

MAPLE SHADE TOWNSHIP COUNCIL  
REGULAR SESSION AGENDA  
JULY 26, 2012– 7:00 P.M.

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 29, 2011.
2. Mailing Notice to the Maple Shade Progress, Burlington County Times, Courier Post and Newsweekly on December 29, 2011.
3. Posting Notice on the Official Municipal Bulletin Board on December 29, 2011.

**ROLL CALL:** 7:43:48 PM

**Present:** Mayor Manchello, Councilwoman Volpe and Councilman Saporito

**Absent:** Councilman Fletcher and Deputy Mayor Wells

**Also Present:** Township Clerk DeGolia, Township Attorney Fahey, Township Manager LaVenja and Engineer, Alaimo Engineers Ruddiman

**OPEN REGULAR MEETING**

**HEARING- SUNSHINE INVESTMENTS-** Robert Cohen, Esq. and Raj Patel were present for the Quality Inn and sworn in by Attorney Fahey. Attorney Fahey discussed with Council and the applicants the details of the violation. Quality Inn was ordered to place \$68,000 in escrow to cover the building fines. Mr. Cohen explained the owner's position and will check the file to see who's holding the escrow. Also, Mr. Cohen was asked to supply the names of the owners because he could not answer the question about the owners. It was agreed that the fine and the ownership issue will be resolved prior to the transfer.

**Resolution No. 2012-R-121** Authorize a Person-To-Person Liquor License Transfer for the Quality Inn

Motion to Table: Saporito Second: Volpe Comments: none Roll Call: yes

**ORDINANCES – SECOND READING AND PUBLIC HEARING**

**Ordinance No. 2012-08** AN ORDINANCE TO AMEND THE ROUTE 73/38/LENOLA ROAD REDEVELOPMENT PLAN

Motion to Table to August 23, 2012: Councilwoman Volpe made a MOTION. Councilman Saporito SECONDED Comments: none Roll Call: yes

## **ORDINANCES – INTRODUCTION AND FIRST READING**

**Ordinance No. 2012-09** Bond Ordinance providing for Various General Improvements, Appropriating \$ 2,805,000 Therefore and Authorizing the Issuance of \$2,671,428 Bonds or Notes of the Township for Financing the Costs for said Improvements Authorized to be Undertaken in and by the Township of Maple Shade, in the County of Burlington, New Jersey.

Motion for Introduction: Councilwoman Volpe made a MOTION. Councilman Saporito  
SECONDED Comments: Is this posted? Yes Roll Call: yes  
Publication Date: August 3, 2012 Public Hearing: August 23, 2012

**Ordinance No. 2012-10** Bond Ordinance Providing for Various Sewer and Water Utility Improvements, Appropriating \$2,100,000 Therefore and Authorizing the Issuance of \$2,000,000 Bonds or Notes of the Township for Financing the Costs for said Improvements Authorized to be Undertaken in and by the Township of Maple Shade, in the County of Burlington, New Jersey.

Motion for Introduction: Councilman Saporito made a MOTION. Councilwoman Volpe  
SECONDED Comments: none Roll Call: yes  
Publication Date: August 2, 2012 Public Hearing: August 23, 2012

**Ordinance No. 2012-11** An Ordinance Authorizing the Township of Maple Shade to Implement the “Five-Year Tax Exemption and Abatement Law” Pursuant to N.J.S.A. 40A:21-1, et seq.

Motion for Introduction: Councilman Saporito made a MOTION. Councilwoman Volpe  
SECONDED Comments: none Roll Call: yes  
Publication Date: August 2, 2012 Public Hearing: August 23, 2012

## **CONSENT AGENDA**

**Resolution No. 2012-R-122** Approve the Amendment to the Route 73/38/Lenola Road Redevelopment Plan

**Resolution No. 2012-R-123** Declaration of Compliance with Regulations of Local Finance Board

**Resolution No. 2012-R-124** Approve Corrective Action Plan for 2011 Audit

**Resolution No. 2012-R-125** Award Contract for Inflow and Infiltration Project to GOEL Services, 6201 Dix Street, Washington, DC (20019), as the Lowest Responsible Quote in the Amount of \$15,950.00.

**Resolution No. 2012-R-126** Award of Contract for the Replacement of the HVAC, Roof and Solar System for the Sewer Treatment Control Building to Hessert Corp, 15 W. Stow Road, Marlton, NJ (08053), as the Lowest Responsible Bidder, in the amount of \$293,000.00.

**Resolution No. 2012-R-127** Authorize Refund of Tax Overpayment for Fiscal Years 2009 and 2010 for Block 173, Lot 2.03

**Resolution No. 2012-R-128** Authorize Refund of Tax Overpayment for Fiscal Years 2009 and 2010 for Block 173, Lot 3

**Resolution No. 2012-R-129** Authorize Refund of Tax Overpayment for Fiscal Years 2009 and 2010 for Block 173, Lot 2.04

**Resolution No. 2012-R-130** Authorize Execution of Agreement with Board of Education for School Resource Officer

**Resolution No. 2012-R-131** Authorize Execution of Settlement Agreement with Maple Shade Rescue (personal property)

**Resolution No. 2012-R-132** Award of Contract for Tree Removal Services

Motion to Approve: Councilwoman Volpe made a MOTION. Councilman Saporito  
SECONDED Comments: yes Roll Call: yes

APPROVAL OF EXPENDITURE LIST – (7-25-2012)

Motion to Approve: Councilwoman Volpe made a MOTION. Councilman Saporito  
SECONDED Comments: none Roll Call: yes

APPROVAL OF MAY/JUNE 2012 MINUTES

Motion to Approve: Councilman Saporito made a MOTION. Councilwoman Volpe  
SECONDED Comments: none Roll Call: yes

PUBLIC COMMENTS: none

Motion to Close: Councilman Saporito made a MOTION. Councilwoman Volpe SECONDED  
Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Council thanked everyone involved with the 4<sup>th</sup>  
of July celebration and asked for donations so the tradition can continue

OLD BUSINESS:

1. Engineer's Report –
  - a. Route 73 Construction Project – The Main Street soccer field parking lot pavement repair has been completed by NJDOT. DOT has been contacted for the landscape restoration to the disturbed island areas.
  - b. Parking – West Main Street – Alaimo is coordinating with NJ Transit for the removal of bus stop signs at seven locations and the relocation of bus stop signs at two locations
  - c. Grant Applications – The township received notification from NJDOT that a grant in the amount of \$200,000 was approved for Center Avenue Reconstruction – Phase 2. The proposal for the design and inspection services is being prepared.

- d. 2012 Local Road Program – Mount Construction has completed the landscape restoration of the planter strips along all new curbing. Will review as-built plans when received.
  - e. SRTS Project – The easement acquisition process is ongoing.
2. Vacation Policy (on hold)
  3. Continuing Certificate of Occupancy Program – Review Draft Ordinance – specs prepared for August
  4. Redevelopment – Closed
  5. Clean Communities Project – no progress - delist
  6. Request for “No Parking” Signs – Pine Avenue – prepare draft ordinance
  7. Main Street Maple Shade – report; Mayor Manchello – It was suggested that the flags be moved to the inside of the street, they are being hit where they are.
  8. Recreation Board – report; Councilman Fletcher
  9. Site Plan Advisory Board – Councilman Saporito gave report
  10. Block Party Application Review Revised Form – Police Department working on application form. PD should meet with council
  11. Parking at Lanci Road & North Forklandng – waiting for PD to review

**NEW BUSINESS:**

1. Proposal for Engineering Services for Public Works Bathroom Renovations (See attached memo dated 6-21-12) – hold for additional information
2. Proposal for Engineering Services for Municipal Building Cornice Repairs (See attached memo dated 6-20-12) – hold for additional information
3. Pennoni – Request for Additional Engineering Fees – Engineer will appear before council in August
4. Tax Assessor – Revaluation – Karen and Linda (Assessors’ office) were present. The official maps are now certified. The next step is the RFP, council agreed. Council discussed the CCO Program and wants it to work for the assessing office also.
5. Council thanked Cathy Shade for her years of dedicated employment.

**RESOLUTION TO CLOSE MEETING IF REQUIRED:**

Motion to Close: Councilwoman Volpe made a MOTION. Councilman Saporito SECONDED

Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Councilwoman Volpe made a MOTION. Councilman Saporito SECONDED

Comments: none All in Favor: yes

**MOTION TO ADJOURN UNTIL THE AUGUST 23RD MEETING AT 7:00 PM**

Motion: Volpe Second: Saporito Comments: none All in Favor: yes

MAPLE SHADE TOWNSHIP COUNCIL  
REGULAR SESSION AGENDA  
AUGUST 23, 2012– 7:00 P.M.

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 29, 2011.
2. Mailing Notice to the Maple Shade Progress, Burlington County Times, Courier Post and Newsweekly on December 29, 2011.
3. Posting Notice on the Official Municipal Bulletin Board on December 29, 2011.

**ROLL CALL: <TIMESTAMP>**

**Present:** Councilman Fletcher, Mayor Manchello, Deputy Mayor Wells, Councilwoman Volpe and Councilman Saporito

**Absent:** None

**Also Present:** Township Clerk DeGolia, Township Attorney Fahey, Township Manager LaVenja and Engineer, Alaimo Engineers Ruddiman

**OPEN BOARD OF HEALTH MEETING**

Reports – Manager LaVenja

Public Participation

Motion to Close: Councilwoman Volpe made a MOTION. Deputy Mayor Wells SECONDED

Comments: Is Maple Shade being treated for mosquitoes? yes All in Favor: yes

Motion to Adjourn: Deputy Mayor Wells made a MOTION. Councilwoman Volpe SECONDED

All in Favor: yes

**OPEN REGULAR MEETING**

**PRESENTATION – COLLINS LANE PARK** – Remington & Vernick representatives and Glen Merinski, from Command Co. were present to explain the Collins Lane Park project and to answer questions from Council and the public. The job will start Monday, August 27<sup>th</sup> and last approximately 2 to 2 ½ months. It is passive recreation and most of the existing trees will be kept. Some neighborhood concerns included 1) how is it going to be maintained? Township 2) will the project cause any structural problems with the surrounding homes? No Residents were satisfied.

**PRESENTATION – REDEVELOPMENT – GROUP ONE** - Robert Newman, Attorney for Stark & Stark, Marvin Marcell of Acura and the engineer were present. Elite Acura is relocating and is asking to amend the redevelopment plan to include auto sales in the area. They also

would like a pilot program with tax abatements. Motion to Amend as a conditional use: Volpe  
Second: Fletcher Comments: none Roll Call: yes. Council authorized planners to amend plan  
PRESENTATION - WOODARD & CURRAN – Steve Nero, from Woodard & Curran was  
present to discuss the contract and a few financial issues which included MRRA account, sludge  
payback, and changing the present contract to clean up the language. Council will discuss and  
decide at the September 13<sup>th</sup> meeting.

PRESENTATION – PENNONI ENGINEERS – Hugh Dougherty was present for Pennoni and  
explained what happened in the bid process. Pennoni will meet with the manager and CFO to  
address the financial concerns.

## **ORDINANCES – SECOND READING AND PUBLIC HEARING**

### **Ordinance No. 2012-08 AN ORDINANCE TO AMEND THE ROUTE 73/38/LENOLA ROAD REDEVELOPMENT PLAN**

Motion to Remove from Table: Deputy Mayor Wells made a MOTION. Councilwoman Volpe  
SECONDED Comments: none All in Favor: yes

Open Public Hearing

Motion to Close: Councilman Fletcher made a MOTION. Deputy Mayor Wells SECONDED  
Comments: none Roll Call: yes

Engineer Ruddiman spoke on the highlighted changes

Motion to Adopt: Deputy Mayor Wells made a MOTION. Councilman Fletcher SECONDED  
Comments: none Roll Call: yes

**Ordinance No. 2012-09 Bond Ordinance providing for Various General Improvements,  
Appropriating \$ 2,805,000 Therefore and Authorizing the Issuance of \$2,671,428 Bonds or  
Notes of the Township for Financing the Costs for said Improvements Authorized to be  
Undertaken in and by the Township of Maple Shade, in the County of Burlington, New Jersey.**

Open Public Hearing

Motion to Close: Councilwoman Volpe made a MOTION. Councilman Fletcher SECONDED  
Comments: none All in Favor: yes

Motion to Adopt: Councilwoman Volpe made a MOTION. Deputy Mayor Wells SECONDED  
Comments: none Roll Call: yes

**Ordinance No. 2012-10 Bond Ordinance Providing for Various Sewer and Water Utility  
Improvements, Appropriating \$2,100,000 Therefore and Authorizing the Issuance of \$2,000,000  
Bonds or Notes of the Township for Financing the Costs for said Improvements Authorized to be  
Undertaken in and by the Township of Maple Shade, in the County of Burlington, New Jersey.**

Open Public Hearing

Motion to Close: Councilman Fletcher made a MOTION. Deputy Mayor Wells SECONDED  
Comments: none All in Favor: yes

Motion to Adopt: Councilwoman Volpe made a MOTION. Deputy Mayor Wells SECONDED  
Comments: none Roll Call: yes

**Ordinance No. 2012-11** An Ordinance Authorizing the Township of Maple Shade to Implement the "Five-Year Tax Exemption and Abatement Law" Pursuant to N.J.S.A. 40A:21-1, et seq.

Open Public Hearing

Motion to Close: Deputy Mayor Wells made a MOTION. Councilwoman Volpe SECONDED

Comments: none All in Favor: yes

Motion to Adopt: Councilwoman Volpe made a MOTION. Councilman Fletcher SECONDED

Comments: none Roll Call: yes

## **ORDINANCES – INTRODUCTION AND FIRST READING**

**Ordinance No. 2012-12** An Ordinance Amending Chapter 194-10 "No Parking" on Pine Avenue, North

Motion for Introduction: Councilwoman Volpe made a MOTION. Councilman Fletcher SECONDED Comments: none Roll Call:

Publication Date: August 31, 2012

Public Hearing: September 13, 2012

**Resolution No. 2012-R-121** Authorize Person-To-Person Liquor License Transfer for the Quality Inn (on hold as per Attorney Cohen)

Motion to Table to 9-13-2012: Deputy Mayor Wells made a MOTION. Councilwoman Volpe SECONDED Comments: waiting for information from their attorney Roll Call: yes

## **CONSENT AGENDA**

**Resolution No. 2012-R-134** Approve Application of Community Alliance

**Resolution No. 2012-R-135** Authorize Agreement with Burlington County Board of Chosen Freeholders for Purchase of Recycling Carts (Single Stream Carts – start delivery in October)

**Resolution No. 2012-R-136** Appoint Special Investigator for Personnel Matter

**Resolution No. 2012-R-137** Resolution in Support of Chief Gary C. Gubbei's Membership in the New Jersey State Chief's Association Executive Board - Any impact on absence? (Councilwoman abstained)

**Resolution No. 2012-R-138** Resolution Authorizing the Provisional Appointment of Rick Napier, Part-Time Electrical Sub-Code Official

Motion to Approve: Deputy Mayor Wells made a MOTION. Councilman Fletcher SECONDED  
Comments: expressed next to appropriate resolution Roll Call: yes

## **APPROVAL OF EXPENDITURE LIST – 8-22-2012**

Motion to Approve: Councilman Fletcher made a MOTION. Deputy Mayor Wells SECONDED  
Comments: none Roll Call: yes

**PUBLIC COMMENTS:** Resident from 21 Gainor Avenue expressed a property dispute involving a fence and a dead tree. The resident had issues with Community Development office, wanting return calls and not getting them. The issue was referred to the manager.

**Motion to Close:** Councilman Fletcher made a MOTION. Deputy Mayor Wells **SECONDED**  
**Comments:** none All in Favor: yes

**STAFF AND PROFESSIONAL COMMENTS:** Council wished everyone a Happy Labor Day and reminded them of the Sidewalk Sale coming up. Condolences to the family of Peg Barker. Congratulations to Tom Ellis, Eagle Scout

**OLD BUSINESS:**

1. Engineer's Report – the grass at Rynning Avenue needs to be cut and clippings removed. Manager will handle it.
  2. Vacation Policy (hold)
  3. Continuing Certificate of Occupancy Program – RFP is being worked on
  4. Block Party Application Review Revised Form – move forward with application – Mr. Fletcher wants to add, “Residents have access to home”.
  5. Parking at Lanci Road & North Forklandng – Manager LaVenía sent recommendation to extend the yellow lines and add “no parking signs”. Council suggested he talk to the school and police department.
  6. Proposal for Engineering Services for Public Works Bathroom Renovations (waiting for cost questions to be answered) – engineer researching
  7. Proposal for Engineering Services for Municipal Building Cornice Repairs (waiting for cost questions to be answered) – engineer researching
  8. Redevelopment – no report
  9. Main Street Maple Shade – Council would like to know of any new flags on Main Street prior to hanging
  10. Recreation Board – Councilman Fletcher gave report
  11. Site Plan Advisory Board – Mr. Wiest gave report
- Additional –
- a. Mr. Fletcher wants the grass on Woodcrest Avenue corrected, not satisfied with the level of oversight. Manager LaVenía will look into it.
  - b. Mrs. Volpe would like an explanation of the recommendations in the annual audit. Manager LaVenía will supply.
  - c. Motion to increase Pennoni contract by \$15,000: Wells Second: Fletcher Comments: none Roll Call: yes

**NEW BUSINESS:**

1. Hire Police Officer – interviewing to replace Cresong. Repsher retiring end of year
- Additional –
- a. Jerry Perla requested appearance before Council with concerns about the Zoning Board process.
  - b. Manager LaVenía will research the need for changing tables.

**RESOLUTION TO CLOSE MEETING IF REQUIRED:**

**Motion to Close:** Councilman Fletcher made a MOTION. Deputy Mayor Wells SECONDED

**Comments:** none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

**Motion to Open:** Deputy Mayor Wells made a MOTION. Councilwoman Volpe SECONDED

**Comments:** none All in Favor: yes

**Motion to proceed with condemnation process for Cutler Avenue residence:** Volpe Second:

**Wells Comments:** none **Roll Call:** yes

**MOTION TO ADJOURN UNTIL THE SEPTEMBER 13TH MEETING AT 7:00 PM**

**Motion:** Volpe                      **Second:** Wells                      **Comments:** none                      **All in Favor:** yes

MAPLE SHADE TOWNSHIP COUNCIL  
REGULAR SESSION AGENDA  
SEPTEMBER 13, 2012 – 7:00 P.M.

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 29, 2011.
2. Mailing Notice to the Maple Shade Progress, Burlington County Times, Courier Post and Newsweekly on December 29, 2011.
3. Posting Notice on the Official Municipal Bulletin Board on December 29, 2011.

**ROLL CALL:** 7:07:29 PM

**Present:** Councilman Fletcher, Mayor Manchello, Councilwoman Volpe and Councilman Saporito

**Absent:** Deputy Mayor Wells

**Also Present:** Township Clerk DeGolia, Township Attorney Fahey and Township Manager LaVenia

**OPEN BOARD OF HEALTH MEETING**

Reports – Manager LaVenia

Public Participation

Motion to Close: Councilwoman Volpe made a MOTION. Councilman Fletcher SECONDED

Comments: none All in Favor: yes

Motion to Adjourn: Councilman Saporito made a MOTION. Councilwoman Volpe SECONDED

All in Favor: yes

**OPEN REGULAR MEETING**

**ORDINANCES – INTRODUCTION AND FIRST READING**

**Ordinance No. 2012-13 AN ORDINANCE AMENDING SECTION 194-28 OF THE TOWNSHIP CODE TO IDENTIFY DESIGNATED BUS STOPS**

Motion for Introduction: Councilwoman Volpe made a MOTION. Councilman Saporito SECONDED Comments: none Roll Call: yes

Publication Date: September 21, 2012

Public Hearing: October 11, 2012

**Resolution No. 2012-R-121 Authorize Person-To-Person Liquor License Transfer for the Quality Inn (on hold as per Attorney Cohen)**

Motion to Table to 9-27-2012: Councilwoman Volpe made a MOTION. Councilman Saporito SECONDED Comments: none Roll Call: yes

## CONSENT AGENDA

**Resolution No. 2012-R-140** Authorize Grant Application Submission and Execution of Grant Contract with New Jersey Department of Transportation for the Highway Safety Fund Project

**Resolution No. 2012-R-141** Resolution Requesting Approval of Items of Revenue and Appropriation – N.J.S.A. 40A:4-87

**Resolution No. 2012-R-142** Authorize Renewal of Southern New Jersey Regional Employee Benefits Fund

**Resolution No. 2012-R-143** Cancel Utility Charges for Block 170, Lot 7

Motion to Approve: Councilwoman Volpe made a MOTION. Councilman Saporito SECONDED Comments: none Roll Call: yes

**Resolution No. 2012-R-144** Award Contract to Mathis Construction Co., Inc., 1510 Route 539, Little Egg Harbor Twp., NJ (08087) for Special Projects Road Program as the lowest, responsible bidder in the amount of \$1,274,420.41.

Motion to Table to 9-27-12: Councilman Saporito made a MOTION. Councilwoman Volpe SECONDED Comments: none Roll Call: yes

## APPROVAL OF EXPENDITURE LIST – 9-12-12

Motion to Approve: Deputy Mayor Wells made a MOTION. Councilman Fletcher SECONDED Comments: none Roll Call: yes

PUBLIC COMMENTS: Resident of 6 Lanci Road and Forklanding Road reported to council that they do not have an issue with the traffic and in disagreement with the concerns of Mrs. Borton. Christina Revera asked Council if she could look into having a “Trunk or Treat” event at Halloween to make the night safer. Council approved a preliminary investigation which would include speaking to the police and the schools.

Motion to Close: Deputy Mayor Wells made a MOTION. Councilman Fletcher SECONDED Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Council thanked the Advisory Board of Commerce and especially Mary Anne Constantine for a job well done on the 40<sup>th</sup> Annual Sidewalk Sale. Happy Birthday to Jim Fletcher and Jackie McVeigh.

## OLD BUSINESS:

1. Engineer’s Report
  - a. The fountain is now fixed and running

- b. The field at Rynning Avenue has been cut the hay like grass will die out when it gets cold. Kut-Rite was the contractor.
- 2. Vacation Policy (Closed Session)
- 3. Continuing Certificate of Occupancy Program – will be discussed with New Business number six.
- 4. Block Party Application Review Revised Form – Council will review and the Police Department will review also.
- 5. Parking at Lanci Road & North Forklandng – it’s an enforcement issue. Send letter to employees to park in the back, and encourage the parents to park legally. delist
- 6. Proposal for Engineering Services for Public Works Bathroom Renovations (waiting for cost questions to be answered)
- 7. Proposal for Engineering Services for Municipal Building Cornice Repairs (waiting for cost questions to be answered)
- 8. Special Projects Road Program Billing – check with CFO
- 9. Mount Construction (See Letter dated 9-4-2012)- going to closed session
- 10. New Hire for Police Department (Closed Session)
- 11. Redevelopment – report; Manager LaVenia – Group One is working with Mr. Remsa and Mr. Fox
- 12. Main Street Maple Shade – report; Mayor Manchello (See Letter from CFO dated 9/11/2012) – planning on Winter Fest and Halloween events. Main Street agreed to move the flags to the inside of the poles and no further signs will be installed without council approval. The flashing signs will be handled by Community Development Director. Council discussed the bills, the reimbursement can move forward.
- 13. Recreation Board – report; Councilman Fletcher (Closed Session Item)
- 14. Site Plan Advisory Board – the board wants the property owners present to commit to fixing property issues

Additional –

- a. Update on changing tables – Manager LaVenia looking into it

#### NEW BUSINESS:

- 1. Traffic Concern on Lippincott Avenue (See letter from Resident) – referred to PD
- 2. Temporary Employment for Finance Office - yes
- 3. Transportation Trust – due October 16<sup>th</sup>, 3<sup>rd</sup> phase of Center Avenue with a backup plan to apply for North Coles Avenue repairs
- 4. Best Practices ( See Attached Forms) – review and approve at next meeting
  - a. Council talked about the shared court v. joint court. Council agreed to charge Moorestown \$20,000 per year for use
- 5. Woodard & Curren (Closed Session)
- 6. Shared Services for Building Department – four towns are interested in shared services. Manager LaVenia explained process, council wants to move forward with the CCO program and the manager is to keep the council updated on the meetings
- 7. Sewer Complaint (See Attached Letter From Warren Stevens dated 8/29/2012) - no
- 8. Request for Rezoning (See attached letter dated 9/10/2012) – Attorney Fahey will contact the other attorney, they need to go to Zoning Board

**RESOLUTION TO CLOSE MEETING IF REQUIRED:**

Motion to Close: Volpe Second: Fletcher Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Wells Second: Fletcher Comments: none All in Favor: yes

Motion to Approve Tax Appeal for Fox Meadow Apt: Volpe Second: Fletcher Comments: none

Roll Call: yes

Motion to Authorize Manager to Accept Baseballs Recommendation: Fletcher Second: Saporito

Comments: none Roll Call: yes

**MOTION TO ADJOURN UNTIL THE SEPTEMBER 27TH MEETING AT 7:00 PM**

Motion: Wells Second: Fletcher Comments: none All in Favor: yes

MAPLE SHADE TOWNSHIP COUNCIL  
REGULAR SESSION AGENDA  
SEPTEMBER 27, 2012– 7:00 P.M.

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 29, 2011.
2. Mailing Notice to the Maple Shade Progress, Burlington County Times, Courier Post and Newsweekly on December 29, 2011.
3. Posting Notice on the Official Municipal Bulletin Board on December 29, 2011.

**ROLL CALL:** Present: Mr. Fletcher, Mr. Saporito, Mr. Wells, Mrs. Volpe (late; 7:05), Mayor Manchello. Also present: Attorney Fahey, Manager LaVenia, Clerk DeGolia and Engineer Augustyn.

**OPEN REGULAR MEETING**

**Resolution No. 2012-R-121** Authorize Person-To-Person Liquor License Transfer for the Quality Inn (hold until after closed session)

Motion to Table to 10-11-2012: Wells Second: Fletcher Comments: none Roll Call: yes

**Resolution No. 2012-R-144** Award Contract to Mathis Construction Co., Inc., 1510 Route 539, Little Egg Harbor Twp., NJ (08087) for Special Projects Road Program as the lowest, responsible bidder in the amount of \$1,274,420.41.

Motion to Take from Table: Wells Second: Fletcher Comments: none All in Favor: yes

Motion to Approve: Wells Second: Saporito Comments: none Roll Call: yes

**CONSENT AGENDA**

**Resolution No. 2012-R-146** Authorize Application and Agreements for Transportation Trust Fund Grant

**Resolution No. 2012-R-147** Authorize Extension of the Agreement Between MACCS and AVR Resource Group, Inc.

**Resolution No. 2012-R-148** Authorize Maple Shade Police Department to Sponsor Police Officer to Attend the Mercer County Police Academy's Basic Training School

**Resolution No. 2012-R-149** Authorize Shared Service Agreement Between Burlington County Board of Chosen Freeholders and Township of Maple Shade

Motion to Approve: Saporito Second: Fletcher Comments: none Roll Call: yes

**APPROVAL OF EXPENDITURE LIST- September 27, 2012**

**Motion to Approve: Wells      Second: Saporito      Comments: none      Roll Call: yes**

**PUBLIC COMMENTS: none**

**Motion to Close: Wells      Second: Fletcher      Comments: none      All in Favor: yes**

**STAFF AND PROFESSIONAL COMMENTS: Council sent their condolences to the Smith family and the Lawler Family for their losses. Also they thanks everyone for their continued support to Zachary Hutchinson**

**OLD BUSINESS:-**

1. Engineer's Report –
  - a. Soccer Field – complete by NJDOT
  - b. Grant for \$200,000 was approved for Center Avenue. Proposal will be ready for next meeting
  - c. 2010 Road Project – meeting with attorneys scheduled for next week
  - d. State approved documents for easements on Cutler Avenue
  - e. Steinhauer Park fountain is working. Mr. Fletcher expressed concern with the seeding on the Mount project, needs to be corrected
2. Vacation Policy (Closed Session)
3. Continuing Certificate of Occupancy Program – Manager LaVenía is directed to acquire three proposals for the next meeting
4. Block Party Application Review Revised Form – no follow up with police department due to the captain's absence. Council does not want to move forward with just the application. Council discussed the need for new equipment to block the streets off.
5. Proposal for Engineering Services for Public Works Bathroom Renovations (waiting for cost questions to be answered) - hold
6. Proposal for Engineering Services for Municipal Building Cornice Repairs (waiting for cost questions to be answered)- hold
7. Special Projects Road Program Billing – on hold for two weeks, all involved will be meeting
8. Mount Construction (Closed Session)
9. Best Practices Checklist – Council reviewed the best practices
10. Woodard & Curren – Attorney reported on the negotiations for the amendments to the contract
11. Shared Services for Building Department – more discussions the third week in October
12. Tree Installation on Main Street – Manager LaVenía will check with CFO for the funds, Jay, from R&V, explained the plan and council decided to plant in spring. Council talked about the public hearing for the Solomon tract to change the use to active recreation, an ordinance will be needed
13. Request for Rezoning (Closed Session)
14. Redevelopment – report; Manager LaVenía (Group One)- council received amendments

15. Main Street Maple Shade – no report
16. Recreation Board – The organizations will submit by-laws
17. Site Plan Advisory Board – next meeting is October 7<sup>th</sup>

Additional –

- a. Mr. Fletcher requested a memo go out to all departments letting them know their budgets
- b. Council asked if there were an updates on Moorestown Court – no
- c. Council discussed the ID badges, many will be expiring this year and we do not have the funding like in past years. Council motioned by Mr. Wells and seconded by Mrs. Volpe to use temporary badges that don't have pictures on them and can be produced within the township staff

NEW BUSINESS:

1. Megan's Law Bill – council approved moving forward with a Resolution

Additional –

- a. Council approved the Ghost Connections – use of the Collins Lane Farmhouse
- b. Attorney Fahey talked about the wastewater map needing amendments
- c. Attorney Fahey explained the cell tower lease

RESOLUTION TO CLOSE MEETING IF REQUIRED:

Motion to Close: Saporito Second: Fletcher Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Wells Second: Volpe Comments: none All in Favor: yes

MOTION TO ADJOURN UNTIL THE OCTOBER 11TH MEETING AT 7:00 PM

Motion: Wells Second: Fletcher Comments: none All in Favor: yes

MAPLE SHADE TOWNSHIP COUNCIL  
REGULAR SESSION AGENDA  
OCTOBER 11, 2012 – 7:00 P.M.

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 29, 2011.
2. Mailing Notice to the Maple Shade Progress, Burlington County Times, Courier Post and Newsweekly on December 29, 2011.
3. Posting Notice on the Official Municipal Bulletin Board on December 29, 2011.

**ROLL CALL:** 7:06:25 PM >

**Present:** Councilman Fletcher, Mayor Manchello and Deputy Mayor Wells

**Absent:** Councilwoman Volpe and Councilman Saporito

**Also Present:** Township Clerk DeGolia, Township Attorney Fahey and Township Manager LaVenia

**ORDINANCES – INTRODUCTION AND FIRST READING**

**Ordinance No. 2012-14** An Ordinance to Amend the “Route 38/73/Lenola Road Redevelopment Area” Plan to Provide for Franchised Automobile Sales and Leasing Dealerships as a Conditional Use

Motion for Introduction: Wells Second: Fletcher Comments: none Roll Call: yes  
Publication Date: October 16, 2012 Public Hearing: November 8, 2012

**Ordinance No. 2012-15** An Ordinance Establishing a Certificate of Approval Program for Residential Properties

Motion for Introduction: Fletcher Second: Wells Comments: none Roll Call: yes  
Publication Date: October 16, 2012 Public Hearing: November 8, 2012

**ORDINANCE – SECOND READING AND PUBLIC HEARING**

**Ordinance No. 2012-13** An Ordinance Amending Section 194-28 of the Township Code to Identify Designated Bus Stops

Open Public Hearing

Motion to Close: Wells Second: Fletcher Comments: none All in Favor: yes  
Motion to Adopt: Fletcher Second: Wells Comments: none Roll Call: yes

**Resolution No. 2012-R-121** Authorize Person-To-Person Liquor License Transfer for the Quality Inn

Motion to Take from Table: Wells Second: Fletcher Comments: none Roll Call: yes  
Motion to Approve: Fletcher Second: Wells Comments: none Roll Call: yes

**CONSENT AGENDA**

**Resolution No. 2012-R-151** Resolution of the Township of Maple Shade, Burlington County, State of New Jersey to Support the Passage of S108/A291 by the Legislature

**Resolution No. 2012-R-152** Resolution Affirming Review of the 2012 Best Practices Inventory

**Resolution No. 2012-R-153** Authorize Engineering Services for Phase II MEP Engineering Design Services for Municipal Building HVAC and Lighting

**Resolution No. 2012-R-154** Authorize Engineering Services for Wastewater Treatment Plant Improvement Projects, NJEIT FY2013

**Resolution No. 2012-R-155** Authorize Location Agreement with Feeding Time Productions

**Resolution No. 2012-R-156** Authorize the Use of Competitive Contracting for Soliciting Proposals for a Town-Wide Property Revaluation

**Resolution No. 2012-R-157** Authorize Engineering Services for Main Street Tree Installation-  
motion to approve: Wells Second: Fletcher Comments: none Roll Call: yes

Motion to Approve: Wells Second: Fletcher Comments: none Roll Call: yes

**APPROVAL OF EXPENDITURE LIST – October 11, 2012**

Motion to Approve: Fletcher Second: Wells Comments: none Roll Call: yes

**PUBLIC COMMENTS: none**

Motion to Close: Wells Second: Fletcher Comments: none All in Favor: yes

**STAFF AND PROFESSIONAL COMMENTS:** Reminder that 10-16-2012 is the deadline to register to vote. October 20, 2012 is the Lion's Club Taste of Italy event.

**OLD BUSINESS:**

1. Engineer's Report Mr. Fletcher wants the Mount Construction project done prior to the end of year or a guarantee that they will complete their work
  - Manager LaVenja was directed to contact Moorestown Court to start meeting

2. Proposal for Engineering Services for Public Works Bathroom Renovations – information will be available at next meeting
3. Proposal for Engineering Services for Municipal Building Cornice Repairs – information will be available at next meeting
4. Special Projects Road Program Billing – will be meeting
5. Mount Construction (Attorneys will meet)
6. Woodard & Curren (working on terms of agreement)
7. Shared Services for Building Department – Council reviewed memo from Construction Official detailing the budget of the building department
8. Tree Installation on Main Street - Jay, from R&V, was present to discuss the Main Street Tree project and why the planting would be better next year due to the road work being planned by the County. Collins Lane was discussed and council approved additional issues including drip irrigation, rain sensor and timer, and the colors of the trash cans/bike rakes (black) and the gazebo roof being gray charcoal
9. Redevelopment – (Group One) – hold until all of council is present
10. Main Street Maple Shade – Moving forward, all flags must be approved by Advisory Board prior to installing on Main Street. Main Street is working on a District Improvement Grant. Mr. Fletcher asked the manager to guarantee there is \$4,000 in the budget for the Holiday Fest.
11. Recreation Board – next meeting is Tuesday the 16th
12. Site Plan Advisory Board – no report

**NEW BUSINESS:**

1. Request to make presentation to Council Re: Block 150, Lot 19.06 (Maple Shade Plaza) – Council decided not to vacate the street and wants the manager to make it clear that it's their final decision. Motion to deny: Wells Second: Fletcher All in Favor: yes
2. ADA Litigation (Closed Session)
3. Support White Ribbon Against Pornography Proclamation
4. RFP for 2013 Professionals – RFPs will go out the end of October

**Additional:**

- a. Council asked the status of Police Department hiring is. Manager LaVenia was directed to send a letter of intent to Mr. Taylor.

**RESOLUTION TO CLOSE MEETING IF REQUIRED:**

Motion to Close: Wells Second: Fletcher Comments: none All in Favor: yes  
 Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Wells Second: Fletcher Comments: none All in Favor: yes

**MOTION TO ADJOURN UNTIL THE OCTOBER 25TH MEETING AT 7:00 PM**

Motion: Wells Second: Fletcher Comments: none All in Favor: yes

MAPLE SHADE TOWNSHIP COUNCIL  
REGULAR SESSION AGENDA  
OCTOBER 25, 2012 – 7:00 P.M.

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 29, 2011.
2. Mailing Notice to the Maple Shade Progress, Burlington County Times, Courier Post and Newsweekly on December 29, 2011.
3. Posting Notice on the Official Municipal Bulletin Board on December 29, 2011.

**ROLL CALL:**7:09:45 PM

**Present:** Councilman Fletcher, Mayor Manchello, Deputy Mayor Wells, Councilwoman Volpe and Councilman Saporito

**Absent:** None

**Also Present:** Township Clerk DeGolia, Township Attorney Fahey, Township Manager LaVenja and Engineer, Alaimo Engineers Ruddiman

**PROCLAMATION – WHITE RIBBON AGAINST PORNOGRAPHY-** Representatives were present to accept a proclamation from Mayor Manchello and the council supporting White Ribbon Against Pornography

**ORDINANCES – INTRODUCTION AND FIRST READING**

**Ordinance No. 2012-16** Ordinance Amending Chapter 205 “Zoning” of the Township Code to Provide for Certain Conditional Uses in the Route 38/73/Lenola Road Redevelopment Area

Motion for Introduction: Councilman Saporito made a MOTION. Deputy Mayor Wells  
SECONDED Comments: none Roll Call: yes

Publication Date: November 2, 2012

Public Hearing: November 20, 2012

**Resolution No. 2012-R-121** Authorize Person-To-Person Liquor License Transfer for the Quality Inn

Motion to Take from Table: Councilwoman Volpe made a MOTION. Councilman Saporito  
SECONDED Comments: none Roll Call: yes

Motion to Table: Councilwoman Volpe made a MOTION. Deputy Mayor Wells SECONDED  
Comments: none Roll Call: yes

## CONSENT AGENDA

**Resolution No. 2012-R-159** Approve Temporary Street Closure on East Woodcrest Avenue from Florence Avenue to Rynning Avenue from 11:00 am to 9:00 pm on Sunday, November 18, 2012.

**Resolution No. 2012-R-160** Authorize Participation in the State Health Benefits Program and/or School Employees' Health Benefits Program of the State of New Jersey

**Resolution No. 2012-R-161** Approve the Adoption of the Provisions of Chapter 48 (N.J.S.A.52:14.17.38) under which a Public Employer may agree to pay for the State Health Benefits Program (SHBP) and/or School Employees' Health Benefits Program (SEHBP) Coverage of Certain Retirees

**Resolution No. 2012-R-162** Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Coles Avenue Project

**Resolution No. 2012-R-163** Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Center Avenue – Phase 3 Project

**Resolution No. 2012-R-164** Authorize Settlement Agreement and Release

Motion to Approve: Councilman Fletcher made a MOTION. Deputy Mayor Wells SECONDED  
Comments: Councilman Saporito recued himself from Resolution 164. Why the school? It's just a label  
Roll Call: yes

### APPROVAL OF EXPENDITURE LIST – October 25, 2012

Motion to Approve: Councilwoman Volpe made a MOTION. Councilman Saporito SECONDED  
Comments: none Roll Call: yes

**PUBLIC COMMENTS:** Resident from 96 W. Woodcrest Avenue expressed concerns with the condition of the Mount Construction staging area. Mr. Ruddiman told council that there is a meeting Tuesday to rectify the issues.

Motion to Close: Councilwoman Volpe made a MOTION. Councilman Saporito SECONDED  
Comments: none All in Favor: yes

**STAFF AND PROFESSIONAL COMMENTS:** Council thanked the Knights of Columbus for their continued efforts and asked everyone to be mindful of the children during this Halloween season.

### OLD BUSINESS:

1. Engineer's Report
  - a. Route 73 Construction Project – DOT was notified again to arrange for the landscape restoration to the disturbed island areas

- b. Parking Restrictions – West Main Street – Alaimo is coordinating with NJ Transit for the removal of bus stop signs at seven locations and the relocation of bus stop signs at two locations. New information from NJ Transit resulted in an additional amendment to the bus stop ordinance
- c. Grant Applications – Municipal Aid grant applications for Center Avenue Reconstruction – Phase 3 and for South Coles Avenue Resurfacing were submitted to NJDOT in October 2012. The township received notification that a grant in the amount of \$200,000 was approved for Center Avenue Reconstruction – Phase 2. A proposal for the design and inspection services for this project is being prepared.
- d. Stormwater Management – An educational training session will be scheduled in November to satisfy the General Permit requirements
- e. 2010 Local Road Program – A meeting has been scheduled for Tuesday October 30<sup>th</sup> with Mount Construction, their attorney, Eileen Fahey, and our office to discuss claims submitted by Mount and the corrective work that remains to be completed. As-Built plans were submitted for East and West Woodcrest Avenue. Alaimo is reviewing the plans to determine the extent of corrective work required in this area.
- f. SRTS Project – Plans, specifications and an engineer’s estimate have been approved by NJDOT. The project will be advertized for bid upon receipt of authorization for NJDOT.
- g. Steinhauer Lake Dredging – the electrical problem with the aerator has been resolved. A defective circuit breaker has been replaced and the system is working properly.

Additional –

- A. Asphalt is separating from the curb in the Woodcrest Avenue area
- B. Manager LaVenia reported that the Community Development Block Grant is for \$65,000. Mr. Fletcher would like the drainage issue at Rose Avenue to go on the list. Manager LaVenia suggested Buttonwood Avenue, Council promised the residents their icing issue would be addressed.
- 2. Proposal for Engineering Services for Public Works Bathroom Renovations – updated proposal not to exceed \$30,000. approved
- 3. Proposal for Engineering Services for Municipal Building Cornice Repairs - approved
- 4. Special Projects Road Program Billing – Council ok’d increase - delist
- 5. Mount Construction -Attorneys will meet Tuesday
- 6. Woodard & Curran – a resolution will be approved a next meeting to amend the contract
- 7. Shared Services for Building Department – four municipalities are interested, Maple Shade, Delanco, Delran and Cinnaminson. The next meeting is in November. Council wants to increase the fee for use of facility to level out the burden to our taxpayers. Council would like to use the study we did to move forward with the possibility of a shared/joint court
- 8. Redevelopment –no report
- 9. Main Street Maple Shade –no report
- 10. Recreation Board – Mr. Fletcher would like to buy a badge machine. Council agreed to share what we have with Police Department. Recreation would like security

cameras at all recreation areas. Council will discuss at budget time. Engineer Ruddiman will research

11. Site Plan Advisory Board –Councilman Saporito gave report

**NEW BUSINESS:**

1. Police Contract (Closed Session)
2. An Ordinance will be on the next council meeting to set fees for the Inspection Program
3. Mr. Smith is leaving Maple Shade and Ray Hughes will take his place as manager of the water department, Woodard & Curran. Mr. Hughes will attend the November 8<sup>th</sup> meeting to meet council.
4. Signs are up at the Solomon site.
5. Manager LaVenia reported that the tree list is close to complete.
6. Council would like to review the Evesham abandoned property ordinance. Attorney Fahey explained it was what we have and will supply to council.

**RESOLUTION TO CLOSE MEETING IF REQUIRED:**

Motion to Close: Volpe Second: Wells Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Wells Second: Fletcher Comments: none All in Favor: yes

**MOTION TO ADJOURN UNTIL THE NOVEMBER 8TH MEETING AT 7:00 PM**

Motion: Wells Second: Saporito Comments: none All in Favor: yes

MAPLE SHADE TOWNSHIP COUNCIL  
REGULAR SESSION AGENDA  
NOVEMBER 8, 2012 – 7:00 P.M.

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 29, 2011.
2. Mailing Notice to the Maple Shade Progress, Burlington County Times, Courier Post and Newsweekly on December 29, 2011.
3. Posting Notice on the Official Municipal Bulletin Board on December 29, 2011.

**ROLL CALL:** 7:05:17 PM

**Present:** Councilman Fletcher, Mayor Manchello, Deputy Mayor Wells, Councilwoman Volpe and Councilman Saporito

**Absent:** None

**Also Present:** Township Clerk DeGolia, Township Attorney Fahey and Township Manager LaVenia

**ORDINANCES – SECOND READING AND PUBLIC HEARING**

**Ordinance No. 2012-14** An Ordinance to Amend the “Route 38/73/Lenola Road Redevelopment Area” Plan to Provide for Franchised Automobile Sales and Leasing Dealerships as a Conditional Use

Open Public Hearing

Motion to Close: Councilwoman Volpe made a MOTION. Councilman Fletcher SECONDED

Comments: none Roll Call: yes

Motion to Adopt: Councilwoman Volpe made a MOTION. Councilman Fletcher SECONDED

Comments: none Roll Call: yes

**Ordinance No. 2012-15** An Ordinance Amending Chapter 106 “Housing” of the Township Code to Establish a Certificate of Approval Program and to Amend Housing Standards and Establish Fees

Open Public Hearing

Motion to Close: Deputy Mayor Wells made a MOTION. Councilman Saporito SECONDED

Comments: none Roll Call: yes

Motion to Adopt: Deputy Mayor Wells made a MOTION. Councilwoman Volpe SECONDED

Comments: none Roll Call: yes

**Resolution No. 2012-R-121** Authorize Person-To-Person Liquor License Transfer for the Quality Inn

Motion to Take from Table: Councilwoman Volpe made a MOTION. Councilman Fletcher SECONDED Comments: none Roll Call: yes

Motion to Table: Councilwoman Volpe made a MOTION. Councilman Fletcher SECONDED Comments: none Roll Call: yes

## **CONSENT AGENDA**

**Resolution No. 2012-R-166** Award Contract to Alaimo Group for Engineering Services for Public Works Bathroom Renovations in an amount not to exceed \$30,000

**Resolution No. 2012-R-167** Award Contract to Alaimo Group for Engineering Services for Municipal Building Cornice Repairs in an amount not to exceed \$14,000

**Resolution No. 2012-R-168** Amend Contract for Improvements to Wastewater Treatment Plant Headworks and Approve Change Order Number 1 as a decrease in the amount of \$4,933.00

**Resolution No. 2012-R-169** Authorize Increase in Contract with Pennoni Associates, Inc. for Special Projects Road Program in the amount of \$15,000

Motion to Approve: Councilman Saporito made a MOTION. Councilman Fletcher SECONDED Comments: none Roll Call: yes

## **APPROVAL OF EXPENDITURE LIST – November 8, 2012**

Motion to Approve: Councilman Saporito made a MOTION. Councilman Fletcher SECONDED Comments: Fletcher abstained; 1468, Wells abstained; 1068 Roll Call: yes

**PUBLIC COMMENTS:** Bob Smith from Woodard & Curran introduced Ray Hughes to replace Bob as the manager. Mr. Smith is moving to an assistant area manager. Woodard & Curran will do an annual presentation on December 13, 2012

Motion to Close: Councilwoman Volpe made a MOTION. Councilman Saporito SECONDED Comments: none All in Favor: yes

**STAFF AND PROFESSIONAL COMMENTS:** Council thanked everyone involved with Superstorm Sandy and thanked the residents for their patience throughout the storm. Maple Shade weathered quite well. Congratulations to all the candidates who ran in the general election, the day went well.

## **OLD BUSINESS:**

1. Engineer's Report – Pennoni received approval from New Jersey to move forward with project. This project will move forward in the spring
2. Mount Construction – meeting needs to be rescheduled

3. Shared Services for Building Department (presentations by bidders in closed session and managers update on shared service meeting)
4. Redevelopment -- no report
5. Main Street Maple Shade -- no report
6. Recreation Board -- meeting next week
7. Site Plan Advisory Board -- report by Mr. Saporito included the proposal for the Maple Hill Restaurant to expand their parking lot. Ed & Sons would like to move across the street. Holman is expanding into the stores on Kings Highway and creating about 280 jobs.

Additional --

- a. The flags on Main Street are coming down next week
- b. Attorney Fahey will present council with the abandon property ordinance at the next meeting

**NEW BUSINESS:**

1. Police Contract - delist
2. Request for Funds and Use of Facilities -- Wrestling is asking for 3500 to \$4500 to replace equipment that was accidentally thrown out and would like to move their organization to the Municipal building. Council sent the issue to Recreation Board
3. Personnel (Closed Session)
4. Public Works Agreement (Closed Session)

Additional --

- a. The resident at 211 Ruth Avenue would like to remove a tree at their expense. Yes
- b. The resident at 577 N. Coles Avenue would like to remove a tree at their expense. Yes

**RESOLUTION TO CLOSE MEETING IF REQUIRED:**

Motion to Close: Councilwoman Volpe made a MOTION. Councilman Fletcher SECONDED

Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Wells Second: Volpe      Comments: none      All in Favor: yes

Motion to approve Northeast for the Housing Inspection Program: Wells Second: Volpe

Comments: none Roll Call: yes

Motion to Approve the Teamsters agreement: Wells Second: Volpe Comments: none Roll Call: yes

**MOTION TO ADJOURN UNTIL THE NOVEMBER 20TH MEETING AT 7:00 PM**

Motion: Wells      Second: Volpe      Comments: none      All in Favor: yes

MAPLE SHADE TOWNSHIP COUNCIL  
REGULAR SESSION AGENDA  
NOVEMBER 20, 2012 – 7:00 P.M.

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 29, 2011.
2. Mailing Notice to the Maple Shade Progress, Burlington County Times, Courier Post and Newsweekly on December 29, 2011.
3. Posting Notice on the Official Municipal Bulletin Board on December 29, 2011.

**ROLL CALL: 7:03:10 PM**

**Present:** Councilman Fletcher, Mayor Manchello, Deputy Mayor Wells, Councilwoman Volpe and Councilman Saporito

**Absent:** None

**Also Present:** Township Clerk DeGolia, Township Attorney Fahey, Township Manager LaVenja and Engineer, Alaimo Engineers Ruddiman

**ORDINANCES – SECOND READING AND PUBLIC HEARING**

**Ordinance No. 2012-12** An Ordinance Amending Chapter 194-10 “No Parking” on Pine Avenue, North

Open Public Hearing

Motion to Close: Deputy Mayor Wells made a MOTION. Councilwoman Volpe SECONDED

Comments: none All in Favor: yes

Motion to Adopt: Councilman Fletcher made a MOTION. Deputy Mayor Wells SECONDED

Comments: none Roll Call: yes

**Ordinance No. 2012-16** An Ordinance Amending chapter 205 “Zoning” of the Township Code to provide for Certain Conditional Uses in the Route 38/73/Lenola Road Redevelopment Area

Open Public Hearing

Motion to Close: Councilwoman Volpe made a MOTION. Councilman Fletcher SECONDED

Comments: none All in Favor: yes

Motion to Adopt: Councilwoman Volpe made a MOTION. Councilman Saporito SECONDED

Comments: none Roll Call: yes

**Resolution No. 2012-R-121 Authorize Person-To-Person Liquor License Transfer for the Quality Inn**

Motion to Take from Table: Councilwoman Volpe made a MOTION. Deputy Mayor Wells SECONDED Comments: none Roll Call: yes

Motion to Table: Councilman Saporito made a MOTION. Councilwoman Volpe SECONDED Comments: none Roll Call: yes

**CONSENT AGENDA**

**Resolution No. 2012-R-171 Award Contract to Northeast Professional Services, Inc., 3705 Kennedy Blvd., Jersey City, NJ (07307), for the Implementation of a Housing Inspection Program**

**Resolution No. 2012-R-172 Resolution Terminating Participation in the Southern Jersey Health Insurance Fund**

**Resolution No. 2012-R-173 Transfer of Appropriations Excess to Insufficient Appropriations**

**Resolution No. 2012-R-174 Resolution Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12a**

**Resolution No. 2012-R-175 Resolution Confirming Emergency Tree Removal Contract**

**Resolution No. 2012-R-176 Approve Amendment to the Woodard & Curran Contract**

Motion to Approve: Councilwoman Volpe made a MOTION. Councilman Fletcher SECONDED Comments: Mayor Manchello voted no for paying the \$30,000 retro money Roll Call: yes

**APPROVAL OF EXPENDITURE LIST – 11-20-2012**

Motion to Approve: Councilman Saporito made a MOTION. Councilman Fletcher SECONDED Comments: none Roll Call: yes

**PUBLIC COMMENTS:** Alice Silverman is asking for support for the Good Samaritan Emergency Response Act.

Motion to Close: Councilwoman Volpe made a MOTION. Councilman Saporito SECONDED Comments: none All in Favor: yes

**Resolution No. 2012-R-177 Resolution Supporting the Good Samaritan Emergency Response Act (S851/A578)**

Motion to Approve: Councilwoman Volpe made a MOTION. Councilman Saporito SECONDED Comments: Mr. Wells abstained Roll Call: yes

STAFF AND PROFESSIONAL COMMENTS: Council wished everyone a happy and healthy Thanksgiving and not to forget Saturday being Shop Local Day. The new snow flake flags are going up on Main Street.

**OLD BUSINESS:**

1. Engineer's Report
  - a. Route 73 Construction Project – Alaimo is preparing a letter to NJDOT resident engineer to address the landscape restoration to the disturbed island area.
  - b. Parking Restrictions – West Main Street – there is additional amendments needed in the ordinance
  - c. The grant applications are for Center Avenue between Buttonwood and Cutler Avenues. Council asked to include a better base if needed.
  - d. Stormwater Management – Engineer Ruddiman received an educational training session referencing Stormwater Runoff Quantity Control Utilizing Extended Detention Basins.
  - e. 2010 Local Road Program – meeting was postponed due to storm Sandy
  - f. Municipal Building Cornice Repairs – design services were authorized for this project on 11-8-2012 per Resolution No. 2012-R-167.
  - g. Public Works Building Bathroom Renovations – design services were authorized for this project on 11-8-2012 per Resolution No. 2012-R-166
  - h. Engineer Ruddiman gave Council a projection of capital road projects
  - i. Engineer Ruddiman spoke of the security system/card access project. The amount of the project higher than the money earmarked for the project. Engineer Ruddiman will supply a written memo with all the details.
2. Redevelopment – Manager LaVenia reported that there is a signed agreement on the Baron Building and they are asking for a letter of support from Council. Council wants a written proposal explaining their proposal.
3. Main Street Maple Shade – next meeting is 12-7-2012 to discuss the Holiday fest
4. Recreation Board – next meeting is 11-29-2012
5. Site Plan Advisory Board – next meeting is 12-4-2012

**NEW BUSINESS:**

1. Fire Department Boot Drive – Council authorized the Boot Drive with the condition they get all prior approvals. Mr. Saporito – no; Mr. Fletcher – yes; Mr. Wells – yes; Mrs. Volpe – yes; Mayor Manchello - yes
2. Police Department Vehicle (Closed Session)
3. Litigation with Attorney Brady (Closed Session)
4. Personnel (Closed Session)( CFO McKendry and Attorney Riccio will be present)
5. RFPs – will be discussed at next meeting

**Additional –**

- a. Command asked for an extension to complete the Collins Lane Park. Motion to Approve Extension: Wells Second: Fletcher Comments: none Roll Call: yes
- b. The resident at 111 N. Forklanding Road asked to remove a tree at his expense - yes

**RESOLUTION TO CLOSE MEETING IF REQUIRED:**

**Motion to Close: Volpe Second: Fletcher Comments: none All in Favor: yes**

**Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.**

**At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.**

**Motion to Open: Wells Second: Volpe Comments: none All in Favor: yes**

**MOTION TO ADJOURN UNTIL THE DECEMBER 13TH MEETING AT 7:00 PM**

**Motion:Wells Second: Volpe Comments: none All in Favor: yes**