 26, 2012

1. Gina Capate – President of Girls Softball – Inquired about the existence of any regulations governing smoking in parks or ball fields. Nothing on books but will be a topic of discussion.
2. John Zaradnik – inquired about badge policy for coaches – Informed that badges must be in possession of, and worn visibly, at all times. Persons may not be on field unless they are in possession of a badge even if they have been approved and are awaiting a badge. A meeting will be scheduled with Councilpersons Fletcher and Saporito, the Chief of police, the Solicitor the Director of Recreation, and the presidents of each Sports Association plus one additional representative from each organization to review this policy.
3. Resident from 95 W. Woodcrest spoke regarding the tree and sidewalk in front of his home. Council has asked that he address his concerns in writing.
4. Mr. Frank Lazar - Woodcrest Avenue – registered complaint regarding condition Mount Construction has left the Township owned property in rear of his home.
5. Upon completion of the Engineer's report during which Mr. Ruddiman did inform Council he has sent a letter to Mount Construction which gives said company until May 31, 2012 to complete all work listed on the punch list except the landscaping required on the area used as a staging area by said company. A separate letter is being sent today which will set a time limit of Friday, May 4, 2012 as the date this area must be completely restored to a condition satisfactory to the Township of Maple Shade. If said area is not restored to that satisfaction by said date the Township will proceed to hire a contractor to do this work and act to utilize the monies designated for this contract to pay any financial obligation which occurred as a result of such an action
6. The Township Council did unanimously consent, on the recommendation of the Township Engineer, to reimburse the residents who did sustain property damage caused by Mount Construction during the construction of Woodcrest Avenue. In addition, Root 24 will be paid by the Township for work they performed directly related to this project. A resolution will be prepared by the solicitor for the next meeting formally delineating the residents, the amount owed, and authorizing said payment. The Mayor has already reached out to Mr. Lazar on the morning of Friday, April 27, 2012 to inform him of this course of action.
7. Cutler Avenue Easements – The solicitor did inform Council that progress has been made on acquiring one of the 3 remaining easements on Cutler Avenue necessary for the commencing the Safe Routes to Schools project at a cost of \$744.00. Eminent Domain proceedings will begin to acquire the remaining 2 easements. Council unanimously approved the action. A resolution will be on the May 10 agenda memorializing the action.  
Motion to proceed with Eminent Domain on 2 properties: Anthony Second: Rob comment none  
Approved: 4-0  
Motion to purchase easement for \$744.00: Anthony Second: Rob Comment: none Approved: 4-0
8. Two additional health plans will be offered to employees through HIF meeting and open enrollment sometime in early May. Rob would like retirees notified of meetings.
9. List Community Clean up/ compensation for discussion, get breakdown of Clean Communities expenditures.

MAPLE SHADE TOWNSHIP COUNCIL  
REGULAR SESSION AGENDA  
MAY 10, 2012– 7:00 P.M.

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 29, 2011.
2. Mailing Notice to the Maple Shade Progress, Burlington County Times, Courier Post and Newsweekly on December 29, 2011.
3. Posting Notice on the Official Municipal Bulletin Board on December 29, 2011.

**ROLL CALL: 7:08:38 PM**

**Present:** Councilman Fletcher, Mayor Manchello and Councilman Saporito

**Absent:** Deputy Mayor Wells and Councilwoman Volpe

**Also Present:** Township Clerk DeGolia, Township Attorney Fahey and Township Manager LaVenia

**OPEN BOARD OF HEALTH MEETING**

Manager LaVenia gave report to May 10, 2012

Public Participation - none

Motion to Close: Councilman Saporito made a MOTION. Councilman Fletcher SECONDED

Comments: none All in Favor: yes

Motion to Adjourn: Councilman Fletcher made a MOTION. Councilman Saporito SECONDED

All in Favor: yes

**OPEN REGULAR MEETING**

**REDEVELOPMENT PRESENTATION** – Attorney Tim Prime spoke to Council asking for authority to move forward with the township’s redevelopment plan and pass a resolution at the next meeting – Council agreed.

**ORDINANCES – INTRODUCTION AND FIRST READING**

**Ordinance No. 2012-06** AN ORDINANCE TO AMEND CHAPTER 205-4 OF THE TOWNSHIP CODE TO AMEND ZONING CODE DEFINITIONS

Motion for Introduction: Councilman Saporito made a MOTION. Councilman Fletcher SECONDED Comments: none Roll Call: yes

Publication Date: May 18, 2012

Public Hearing: June 14, 2012

**CONSENT AGENDA**

**Resolution No. 2012-R-91** AUTHORIZE EXECUTION OF AGREEMENT WITH THE BURLINGTON COUNTY BOARD OF CHOSEN FREEHOLDERS FOR THE COLLECTION OF SOLID WASTE

**Resolution No. 2012-R-92** APPROVE THE CLOSURE OF A PORTION OF NORTH FELLOWSHIP ROAD FOR MAPLE SHADE YOUTH FOOTBALL ANNUAL CARNIVAL FROM MAY 22 THROUGH MAY 26, 5:00 PM TO 11:00 PM

**Resolution No. 2012-R-93** APPROVE THE CLOSURE OF SOUTH MAPLE AVENUE BETWEEN THE FIRST AID BUILDING TO GRADWELL AVENUE FOR THE ANNUAL EMS WEEK BARBECUE AND OPEN HOUSE ON MAY 20, 2012, 11:00 AM TO 5:00 PM

**Resolution No. 2012-R-94** AMEND WATER REUSE PROJECT CONTRACT AND APPROVE CHANGE ORDER #1 IN THE AMOUNT OF \$36,514.38.

Motion to Approve: Councilman Saporito made a MOTION. Councilman Fletcher SECONDED  
Comments: none Roll Call: yes

APPROVAL OF EXPENDITURE LIST – through May 10, 2012

Motion to Approve: Councilman Fletcher made a MOTION. Councilman Saporito SECONDED  
Comments: none Roll Call: yes

PUBLIC COMMENTS: none

Motion to Close: Councilman Saporito made a MOTION. Councilman Fletcher SECONDED  
Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Council sends their condolences to the Porrini family for the loss of Bill and welcomes Holman Headquarters to Maple Shade.

**OLD BUSINESS:**

1. Engineer's Report – Manager LaVenia is receiving quotes for the clean up of the Mount Construction project staging area. The engineer is giving Mount a deadline to restore the area to its original state. If they don't comply, the township will have it done and seek payment from Mount. In the meantime, the manager will acquire two more bids and look into the Road Department's capability to clean up.
2. Vacation Policy (on hold)
3. Continuing Certificate of Occupancy Program – Manager LaVenia putting a packet together for council by next week. He is getting ordinances from other municipalities and putting a proposal together.
4. Change to the Downtown Business Zone – Attorney Fahey, Engineer Ruddiman, and Manager LaVenia met with some of council and the County planners this week. Mark Remsa will be reviewing the master plan as a whole and will be suggesting changes.
5. Overtime Request – Clean Communities Project – Proposal as is, is off the table. It was suggested that the township create an Adopt-A-Field program to replace the clean-up projects. It was also suggested that the Code Enforcement salary and the

leaf clean-up program be put back into the regular budget so the money can be used by the sports organizations. The attorney was directed to research the proposal to see if it is feasible.

6. Employee's Health Benefits – There will be a meeting on May 14<sup>th</sup> for all employees and retirees to introduce various health plan options.
7. Main Street Maple Shade – there are still tickets available for the comedy show.
8. Recreation Board – next meeting is Tuesday.
9. Site Plan Advisory Board – report given by Councilman Saporito
  - When will the bids be going out for the passive recreation park? Next week, Jay has been waiting for approval from Green Acres.
  - When will the pump be running at Steinhauer Pond? We're waiting on a part from Giberson, the general contractor.
  - Will the police department be involved in the security system project for the building? No, they have their own
  - Council would like to see the complete annual zoning board report, which would include the recommendations from the board not the secretary

**NEW BUSINESS:**

1. Request for Block Party on Farmhouse Lane – after discussion and review of the recommendations from the school and the Police Chief. Mr. Saporito and Mr. Manchello denied the application. Mr. Fletcher abstained, he wants to reach out to the neighbors. This request will be listed for the next meeting.
  - A request came in asking for Rudderow Avenue to be designated as a one way street – it was referred to the police department for review.
  - A request came in asking for no parking signs on the west side of Pine Avenue to improve the ingress/egress for the loading dock at Thomson Lamination – it was referred to the police department for review.
  - Manager LaVenja was directed to send letters to all departments, letting them know what they were approved for in the budget.
  - Council approved a \$1,500 contract with Remington & Vernick to change the passive recreation use at Solomon to active. Resolution next meeting

**RESOLUTION TO CLOSE MEETING IF REQUIRED:** not needed

Motion to Close:                      Second:                      Comments:                      All in Favor:

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open:                      Second:                      Comments:                      All in Favor:

**MOTION TO ADJOURN UNTIL THE MAY 24TH MEETING AT 7:00 PM**

Motion: Councilman Fletcher made a MOTION. Councilman Saporito SECONDED

Comments: none All in Favor: yes

MAPLE SHADE TOWNSHIP COUNCIL  
REGULAR SESSION AGENDA  
MAY 24, 2012– 7:00 P.M.

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 29, 2011.
2. Mailing Notice to the Maple Shade Progress, Burlington County Times, Courier Post and Newsweekly on December 29, 2011.
3. Posting Notice on the Official Municipal Bulletin Board on December 29, 2011.

**ROLL CALL:** Present: Councilman Fletcher, Councilman Saporito, Councilwoman Volpe, Councilman Wells, and Mayor Manchello  
Also Present: Township Clerk DeGolia, Township Manager LaVenia, Township Attorney Fahey and Township Engineer Ruddiman

**OPEN REGULAR MEETING**

**ORDINANCES – INTRODUCTION AND FIRST READING**

**Ordinance No. 2012-07** AN ORDINANCE AMENDING THE TOWNSHIP CODE CHAPTER 32 “PERSONNEL” AND ADOPTING THE 2012 EMPLOYEE HANDBOOK AND PERSONNEL POLICY AND PROCEDURES MANUAL

Motion for Introduction: Volpe Second: Wells Comments: none Roll Call: yes  
Publication Date: June 8, 2012 Public Hearing: June 28, 2012

**ORDINANCES – SECOND READING AND PUBLIC HEARING**

**Ordinance No. 2012-05** AMEND THE MAPLE SHADE TOWNSHIP CODE, CHAPTERS 130 AND 200 IN REFERENCE TO UTILITY RATES

Open Public Hearing - none

Motion to Close: Wells Second: Volpe Comments: none All in Favor: yes

Motion to Adopt: Wells Second: Volpe Comments: none Roll Call: yes

**CONSENT AGENDA**

**Resolution No. 2012-R-95** Resolution to Approve Request for Temporary Street Closure for Farmhouse Lane

**Resolution No. 2012-R-96** Amend Scope of Work for Remington & Vernick – Construction Documents for Solomon Trust

**Resolution No. 2012-R-97** Amend Utility Engineer Project Scope for Water Treatment Plant Construction/Inspection Services in the amount of \$4,046.66.

**Resolution No. 2012-R-98** Authorize Preparation of Amendment to Redevelopment Plan

**Resolution No. 2012-R-99** Authorize Access Agreement with CVC Specialty Chemicals, Inc.

Motion to Approve: Volpe Second: Fletcher Comments: none Roll Call: yes

APPROVAL OF EXPENDITURE LIST – 5-24-2012

Motion to Approve: Volpe Second: Fletcher Comments: none Roll Call: yes

PUBLIC COMMENTS: The residents from Farmhouse Lane were present to appeal the decision to deny the block party. Mr. Rullo stood as the spokesperson for the group. Mr. Rullo gave a brief description of the usual block parties and acknowledged that the concerns Council has expressed are valid concerns, but reassured Council that the party will run smoothly and in accordance to the stipulations. The group will clear the streets by 9:00 pm, they will watch for congestion with parking on the side streets, there will be continued emergency access, noise control and trash clean up, and they will not use school property. Motion to approve the block party with said stipulations: Wells Second: Volpe Comments: none Roll Call: yes.

A resident at 508 S. Maple Avenue expressed concerns with the condition of the house at 511 S. Maple Avenue. It seems to be in grave disrepair and there are concerns with rodents. Manager LaVenía will investigate.

Mike Geden, 39 Woodbine Avenue, wanted to make sure the flags will be flying on Main Street this year. Manager LaVenía will contact Sterling Martin of the Advisory Board.

Resident at 215 E. Rudderow Avenue would like to see the street turned into a one way street due to large amounts of high speed traffic. The police department is investigating the area.

Motion to Close: Saporito Second: Volpe Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Council reminded everyone of the Memorial Celebration and sent their condolences to the Porrini family for their recent loss. Council also thanked the residents of Farmhouse Lane for coming out and clarifying their event. Mr. Fletcher expressed concerns about the long grass on some of the properties in the Alden Park area, Manager LaVenía will look into it. Also, condolences to the Singleton family.

OLD BUSINESS:

1. Engineer's Report

- a. Route 73 Construction Project – Main Street Soccer parking lot pavement repair has been completed by NJDOT. They have been contacted to arrange for parking stall striping and landscape restoration to island areas. There were stones dropped in the lot, Manager LaVenía will look into it.
- b. Grant Applications – Notification from NJDOT that a \$200,000 grant was approved for Center Avenue Reconstruction – Phase 2
- c. Stormwater Management – The annual report and certification for the Stormwater General permit was submitted on the May 2<sup>nd</sup> submission date.

- d. 2010 Local Road Program – Mount Construction has notified Alaimo that landscape restoration of the planter strips along all new curbing will begin on May 2th. Alaimo issued a letter dated 4/26/12 requiring completion of improvements by May 31<sup>st</sup> after which time the Township reserves the right to assess liquidated damages for each day the project is not complete. Mr. Fletcher recommends the staging area needs to be redone. Mount will be out the 29<sup>th</sup> or 30<sup>th</sup>. SRTS PROJECT – Maude Wilkins School- The easement acquisition process is ongoing. One easement remains to be acquired for the southwesterly side of Cutler Avenue.
- e. Center Avenue Reconstruction – Phase I – The project construction is complete. We are waiting for the contractor to submit as-built plans as required.
- f. Public Works Building Re-Roof – Waiting for the contractor to submit the release of lien documentation in preparation of closing out this project.
- g. The estimate for the back parking lot is between \$50,000 and \$60,000 with 15% for engineering
- h. Security System – Council’s direction is to add the system to the exterior doors, but quotes for all doors, including cameras
2. Vacation Policy (on hold)
3. Continuing Certificate of Occupancy Program – council will review the handout for next meeting
4. Change to the Downtown Business Zone – report; Manager LaVenia – Council approved Mr. Remsa to move forward, to go back to original concept to get Wawa moving.
5. Clean Communities Project – it was agreed the township has to have the two clean ups and there needs to be more discussion about a new way to utilize the funds.
6. Request for One Way Street – Rudderow Avenue – Manager LaVenia will talk to PD
7. Request for “No Parking” Signs – Pine Avenue – Council wants a recommendation on from the PD showing the impact on the neighborhood.
8. Main Street Maple Shade – The Farmers Market had a good start and the Comedy Night was very successful. Manager LaVenia reported that the County will be resurfacing Main Street in the spring of 2013. Are they doing curbs? Manager LaVenia will look into it. Wawa wants to meet to discuss the parking problems at the train station.
9. Recreation Board – no report
10. Site Plan Advisory Board – no report
11. RFP – Utility Engineer and Labor Counsel – RFP opening is 6-11-2012 at 11:00 am

**NEW BUSINESS:**

1. Temporary Street Closure Request – (Carol Ellis)yes, must end by 9:00 pm
2. Temporary Street Closure Request – (Laura Madonna) yes, must end by 9:00 pm
3. Liquor License Renewals – Sunshine Investments – discuss in closed
4. Personnel – Tax Assessor/Deputy Tax Assessor  
Motion to Appoint: Wells Second: Saporito Comments: none Roll Call: yes
5. Bid Results – Reconstruction of Various Roadways – Phase I – DSC Construction is low bid. Pennoni is reviewing then get state approval. Council asked how much money is set aside for this work. Manager LaVenia will look into it.

**RESOLUTION TO CLOSE MEETING IF REQUIRED:**

Motion to Close: Wells Second: Fletcher Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Wells Second: Saporito Comments: none All in Favor: yes

**MOTION TO ADJOURN UNTIL THE MAY 24TH MEETING AT 7:00 PM**

Motion: Wells Second: Volpe Comments: none All in Favor: yes

MAPLE SHADE TOWNSHIP COUNCIL  
REGULAR SESSION AGENDA  
JUNE 14, 2012– 7:00 P.M.

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 29, 2011.
2. Mailing Notice to the Maple Shade Progress, Burlington County Times, Courier Post and Newsweekly on December 29, 2011.
3. Posting Notice on the Official Municipal Bulletin Board on December 29, 2011.

**ROLL CALL:** 7:01:33 PM

**Present:** Councilman Fletcher, Mayor Manchello, Deputy Mayor Wells, Councilwoman Volpe and Councilman Saporito

**Absent:** None

**Also Present:** Township Clerk DeGolia, Township Attorney Fahey and Township Manager LaVenia

**OPEN BOARD OF HEALTH MEETING**

Reports – Manager LaVenia

Public Participation

Motion to Close: Deputy Mayor Wells made a MOTION Councilman Fletcher SECONDED

Comments: none All in Favor: yes

Motion to Adjourn: Deputy Mayor Wells made a MOTION. Councilwoman Volpe SECONDED

All in Favor: yes

**OPEN REGULAR MEETING**

**ORDINANCES – SECOND READING AND PUBLIC HEARING**

**Ordinance No. 2012-06** AN ORDINANCE TO AMEND CHAPTER 205-4 OF THE TOWNSHIP CODE TO AMEND ZOING CODE DEFINITIONS

Motion to Table: Deputy Mayor Wells made a MOTION. Councilman Saporito SECONDED

Comments: none Roll Call: yes

**ORDINANCES – INTRODUCTION AND FIRST READING**

**Ordinance No. 2012-08 ORDINANCE TO AMEND THE ROUTE 73/38/LENOLA ROAD REDEVELOPMENT PLAN**

Motion for Introduction: Councilwoman Volpe made a MOTION. Councilman Saporito  
SECONDED Comments: none Roll Call: yes

Publication Date: June 22, 2012

Public Hearing: July 12, 2012

Motion to Refer to Planning Board: Councilman Saporito made a MOTION. Deputy Mayor  
Wells SECONDED Comments: none Roll Call: yes

**CONSENT AGENDA**

**Resolution No. 2012-R-101** Approve Temporary Street Closure on the 200 Block of South Pine Avenue, between East Mill Road and Salmon Avenue, for a Block Party on Saturday, July 14, 2012 from 11 am to 9:00 pm

**Resolution No. 2012-R-102** Approve Temporary Street Closure on North Fellowship Road, between East Linwood Avenue and East Park Avenue, for a Graduation Party on June 23, 2012 from 3 pm to 9 pm

**Resolution No. 2012-R-103** Authorize Extension of the Agreement Between MACCS and AVR Resource Group, Inc.

**Resolution No. 2012-R-104** Award Contract for Hearing Officer for Disciplinary Proceeding in an Amount not to exceed \$15,000.00

**Resolution No. 2012-R-105** Award Contract for Police Uniforms to Oakwood Uniforms, Main Street, in an amount not to exceed \$30,000.00

**Resolution No. 2012-R-106** Reject Bids For Various Roadway Project – Phase I, Federal Project HPP-B00S(867) and Authorize Re-Bid

**Resolution No. 2012-R-107** Reappointment of Joint Tax Assessors for the Township of Maple Shade

**Resolution No. 2012-R-108** Authorize Renewal of 2012-2013 Liquor Licenses as per Schedule A

**Resolution No. 2012-R-109** Authorize Display of Fireworks on June 30, 2012 with a Rain Date of July 1, 2012

**Resolution No. 2012-R-110** Authorize Execution of Joint Purchasing Agreement between Maple Shade Township, as Lead Agency of MACCS, and the Borough of Palmyra

**Resolution No. 2012-R-111** Resolution Authorizing the Sale of Surplus Property through On-Line Auction

**Resolution No. 2012-R-112 Authorize Execution of License Agreement with New Jersey Transit for Maple Shade Station House**

Motion to Approve: Councilman Saporito made a MOTION. Councilwoman Volpe SECONDED Comments: none Roll Call: yes

**APPROVAL OF EXPENDITURE LIST 6-13-2012**

Motion to Approve: Councilman Saporito made a MOTION. Deputy Mayor Wells SECONDED Comments: none Roll Call: yes

**PUBLIC COMMENTS:** Mark Walden, 456 Elm Avenue expressed concerns with a property at 452 Elm which has been abandoned for over 2 years. It will be turned over to the Code Enforcement Officer.

Motion to Close: Deputy Mayor Wells made a MOTION. Councilman Fletcher SECONDED Comments: none All in Favor: yes

**STAFF AND PROFESSIONAL COMMENTS:** Council thanked the kids for a job well done on the Clean Community Day and Thanks to Mike Geden for reporting on Flag Day. Council announced the Historical Society Event and the Farmers Market; also, VFW did a great job with Memorial Day.

**OLD BUSINESS:**

1. Engineer's Report – Manager reported that the tree bids are on hold and waiting for the county schedule; the sign is up at the Solomon tract and now we need a public hearing; it was reported that the sod is dead between the sidewalk and curb on the Mount Construction job. Some of the residents signed off on their sod. The staging area needs work. The fountain at the pond is having electrical problems.
2. Vacation Policy (on hold)
3. Continuing Certificate of Occupancy Program – Councilman Saporito is not interested in the program. Council discussed what they want covered; the ordinance would be for single family and duplex resales and condominiums, not rentals. Council will review the check list for the next meeting.
4. Redevelopment – report; Manager LaVenja – Mark Remsa and Ed Fox will meet tomorrow with Traven Hausier
5. Clean Communities Project – the next clean up is to be by the end of June.
6. Request for One Way Street – Rudderow Avenue – recommendation from PD will be ready by next meeting
7. Request for “No Parking” Signs – Pine Avenue – Police Department personnel want to meet with business owners, will report back to Council
8. Main Street Maple Shade – report; Mayor Manchello – no report
9. Recreation Board – report; Councilman Fletcher – no meeting
10. Site Plan Advisory Board – Councilman Saporito gave report
11. RFP Bid Results – Utility Engineer and Labor Counsel – Council wants to appoint the same professionals

**NEW BUSINESS:**

1. Zoning Board Vacancy – ask Teresa Porrini if she is interested
2. Parking at Lanci Road & North Forklanding Road – hold
3. Manager LaVenja was directed to call the Yocum School and ask the staff to park in the lot.
4. Council discussed the position in the finance office. They would like to see the position advertised again locally.  
Volpe, Saporito; no Fletcher, Manchello; yes Wells; yes, if there is no interference with civil service
5. A television was installed to show the solar information to include weather
6. Council discussed condo reimbursements and are looking for savings to include reduced pick up and entering into the MACCS agreements.

**RESOLUTION TO CLOSE MEETING IF REQUIRED:** Township Clerk and Township Manager were dismissed by the Township Attorney for Closed Session.

Motion to Close:                      Second:                      Comments:                      All in Favor:  
Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open:                      Second:                      Comments:                      All in Favor:

**MOTION TO ADJOURN UNTIL THE JUNE 28TH MEETING AT 7:00 PM**

Motion: Deputy Mayor Wells made a MOTION. Councilman Fletcher **SECONDED**

All in Favor: yes

MAPLE SHADE TOWNSHIP COUNCIL  
REGULAR SESSION AGENDA  
JUNE 28, 2012– 7:00 P.M.

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 29, 2011.
2. Mailing Notice to the Maple Shade Progress, Burlington County Times, Courier Post and Newsweekly on December 29, 2011.
3. Posting Notice on the Official Municipal Bulletin Board on December 29, 2011.

**ROLL CALL:** 7:06:26 PM

**Present:** Mayor Manchello, Deputy Mayor Wells, Councilwoman Volpe and Councilman Saporito

**Absent:** Councilman Fletcher

**Also Present:** Township Clerk DeGolia, Township Attorney Fahey, Township Manager LaVenja and Engineer, Alaimo Engineers Ruddiman

**OPEN REGULAR MEETING**

**ORDINANCES – SECOND READING AND PUBLIC HEARING**

**Ordinance No. 2012-07** AN ORDINANCE ADOPTING THE 2012 EMPLOYEE HANDBOOK AND EMPLOYMENT POLICY AND PROCEDURES MANUAL AND AMENDING CHAPTER 32 OF THE TOWNSHIP CODE

Open Public Hearing

Motion to Close: Deputy Mayor Wells made a MOTION. Councilman Saporito SECONDED

Comments: none All in Favor: yes

Motion to Adopt: Councilwoman Volpe made a MOTION. Deputy Mayor Wells SECONDED

Comments: Can this be amended? Yes Roll Call: yes

**CONSENT AGENDA**

**Resolution No. 2012-R-113** Amend Lippincott & Terrace Drainage Improvement Project Contract and Approve Change Order #2, as a decrease, in the amount of \$326.10.

**Resolution No. 2012-R-114** Award of Professional Service Contract for Township Utility Engineer to Remington & Vernick Engineers, 232 Kings Highway East, Haddonfield, NJ (08033)

**Resolution No. 2012-R-115** Award Professional Service Contract for Labor Counsel with Armando Riccio, Esq., of Capehart & Scatchard, P.A.

**Resolution No. 2012-R-116** Award Contract to Command Company, Inc. for the Construction of the Collins Lane Park, in the amount of \$473,310.00.

**Resolution No. 2012-R-117** Award of Emergency Contract for Heat Pump Replacement for Two Locations in the Municipal Building, to Tozour-Trane, 3606 Horizon Drive, King of Prussia, PA (19406), in the amount of \$14,009.00.

**Resolution No. 2012-R-118** Amend Solar Panels and Roof Replacement Project for the Municipal Building Contract and Approve Change Order #1, Final, as a decrease, in the amount of \$16,577.17.

**Resolution No. 2012-R-119** Appoint Joseph McCauley to Alternate #1 Zoning Board Member with a Term to Expire 12/31/13 and Appoint Teresa Porrini to Alternate #2 Zoning Board Member with a Term to Expire 12/31/12.

1

Motion to Approve: Councilman Saporito made a MOTION Deputy Mayor Wells SECONDED  
Comments: none Roll Call: yes

#### APPROVAL OF EXPENDITURE LIST

Motion to Approve: Deputy Mayor Wells made a MOTION. Councilman Saporito SECONDED  
Comments: none Roll Call: yes

PUBLIC COMMENTS: Leonard Lucenti, 114 Thomas Avenue, reported to Council that he had an accident with a deer on Route 38 near Lowe's and thought the township should install signs of warning. Manager LaVenia will talk to the Police.

Motion to Close: Wells Second: Volpe      Comments: none      All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Council reminded everyone to be safe during the firework holiday. Happy retirement to Kathy Shade and condolences to the Fletcher family. Council thanked Mrs. Porrini for accepting the Zoning Board position and thanks to Bowman for the work they did on the audit.

#### OLD BUSINESS:

1. Engineer's Report
  - a. Main street soccer field parking lot pavement repair has been completed by NJDOT. DOT has been contacted to arrange for the landscape restoration to the disturbed island areas.
  - b. Township received a \$200,000 grant for the Centers Avenue Phase II Project

- c. Waiting for as-built plans from Mount for the landscaping at Rynning and Alden Park
  - d. One easement remains to be acquired for the southwesterly side of Cutler Avenue
  - e. The contractor's electrician is addressing electrical issues with the Steinhauer Pond aerator.
2. Vacation Policy (on hold)
  3. Continuing Certificate of Occupancy Program – Council liked Pennsauken's ordinance and approved moving forward with ours
  4. Redevelopment – report; Manager LaVenja (closed session)
  5. Clean Communities Project – waiting for state opinion, but they don't like the money going to one thing. Can the money help pay for the jetter? yes
  6. Request for One Way Street – Rudderow Avenue – no
  7. Request for "No Parking" Signs – Pine Avenue – Council wants the Police to meet with all parties
  8. Main Street Maple Shade – no report
  9. Recreation Board –no report
  10. Site Plan Advisory Board – next meeting is 7/3
  11. Block Party Application – Council wants to charge a fee and discussed details
  12. Parking at Lanci Road & North Forklandng - waiting for Police recommendation

**NEW BUSINESS**

1. Manager LaVenja reported kids playing ball and hitting residential homes. It is a police matter.
2. Council will discuss the cornice repair project at the next meeting
3. The summer schedule for Council meetings is: July 26<sup>th</sup> and August 23<sup>rd</sup>.
4. Can the township use clean communities money for cutting grass when the resident neglects it?

**RESOLUTION TO CLOSE MEETING IF REQUIRED:**

Motion to Close: Volpe Second: Wells Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Wells Second: Saporito Comments: none All in Favor: yes

**MOTION TO ADJOURN UNTIL THE JULY 12TH MEETING AT 7:00 PM**

Motion: Wells Second: Saporito Comments: none All in Favor: yes

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