

AGENDA FOR THE THIRTY-EIGHTH REORGANIZATION MEETING
MAPLE SHADE TOWNSHIP COUNCIL
JANUARY 3, 2013 – 7:00 P.M.

The Maple Shade Township Council and Staff welcome members of the clergy, visiting Officials, family members and guests to this the Thirty-Eighth Reorganization of the Maple Shade Township Council.

*****The meeting is called to order.**

*****Please rise for a salute to the flag and remain standing for an invocation by Pastor Vince McDonald of the Immanuel Baptist Church.**

*****Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Maple Shade Township Council in the following manner:**

1. Notifying the Township Clerk December 28, 2012.
2. Mailing Notice to the Courier Post, The Central Record and Burlington County Times on December 28, 2012.
3. Posting Notice on the Official Municipal Bulletin Board on December 28, 2012.

*****Clerk:** Mrs. Volpe, Mr. Manchello and Mr. Wiest received the oath of office as Council members.

*****Clerk:** At this time, nominations will be accepted for the office of Mayor of the Township of Maple Shade for the year 2013.

Nomination for Mr. Wells by: Volpe Second: Saporito
Motion to Close Nominations: Volpe Second: Manchello

AYES: Councilman Wiest, Mayor Wells, Deputy Mayor Saporito,
Councilwoman Volpe and Councilman Manchello.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

Motion Passed.

*****Clerk:** The Mayor will receive the Oath of Office

*****Mayor:** At this time, nominations will be accepted for the Office of Deputy Mayor of the Township of Maple Shade for the year 2013.

Nomination for Mr. Saporito by: Manchello Second: Volpe
Motion to Close Nominations: Wiest Second: Volpe

Roll Call to Approve the Nominee for the Office of
Deputy Mayor for 2013:

AYES: Councilman Wiest, Mayor Wells, Deputy Mayor Saporito,
Councilwoman Volpe and Councilman Manchello.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

Motion Passed.

*****Deputy Mayor to receive the Oath of Office.**

*****Greetings – Mayor and Members of the 2013 Maple Shade Township Council Greetings by the Mayor and Members of the 2013 Township Council included extending Thanks to Pastor McDonald of Immanuel Baptist Church and to our Assembly people, Senator Beach and our Freeholders for their attendance and support for Maple Shade. Words of appreciation were extended to the Volunteers, Township Employees, the Professionals, and the many organizations, including the Township Manager, Township Attorney and Township Clerk. Council spoke of the challenges facing Maple Shade and all of New Jersey, their achievements in the past year and their future goals for the town. Council expressed appreciation to the outgoing councilman, Jim Fletcher. A Happy and Healthy New Year to everyone.**

*****Proclamations: The Chuck Drass Award was presented to David Dessin, Sr. for His continuous efforts to make Maple Shade a great place to live.**

Resolution No. 2013-R-01 APPOINTMENT OF MUNICIPAL SOLICITOR, TAX ATTORNEY, PROSECUTOR, PUBLIC DEFENDER AND CONFLICTS PUBLIC DEFENDER

Appointed for the year 2013; Eileen K. Fahey as Municipal Solicitor and Tax Attorney; Daniel Gee as Municipal Prosecutor; Christian Towers as Public Defender and James Fattorini as Conflicts Public Defender
Motion to Approve: Manchello made a MOTION. Councilwoman Volpe SECONDED
Comments on Motion: none Roll Call: yes

Resolution No. 2013-R-02 APPOINTMENT OF MUNICIPAL AUDITOR
Todd Saler of the firm of Bowman and Company is appointed Municipal Auditor for the year 2013.
Motion to Approve: Councilwoman Volpe made a MOTION. Councilman Saporito SECONDED Comments on Motion: none Roll Call: yes

CONSENT AGENDA

Resolution No. 2013-R-03 APPROVE CALENDAR OF MEETINGS – MUNICIPAL BOARD AND AGENCIES

In accordance with the Open Public Meetings Act, a calendar of meetings will be published in the Courier Post and posted on the official Municipal Bulletin Board in the Municipal Complex. The Regular/Agenda Council meetings held on the second and fourth Thursdays of each month are telecast via cable TV.

Resolution No. 2013-R-04 ADOPT TEMPORARY MUNICIPAL BUDGET

Temporary funding of municipal services during negotiations, planning and adoption of the 2013 Budget is approved as submitted by the Registered Municipal Accountant.

Resolution No. 2013-R-05 APPROVE CASH MANAGEMENT PLAN

Under the requirements of N.J.S.A. 40A:5-14 and upon the recommendation of the Chief Financial Officer the Township is mandated to establish a Cash Management Plan. This Plan provides a guide to municipal officials and employees in carrying out their duties concerning the receipt and disbursement of all funds of the Township of Maple Shade.

Resolution No. 2013-R-06 NAME DEPOSITORY FOR MUNICIPAL FUNDS

The following institutions are named as depositories of municipal funds for the year 2013: Columbia Savings Bank; New Jersey Cash Management Plan, New Jersey Asset and Rebate Management Program, and Roma Bank.

Resolution No. 2013-R-07 DESIGNATE OFFICIAL NEWSPAPERS

The following publications have been designated to receive official municipal and legal notices: Courier Post, the Central Record and the Burlington County Times for the year 2013.

Resolution No. 2013-R-08 APPOINT MEMBER TO THE MAPLE SHADE PLANNING BOARD

Louis H. Wells and Jennifer Gladhill are appointed to four-year terms expiring December 31, 2016. James Fletcher is appointed to fill a vacancy for a four-year term expiring December 31, 2013. Theresa Porrini is appointed to fill a vacancy for a four-year term expiring December 31, 2014. Mayor Rob Wells (Class I); Manager Gary LaVenia (Class II) and Deputy Mayor Anthony Saporito (Class III) are appointed for a one-year term. Alternate No. 1, Robert Wilt, is appointed for a two-year term expiring December 31, 2013, and Heather Talarico is appointed as Alternate No. 2, for a two-year term expiring December 31, 2014.

Resolution No. 2013-R-09 APPOINT MEMBERS TO THE SITE PLAN/SUBDIVISION REVIEW BOARD

Appointed to one-year terms: Louis H. Wells; Robert Wilt; and James Fletcher.
Appointed as Alternate No. 1 is John Gee. Council Liaison: Nelson Wiest.

Resolution No. 2013-R-10 APPROVE APPOINTMENTS TO THE ZONING BOARD OF ADJUSTMENT

Appointed to four-year terms are Michael Bimmer and Karen Radie with a term expiring December 31, 2016. Alternate #2, John Zahradnick will serve a two-year term to expire December 31, 2014.

Resolution No. 2013-R-11 APPROVE APPOINTMENTS TO THE ADVISORY BOARD OF RECREATION

Appointed for a term to expire 12/31/13: Michael McClure, Francis Friel and Steve Matthews; Appointed for a term to expire 12/31/14: Diane Painter, Joseph Andl and Heather Talarico; Appointed for a term to expire 12/31/15: John Zahradnick, Gina Capate, and Gene Atkins; Alternate #1; Richard Karcher, Alternate #2; Brian Carr; and Alternate #3 Amy Smalley with a term expiring December 31, 2013. Councilwoman Claire Volpe appointed Council liaison.

Resolution No. 2013-R-12 APPOINT MEMBERS TO THE ADVISORY BOARD OF COMMERCE

Appointed for a three year term to expire 12/31/2015: Mark Tilghman, Martin Cohen, Anne Elder, Jim Fletcher, Justin Bennett, Ray Hughes, and Joe Fischer. Elwood Severns appointed to fill a vacancy with an expiration date of 12/31/13. Ex-Officio: Rick Winter, Joanne Mortimer, Rosemary Flaherty for one-year terms. Gary LaVenia Gary Gubbei, and Councilman Nelson Wiest for one-year terms. Member Emeritus: Ed Vernier

Resolution No. 2013-R-13 APPOINT COMMISSIONERS TO THE PROFESSIONAL MUNICIPAL MANAGEMENT JOINT INSURANCE FUND

Township Manager Gary LaVenia is appointed as Fund Commissioner. Mayor Rob Wells is appointed as Alternate Fund Commissioner.

Resolution No. 2013-R-14 DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER

Township Council hereby designates Township Manager, Gary LaVenia as the Public Agency Compliance Officer for a term to expire December 31, 2013.

Resolution No. 2013-R-15 SET INTEREST RATE AND GRACE PERIOD AND YEAR-END PENALTY

Interest rates for overdue taxes and utility fees are set at eight (8) percent for the first \$1,500 and eighteen (18) percent in excess of \$1,500. Taxes in excess of \$10,000 will be charged at a rate of six (6) percent interest. A ten-day grace period on quarterly tax payments will be given. Interest will be charged after the tenth of the month.

Resolution No. 2013-R-16 APPOINT MUNICIPAL TAX SEARCH OFFICER

The Township Council hereby appoints Tax Collector Denise Lawler as the Municipal Tax Search Officer for the year 2013.

Resolution No. 2013-R-17 AUTHORIZE TAX ASSESSOR TO FILE APPEALS, OMITTED AND ADDED ASSESSMENT APPEALS AND ROLLBACK COMPLAINTS WITH THE BURLINGTON COUNTY BOARD OF TAXATION

The Tax Assessor is responsible for the maintenance and correction of the assessment list subject to specific laws and regulations with review by Township Council and advice from the Township Attorney.

Resolution No. 2013-R-18 AUTHORIZE TOWNSHIP TAX COLLECTOR AND DEPUTY TAX COLLECTOR TO FILE PROOFS OF CLAIM WITH THE UNITED STATES BANKRUPTCY COURT WITH RESPECT TO VARIOUS BANKRUPTCIES

Resolution No. 2013-R-19 AUTHORIZES THE CANCELING OF TAX BALANCES UNDER \$10.00

Resolution No. 2013-R-20 AUTHORIZE TAX COLLECTOR AND/OR DEPUTY TAX COLLECTOR TO MAKE ROUTINE ADJUSTMENTS OF UTILITY ACCOUNTS AND REFUND DUPLICATE PAYMENTS

Resolution No. 2013-R-21 AUTHORIZE THE ASSESSMENT OF \$100.00 FEE FOR DUPLICATE TAX SALE CERTIFICATES

Resolution No. 2012-R-22 AUTHORIZE TAX COLLECTOR AND/OR DEPUTY TAX

DOCUMENTATION TO THE CORRECT ACCOUNT AND REFUND DUPLICATE
PAYMENTS

Resolution No. 2013-R-23 DESIGNATE SIGNATORIES FOR TAX TITLE LIEN
ACCOUNT

Township Council designates Denise Lawler, Tax Collector and Darlene M. DiPatri,
Deputy Tax Collector as signatories to the Tax Title Lien Account at Columbia Savings
Bank.

Resolution No. 2013-R-24 APPOINTMENT OF BOND COUNSEL

Maple Shade hereby appoints Parker, McCay Attorney at Law to provide financial
services for the year 2013.

Motion to Approve Consent Agenda: Saporito made a MOTION Volpe SECONDED
Comments on Motion: none Roll Call: yes

MANAGERIAL APPOINTMENTS FOR 2013 – Township Manager

PUBLIC PORTION - none

Motion to Close: Councilwoman Volpe made a MOTION. Councilman Saporito
SECONDED Comments: none All in Favor: yes

BENEDICTION – Pastor Vince McDonald

Motion to Adjourn: Manchello made a MOTION. Volpe SECONDED All in Favor: yes

MAPLE SHADE TOWNSHIP COUNCIL
REGULAR/WORK SESSION AGENDA
JANAURY 17, 2013-7:00 P.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

PUBLIC NOTICE of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 28, 2012.
2. Mailing Notice to the The Courier Post, The Central Record, and Burlington County Times on December 28, 2012.
3. Posting Notice on the Official Municipal Bulletin Board on December 28, 2012.

ROLL CALL: 7:09:26 PM >

Present: Councilman Wiest, Mayor Wells, Deputy Mayor Saporito, Councilwoman Volpe and Councilman Manchello

Absent: None

Also Present: Township Clerk DeGolia, Township Attorney Fahey and Township Manager LaVenia

OPEN BOARD OF HEALTH MEETING -- for January 2013

Reports -- Manager LaVenia -- explained the changes for the rabies clinic, the township will be responsible for purchasing the needles this year. Township needs to approve the county wide mosquito spraying this spring

Public Participation

Motion to Close: Councilwoman Volpe made a MOTION. Councilman Wiest SECONDED

Comments: none All in Favor: yes

Motion to Adjourn: Councilman Manchello made a MOTION. Councilman Saporito SECONDED

All in Favor: yes

OPEN REGULAR MEETING

PUBLIC HEARING -- Special Project; Ken Shine from Pennoni Engineers and Chris Mathis from Mathis Construction were present

Mr. Shine explained the project including the construction sites the traffic patterns and notification to the effected resident's procedure. Some of the residents questioned accessibility to their homes and driveways. All questions were answered and contact information was distributed.

CONSENT AGENDA

Resolution No. 2013-R-25 Award Professional Services Contract for Township Attorney/Tax Attorney in an amount not to exceed \$150,000 to Eileen K. Fahey, Esq.

Resolution No. 2013-R-26 Award Professional Services Contract for Township Engineer an amount not to exceed \$600,000 to Alaimo Associates.

Resolution No. 2013-R-27 Award Professional Services Contract for Bond Counsel in an amount not to exceed \$60,000 to Parker, McCay. (Councilwoman voted no)

Resolution No. 2013-R-28 Award Professional Services Contract for Municipal Prosecutor in an amount not to exceed \$16,000 to Daniel Gee, Esq.

Resolution No. 2013-R-29 Award Professional Services Contract for Municipal Public Defender in an amount not to exceed \$12,000 to Christian Towers, Esq.

Resolution No. 2013-R-30 Award Professional Services Contract for Municipal Conflicts Public Defender in an amount not to exceed \$ 5,000 to James Fattorini, Esq.

Resolution No. 2013-R-31 Award Professional Services Contract for Municipal Auditor in an amount not to exceed \$130,000 to Bowman Company

Resolution No. 2013-R-32 Award Contract for Special Counsel for Construction Claim in an amount not to exceed \$30,000 to Parker, McCay Attorneys at Law

Resolution No. 2013-R-33 Award Contract for Purchase of Custom Pumper with 1750 GPM Pump, 500 Gal Water Tank and Refurbishment of 54' Sqr to Pierce Manufacturing, 200 Ryan Street, South Plainfield, NJ (07080) in an amount not to exceed \$674,888.00.

Resolution No. 2013-R-34 Authorize Adjustment of Utility Account #30091530,
Block 170 Lot 7

Resolution No. 2013-R-35 Authorize Adjustment of Utility Account #20051090,
Block 95 Lot 12

Resolution No. 2013-R-36 Authorize Adjustment of Utility Account #30103940,
Block 189.02 lot 1.01

Resolution No. 2013-R-37 Authorize Adjustment of Utility Account #10020210,
Block 37 Lot 2

Motion to Approve: Manchello Second: Saporito Comments: Councilman Saporito recused himself from Resolution No. 2013-R-33. Council discussed the use of the term "not to exceed", it was explained that the fees were estimated as an average and the experience of the professional.

Resolution No. 2013-R-38 Authorize Release of Performance Bond and eliminate fees for Block 64, Lot 7

Motion to Approve: Councilman Manchello made a MOTION. Councilman Wiest SECONDED
Comments: none Roll Call: yes

APPROVAL OF EXPENDITURE LIST – 12/21/2012 to 12/31/2012 and 1/1/2013 to 1/17/2013
Motion to Approve: Councilman Manchello made a MOTION. Councilman Saporito
SECONDED Comments: Councilman Saporito abstained from #3911; Councilman Wiest asked
for an explanation of the list and will meet with Manager LaVenja Roll Call: yes

PUBLIC COMMENTS: Bill D’Ambrosio, a representative of Montegrillos Restaurant was present to express his concern with the billing process and bond release of his client. After extensive conversation which included handouts, Council agreed to approve the bond release, waive the fees and instructed the Manager to have an immediate audit of the escrow billing procedure. Mr. Sauseline, 224 E. Linwood Avenue discussed his concern about only having two handicap parking spaces in the Municipal parking lot and requested two additional. Council approved and directed the Manager to work with the Township Engineer in a study and ordinance change.

Motion to Close: Councilwoman Volpe made a MOTION. Councilman Saporito SECONDED
Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Council wished everyone a Happy and Healthy Holiday Season. Council reported that the MSBA collected Christmas trees and brought them to the shore area to help rebuild the beaches, thank you to all involved. Council announced the Truck Parade; it was a success last year and raised money to help our community in the Maple Shade Food Bank. The Manager reported that the County has started the conduit work on Main Street in preparation for the road project.

OLD BUSINESS:

1. Engineer’s Report –
 - a. Route 73 Construction Project - Alaimo contacted the general contractor for DOT to arrange for the landscape restoration to the disturbed island areas to be addressed.
 - b. Parking Restrictions; Main Street – Alaimo is coordinating with NJ Transit for the removal of Bus Stop signs at seven locations and the relocation of signs at two locations.
 - c. Municipal Building Security and Surveillance – Alaimo will be meeting with Township staff to review the proposals to determine where adjustments can be made to stay within existing budget parameters.
 - d. Grant Applications – Response from NJDOT on Phase 3 and Coles Avenue resurfacing application awards have not yet been issued.
 - e. Municipal Building cornice Repairs – Design services were authorized for this project on November 8th, design services is 90% complete.
 - f. Public Works Bathroom Renovations – Design services are 30% complete.

- g. 2012 Local Road Program -- As-built plans was submitted for East and West Woodcrest Avenue. They were reviewed to determine the extent of corrective work required in this area. An updated punch list is being prepared to address the current status of work.
- h. SRTS Project -- Plans specifications and an engineer's estimate have been approved by NJDOT. The project will be advertized for bid upon receipt of authorization from NJDOT.
- 2. Redevelopment -- Manager LaVenia -- no report
- 3. Main Street Maple Shade -- Mayor Wells reported that the director is phasing out and the newsletter is getting a positive feedback
- 4. Recreation Board -- Mrs. Volpe reported that the officers are being selected and fingerprinting program is still getting funding for right now. The next meeting is the 15th.
- 5. Site Plan Advisory Board --Mr. Wiest gave report, which included the Baron Building project and approving tanks at Country gas.
- 6. Rescue Update -- (Closed Session)

Additional Old Business:

- 1. What is the status of the back municipal parking lot? Manager LaVenia will look into it.
- 2. Mr. Manchello suggested sign at the Collins Park to restrict dogs running at large and owner cleanup. The neighbors requested more coverage, but Council wants to wait until spring to see everything in bloom before making changes.
- 3. Mr. Manchello asked to head the green team for Sustainable New Jersey? Council yes
- 4. Council discussed the use of the blue recycling containers on Main Street. Can they be picked up? Are they involved the pick up? Manage LaVenia will look into it.

NEW BUSINESS:

- 1. Fireworks Contract -- It was explained that the cost has increased to \$27,000. Councilman Manchello made a motion to move forward and pay the deposit. Seconded by Mr. Wiest, no comments; Roll Call: yes.
- 2. Sunshine Investment, Quality Inn (Closed Session)
- 3. Torchie Property -- (Closed Session)
- 4. Open Burning Ordinance -- Council approved change
- 5. Selkow -- (closed Session)
- 6. Budget Meeting Schedule -- 2/17/13 and 2/24/13 at 11:00 am; 3/2/13 at 1:00
Mr. Manchello wants Council to be present at the exit conference with the Auditor.
Council approved.
- 7. Collective Bargaining - (Closed Session)
- 8. Change Order -- Wastewater Treatment Plant Improvements -- yes increase of \$2,510.56 (screw pump)

RESOLUTION TO CLOSE MEETING IF REQUIRED:

Motion to Close: Volpe Second: Wiest Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Manchello Second: Volpe Comments: none All in Favor: yes

Motion to Approve paying steps to Police Department: Volpe Second: Manchello; Comments: none Roll Call: yes

Motion to Reject Mr. Torches Request: Wiest Second: Volpe Comments: none Roll Call: yes

Motion to Negotiate Payment to Mr. Selkow: Volpe Second: Manchello Comments: none Roll Call: yes

Motion to Settle the Sunshine Investment Fine: Volpe Second: Manchello Comments: none Roll Call: yes.

MOTION TO ADJOURN UNTIL THE FEBRUARY 14, 2013 MEETING AT 7:00 PM

Motion: Volpe Second: Saporito Comments: none All in Favor: yes.

MAPLE SHADE TOWNSHIP COUNCIL
REGULAR/WORK SESSION AGENDA
FEBRUARY 14, 2013–7:00 P.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

PUBLIC NOTICE of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 28, 2012.
2. Mailing Notice to the The Courier Post, The Central Record, and Burlington County Times on December 28, 2012.
3. Posting Notice on the Official Municipal Bulletin Board on December 28, 2012.

ROLL CALL: 7:09:26 PM >

Present: Councilman Wiest, Mayor Wells, Deputy Mayor Saporito, Councilwoman Volpe and Councilman Manchello

Absent: None

Also Present: Township Clerk DeGolia, Township Attorney Fahey and Township Manager LaVenia

OPEN BOARD OF HEALTH MEETING -- As of February 14, 2013 and January 2013
Manager LaVenia reported

Public Participation

Motion to Close: Councilwoman Volpe made a MOTION. Councilman Manchello SECONDED

Comments: none All in Favor: yes

Motion to Adjourn: Councilman Volpe made a MOTION. Councilman Saporito SECONDED
All in Favor: yes

OPEN REGULAR MEETING

ORDINANCES – INTRODUCTION AND FIRST READING

Ordinances No. 2013-01 – An Ordinance of the Township Code Amending Chapter 95, “Outdoor Fires”

Motion for Introduction: Volpe Second: Saporito Comments: none Roll Call: yes

Publication Date: February 22, 2013 Public Hearing: March 14, 2013

CONSENT AGENDA

Resolution No. 2013-R-40 Amend Contract with MBE Mark III Electric, Inc. for Improvements to Wastewater Treatment Plant (Screw Pump) and Approve Change Order No. 1

Resolution No. 2013-R-41 Authorize Adjustment of Utility Account #10021100,

Block 38 Lot 5

Resolution No. 2013-R-42 Authorize for Aerial Larval Mosquito Control

Resolution No. 2013-R-43 Authorize Extension of the Agreement Between MACCS and AVR Resource Group, Inc.

Resolution No. 2013-R-44 Transfer of Appropriations Excess to Insufficient Appropriations

Resolution No. 2013-R-45 Authorize Execution of Collective Bargaining Agreement with Teamsters Local Union 676

Motion to Approve: Volpe Second: Saporito Comments: none Roll Call: yes

APPROVAL OF EXPENDITURE LIST – 2-13-2013

Motion to Approve: Councilman Manchello made a MOTION. Councilwoman Volpe SECONDED Comments: none Roll Call: yes

APPROVE JANUARY 2013 MINUTES

Motion to Approve: Volpe Second: Saporito Comments: none Roll Call: yes

PUBLIC COMMENTS: Mr. & Mrs. Kornoff, 474 Buttonwood Avenue asked questions about the “Outdoor Fire” ordinance, it was their first visit to a council meeting and were trying to get an understanding of the issues.

Motion to Close: Councilwoman Volpe made a MOTION. Councilman Saporito SECONDED Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Council reminded everyone about the Beef and Beer held by the Independent Fire Department on Saturday, raising funds for their 100th birthday and the Annual Rotary Breakfast on Sunday. They wished everyone a Happy Valentine’s Day and Happy Birthday to Attorney Fahey. Council also congratulated the Junior Honor Society for their success. Council asked the viewers to participate in the Best Of program and thanked the Road Department for a great job on our roads during the snow storm.

OLD BUSINESS:

1. Engineer’s Report – Manager LaVenía reported that the Mill Road Project will be starting in the next two weeks and the bids will be going out for the HVAC Phase I project
2. Redevelopment – Manager LaVenía – there is a meeting with RPM, Marc Remsa and Ed Fox in reference to the Baron Building. The plan is to have a 66 unit, four story, seniors housing facility with a flat roof and a percentage of units going toward special need residents. Councilman Manchello made a motion to authorize Marc Remsa to move forward with the redevelopment plan, Second by Councilwoman Volpe, no comments, roll call: yes

3. Main Street Maple Shade -- Mayor Wells reported that the group is working with the Business Association on capital projects and is looking into grant opportunities. They will be selecting officers next month
4. Recreation Board – meeting next Tuesday
5. Site Plan Advisory Board –Mr. Wiest gave report, which included the VCA Animal Hospital, Tony Lukes, Spa Hearth and Home moving, Acura and Pep Boys.
6. Handicap Parking for Municipal Building – the Township code allows three; an ordinance would have to be passed for an additional spot. We can install sign now for the third one.
7. Rescue Update – (Closed Session)
8. Deerfield Tax Appeal Update (Closed Session)
9. Police Negotiations (Closed Session)
10. Budget Meeting Dates – Council agreed to change the date to Marcy 4th at 7:00 pm
11. Internal Audit – merged discussion with Administrative Procedures

Additional Old Business:

1. What is the status of the back municipal parking lot? Manager LaVenía will look into it.
2. Mrs. Volpe asked the status of Collins Park dog bags, signs and plantings. Manager LaVenía will call Remington and Vernick.
3. Is Mill Road going to connect the sump pumps? Manager LaVenía will look into it.
4. Mr. Manchello wants to go out for RFPS for any capital project – Council agreed. Attorney will review Alaimo’s contract
5. Are the baby changing tables in? yes
6. Are the bus stops signs going up? Manager LaVenía is working with Road Department
7. Council asked why the manager’s car has private license plates. Manager LaVenía explained that they came with the car, not MG tags.
8. Council asked the township manager if he stopped the township vehicle from being used for personal use, yes.
9. Council asked for the annual zoning board report. Manager LaVenía will talk to Community Development Director.
10. Mr. Wiest asked why it’s taking two years to have the yellow curb painted on Main Street. It’s hurting business. Manager LaVenía will talk to the Road Department
11. Mr. Wiest reported that the light at the flag pole is out. Manager LaVenía will call Gibson.
12. Manager will contact the tech people to fix the buzzing in the speaker system and call the school for assistance.
13. Council discussed the housing inspection program; Manager LaVenía told council that the construction office will not be collecting the money. Mr. Schafer will supply staff for the program.
14. Council wants to approve the fencing on Main Street Soccer parking lot prior to installation.

NEW BUSINESS:

1. Proclamation for Burlington County Youth Art Month will be on the next agenda
2. Administrative Procedures – Escrows and Office Policies – Council discussed the escrow billing and why the bills were being paid late. Mr. Manchello expressed concerns that Alaimo was doing work when there was no money in the escrow accounts. R&V will be instructed not to do that. Manager LaVenía reported that there was more diligence to get the bills paid and the finance officer will supply an escrow report every month to the Community Development Director. Council also requested a monthly budget report be circulated to all departments and council. Mr. Wiest expressed concerns that there is no transparency in the departments and also requests that something be done about the illegal signs all over town. Manager LaVenía will instruct Code Enforcement Officer to take down the signs and turn them over to the Zoning Officer, who will then issue summons to the owners of the signs to get town cleaned up.
3. Cat Ordinance – It was recommended by the Code Enforcement Officer to limit the amount of cats an owner could have and council approved 10.
4. Request for Fencing – Garberman – Council denied request
5. Remington & Vernick (Closed Session)
6. Sunshine Investment, Quality Inn (Closed Session)
7. Torchie Property – (Closed Session)
8. Selkow – (closed Session)

Additional New Business

1. Council has concerns about the damage the county equipment is doing to some of the properties on Main Street – Manager LaVenía will call county
2. Council agreed to go out for RFPs for an environmental engineer
3. Council asked for a presentation from an individual with technical experience to discuss finding money in phone bills and other bills.
4. Council agreed to approve an ordinance to formulate a green team
5. Mr. Wiest had a few questions about Main Street: Is the county doing curbs with the road project? It would be up to them, but they were requested. Will they repair the crosswalk lights at the Acme? Manager LaVenía will call County. Can the business display sandwich signs. No, not allowed by county.
6. Mrs. Volpe asked why we don't swear in the new officers anymore. Manager LaVenía will contact Chief. Why hasn't the Council passed a business license in a long time when the applicants are being approved by Planning Board? Manager LaVenía will look into it. Council would like the Zoning/Planning board reports and the agendas and minutes on our website.
7. Council approved doing a proclamation for Rich Kinkade who worked for the township for 37 years.
8. Attorney Fahey would like to discuss having a closed session at the beginning of the meeting. Council asked to list on the next agenda.

RESOLUTION TO CLOSE MEETING IF REQUIRED:

Motion to Close: Manchello Second: Volpe Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Volpe Second: Manchello Comments: none All in Favor: yes

MOTION TO ADJOURN UNTIL THE FEBRUARY 28, 2013 MEETING AT 7:00 PM

Motion: Manchello Second: Volpe Comments: none All in Favor: yes.

MAPLE SHADE TOWNSHIP COUNCIL
REGULAR SESSION AGENDA
FEBRUARY 28, 2013–7:00 P.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

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3. Posting Notice on the Official Municipal Bulletin Board on December 28, 2012.

ROLL CALL: 7:08:33 PM

Present: Mayor Manchello, Deputy Mayor Wells, Councilwoman Volpe, Councilman Saporito and Councilman Wiest

Absent: None

Also Present: Township Clerk DeGolia, Township Attorney Fahey, Township Manager LaVenja and Engineer, Alaimo Engineers Ruddiman

OPEN REGULAR MEETING

PRESENTATION – WOODARD & CURRAN – the group from Woodard & Curran, Marc Thomas, Doug McKewan, Bob Heliger, Bob Smith and Ray Hughes, gave Council a summary of the progress of our water and sewer department, which included service, MRR status, safety, and fire hydrants. Council honored Rich Kinkade for 37 years of service to the township of Maple Shade.

PRESENTATION – REDEVELOPMENT OF BARON BUILDING – Ed Fox, BC Bridge Commission and Kevin Kavanaugh, RPM discussed redevelopment of the Baron Building as a Senior Citizen Center with store front on the Main Street front. They spoke on the contamination of the site and the proposed improvements, including design standards, parking, and landscapes.

PROCLAMATION – YOUTH ART MONTH 2013

ORDINANCES – INTRODUCTION AND FIRST READING

Ordinance No. 2013-02 An Ordinance of the Township Code Amending Chapter 63, Article “Animals” Article II “Cats” to Limit the Number of Cats Permitted per Household

Motion for Introduction: Councilman Saporito made a MOTION. Councilwoman Volpe
SECONDED Comments: none Roll Call: yes
Publication Date: March 8, 2013 Public Hearing: March 28, 2013

Ordinance No. 2013-03 An Ordinance of the Township of Maple Shade to Exceed the
Municipal Budget Appropriation Limits and to Establish a Cap Bank

Motion for Introduction: Mayor Manchello made a MOTION. Councilman Saporito
SECONDED Comments: none Roll Call: yes
Publication Date: March 8, 2013 Public Hearing: March 28, 2013

CONSENT AGENDA

Resolution No. 2013-R-47 Approve Resolution for Deferred School Taxes

Resolution No. 2013-R-48 Authorize Adjustment and Refund of Tax Overpayment for Block
172 Lot 4.04

Motion to Approve: Councilman Saporito made a MOTION. Councilwoman Volpe
SECONDED Comments: none Roll Call: yes

APPROVAL OF EXPENDITURE LIST

Motion to Approve: Councilwoman Volpe made a MOTION. Councilman Saporito
SECONDED Comments: none Roll Call: yes

PUBLIC COMMENTS: Anna Elder-Cutry, Joe Cutry, Charlie MacAdams, Horace MacAdams, Frnak Troso, Joanne Mortimer, Michelle Bush and Rita Milo with other realtors, were present to discuss concerns they have with the Housing Inspection Program. Some of them received letters from the township introducing a new housing program which would take effect February 1, 2013. They felt the details of the inspection process were lacking and the program would cause a detriment to the township. After a lengthy discussion, it was agreed to formulate a committee to review point by point the program and resolve the issues. Councilman Wiest and Councilwoman Volpe will represent the council. The group will put together their group, and then meeting will be scheduled. Councilman Manchello would like the housing industry represented also. Mr. Manchello made a motion to stay the housing program, seconded by Mrs. Volpe, no comments, roll call; yes.

Motion to Close: Saporito Second: Manchello Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Council thanked the group for coming in, it's important for the residents and business to get involved and be part of the process. Also thank you to Ed Fox for his impressive knowledge of Maple Shade and his input. The Lions breakfast is Sunday. Thanks to the groups that had great events recently, the VFW ladies auxiliary pancake breakfast, the Fire Department Beef and Beer, and the Freeholders meeting, which talked about our Buy Local Campaign. Mr. Wiest asked about the letter to the County requesting street closures for Main Street event. Some of the times are inaccurate. Manager LaVenia

assured council that as long as they know the date, it's fine. Condolences to the Lavender family and Uncle Benny's family for their loss.

OLD BUSINESS:

1. Engineer's Report - Engineer Ruddiman gave following report:
 - a. Main Street Soccer Field – Alaimo contacted the general contractor to arrange for landscape restoration to the disturbed island. Council would like stone instead of grass. The contractors for Burlington County also caused rutting and turf damage due to their construction activities and storage in parking area. Burlington County will be responsible
 - b. Main Street Bus Stop Ordinance Amendment – Alaimo is coordinating with the Road Department for the removal of Bus Stop signs at seven locations and the relocation of Bus Stop signs at two locations. Sign removal has been started. Painting will be in Spring.
 - c. Grant Applications – Municipal Aid grant applications for Center Avenue Reconstruction – Phase 3 and for South Coles Avenue resurfacing were submitted to NJDOT in October 2012, no word yet.
 - d. Stormwater Management – Next report due May 2, 2013
 - e. 2010 Local Road Program – Response letters dated 2-11-13 were sent to our attorney and Richard Hunt in response to correspondence from Mount Construction and their attorney.
 - f. SRTS Project – The bid advertisement was submitted for publication on February 20, 2013. Six sets of Specs were picked up to date.
2. Redevelopment – Elite Acura and Pep Boys went to Planning Board, The Crossroads motel is to be demolished.
3. Main Street Maple Shade – Joanne Mortimer is leaving the president position, Main Street is working with Advisory Board for Capital improvements, there is a possible person of interest for the 5 & 10, the farmer's market is coming back and Main Street is looking to hire Joe Gatz for research and marketing advice
4. Recreation Board – Councilwoman Volpe gave report to include a new flag football program with no home games, Babe Ruth consists of five teams this year, and problems with the ID program. Manager LaVenia will look into it.
5. Site Plan Advisory Board – next meeting is Tuesday
6. Handicap Parking for Municipal Building- Council received a letter and will discuss at the next meeting
7. Rescue Update (Closed Session)
8. Deerfield Tax Appeal Update (Closed Session)
9. Police Negotiations (Closed Session)
10. Administrative Procedures – Escrows and Office Policies – There is an Internal Audit meeting 3/6/13 at 2 pm to discuss escrows, billing, etc. The manager will implement a sign in sheet by next week. Council discussed the Construction office hours and changed them back to 8:30am to 4:30 pm as per the Township code. Council requested a list of job duties by all employees and questioned why council has not approved business licenses in a long while. Manager LaVenia will look into it.
11. Sunshine Investment, Quality Inn – (Closed Session)

12. Torchie Property -- (Closed Session)
13. Selkow -- (Closed Session)

Additional Old Business

- a. The Council will have to approve an ordinance to appoint a Green Team
- b. Mr. Manchello recommended the old check list for the housing program be used
- c. Manager LaVenia is directed to copy the Clerk and Attorney on all correspondence.
- d. Manager LaVenia will look into the continued buzzing coming through the television station.
- e. Manager LaVenia is instructed to have the front windows cleaned due to the excessive amount of tape being left
- f. The light on the Flag is still not lit.
- g. Attorney Fahey asked if the cat ordinance can be reviewed by our Animal Control people, yes
- h. Council decided to use the environmental engineer on an "as needed" basis
- i. Township engineer is working on an estimated cost to redo the hockey court and renovate the Collins Lane Farmhouse.

NEW BUSINESS:

1. Tax Collector Position -- move forward with the hiring process

RESOLUTION TO CLOSE MEETING IF REQUIRED:

Motion to Close: Volpe Second: Manchello Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Volpe Second: Saporito Comments: none All in Favor: yes

MOTION TO ADJOURN UNTIL THE MARCH 14, 2013 MEETING AT 7:00 PM

Motion: Volpe Second: Saporito Comments: none All in Favor: yes

Notice is being forwarded in accordance with the
Open Public Meetings Act
February 26, 2013

MAPLE SHADE TOWNSHIP COUNCIL
REGULAR/WORK SESSION AGENDA
MARCH 14, 2013-7:00 P.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

PUBLIC NOTICE of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 28, 2012.
2. Mailing Notice to the The Courier Post, The Central Record, and Burlington County Times on December 28, 2012.
3. Posting Notice on the Official Municipal Bulletin Board on December 28, 2012.

ROLL CALL: 7:09:26 PM >

Present: Mayor Wells, Deputy Mayor Saporito, Councilwoman Volpe and Councilman Manchello

Absent: Councilman Wiest

Also Present: Township Clerk DeGolia, Township Attorney Fahey and Township Manager LaVenia

OPEN BOARD OF HEALTH MEETING – through March 14, 2013

Manager LaVenia reported

Public Participation

Motion to Close: Councilman Manchello made a MOTION. Councilwoman Volpe SECONDED

Comments: none All in Favor: yes

Motion to Adjourn: Councilman Manchello made a MOTION. Councilwoman Volpe SECONDED

All in Favor: yes

OPEN REGULAR MEETING

ORDINANCES – SECOND READING AND PUBLIC HEARING

Ordinances No. 2013-01 – An Ordinance of the Township Code Amending Chapter 95, “Outdoor Fires”

Open Public Hearing

Motion to Close: Manchello Second: Volpe Comments: none All in Favor: yes

Motion to Adopt: Vole Second: Manchello Comments: none Roll Call: yes

ORDINANCES – INTRODUCTION AND FIRST READING

Ordinance No. 2013-04 An Ordinance to Establish a Green Team Advisory Committee

Motion for Introduction: Manchello Second: Saporito Comments: none Roll Call: yes
Publication Date: March 22, 2013 Public Hearing: April 25, 2013

Ordinance No. 2013-05 An Ordinance Adopting the Redevelopment Plan for Block 64, Lots 1,2,3,4,5 and 8 (Barron Building) within the Downtown Business District Redevelopment Area
Motion for Introduction: Saporito Second: Volpe Comments: none Roll Call: yes
Publication Date: March 22, 2013 Public Hearing: April 25, 2013

CONSENT AGENDA

Resolution No. 2013-R-50 Resolution Extending Budget Adoption Deadline to April 26, 2013 and to Increase Temporary Appropriations to Provide for Period to Budget Adoption

Resolution No. 2013-R-51 Authorize Execution of Federal Aid Agreement for \$200,000 Grant for Safe Routes to Maude Wilkins School Project
Motion to Approve: Volpe Second: Saporito Comments: none Roll Call: yes

APPROVAL OF EXPENDITURE LIST – 3-14-2013

Motion to Approve: Councilman Manchello made a MOTION. Councilman Saporito SECONDED Comments: Mr. Saporito abstained from #57. Mr. Wells abstained from #1086
Roll Call: yes

APPROVE FEBRUARY 2013 MINUTES

Motion to Approve: Volpe Second: Saporito Comments: none Roll Call: yes

PUBLIC COMMENTS: John Zaradnick, High Street, reported that the sprinkler system broke at the football field and Paul Booth fixed it. It is going to cost \$4,800. Council directed the manager to research the option of an insurance claim and if not, how do we pay for the service. Manager LaVenía will report back to council.

Motion to Close: Councilman Saporito made a MOTION. Councilman Manchello SECONDED
Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Council asked the residents to be patient with the Mill Road Project. The end result will be worth it. Condolences to the DeGolia family for their loss. Happy St. Patrick's Day and be safe while celebrating.

OLD BUSINESS:

1. Engineer's Report – Manager LaVenía reported Council discussed the fees to do North Coles Avenue this year and decided to include it in the capital budget. Manager LaVenía was instructed to contact PSE & G. The signs for the Mill Road Project must be corrected to resolve some traffic issues.
2. Redevelopment – Manager LaVenía reported on the meeting on redevelopment. Council discussed the procedure for the fees – no escrow until Council approves as a redevelopment project. The redevelopment fees are posted and once the committee meets, the escrow money is used. The unused money is refunded to applicant. The

contact people for redevelopment projects are the Township Manager and Township Attorney.

3. Main Street Maple Shade – no report
4. Recreation Board – meeting next Tuesday
5. Site Plan Advisory Board –no report
6. Administrative Procedures – Escrows and Office Policies – discussed, de-list
7. Tax Collector Position – Manager LaVenja is putting an ad out. Council wants to see resumes
8. Rescue Update – (Closed Session)
9. Deerfield Tax Appeal Update (Closed Session)
10. Police Negotiations (Closed Session)
11. Sunshine Investment, Quality Inn – (Closed Session)
12. Torchie Property – (Closed Session) – de-list
13. Selkow – (Closed Session)

Additional Old Business:

1. It was reported that the Green Team met and got off to a good start. They will need to do projects.
2. Is Council going to entertain new Police Officers for a swearing in? yes
3. Council would like the annual Zoning/Planning Report. Manager LaVenja will look into it.
4. Mayor Wells asked why there is such a delay in the business license issuance after the Planning Board approval. Manager LaVenja will look into it.
5. Manger LaVenja will be meeting tomorrow referencing shared services for the construction department
6. Mayor Wells asked the progress of the ID badges. Manager LaVenja reported things were moving forward. Discussion was had about the placement of the ID machine.
7. Manager LaVenja reported a letter from the County regarding the crosswalk at Terrace Avenue. The County will not interfere with the township's events and the light at Main and Forklanding is going to be adjusted. Mr. LaVenja is meeting with the County to remedy the staging issue on Main Street.

NEW BUSINESS:

1. Ordinance 2013-02 – Amend Township Code, Chapter 63 “Animals” – Council agreed to limit cats to seven per household.
2. Licenses – organize a meeting
3. RFP Results for Revaluation Services – Council will award to Appraisal Systems after the bonding is complete
4. RFP Results for Environmental Engineer – Council agreed on ERI

Additional New Business

1. There was concern about vandalism near Germantown and Coles Avenue. Manager LaVenja will look into it.

RESOLUTION TO CLOSE MEETING IF REQUIRED:

Motion to Close: Volpe Second: Manchello Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Saporito Second: Volpe Comments: none All in Favor: yes

MOTION TO ADJOURN UNTIL THE FEBRUARY 28, 2013 MEETING AT 7:00 PM

Motion: Saporito Second: Volpe Comments: none All in Favor: yes.

MAPLE SHADE TOWNSHIP COUNCIL
REGULAR SESSION AGENDA
MARCH 28, 2013–7:00 P.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

PUBLIC NOTICE of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 28, 2012.
2. Mailing Notice to the Courier Post, The Central Record, and The Burlington County Times on December 28, 2012.
3. Posting Notice on the Official Municipal Bulletin Board on December 28, 2012.

ROLL CALL: 7:08:33 PM

Present: Mayor Manchello, Deputy Mayor Wells, Councilwoman Volpe, Councilman Saporito

Absent: Councilman Wiest

Also Present: Township Clerk DeGolia, Township Attorney Fahey, Township Manager LaVenja and Engineer, Alaimo Engineers Ruddiman

OPEN REGULAR MEETING

ORDINANCES – SECOND READING AND PUBLIC HEARING

Ordinance No. 2013-02 – An Ordinance to Amend Township Code Chapter 63 “Animals” Article II “Cats” to Limit the Number of Cats Permitted per Household

Open to Public

Motion to Close: Volpe Second: Manchello Comments: none All in Favor: yes

Motion to Table to April 11, 2013: Manchello Second: Saporito Comments: Advertise the amendment Roll Call: yes

Ordinance No. 2013-03 An Ordinance of the Township of Maple Shade to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank

Open to Public

Motion to Close: Manchello Second: Volpe Comments: none All in Favor: yes

Motion to Adopt: Saporito Second: Volpe Comments: none Roll Call: yes

ORDINANCES – INTRODUCTION AND FIRST READING

Ordinance No. 2013-06 An Ordinance of the Township of Maple Shade Authorizing a Revaluation Program of all Properties in the Township of Maple Shade and Authorizing an Emergency Appropriation of \$470,000 to Meet the Cost Thereof and Authorizing a Special Emergency Note in Accordance with Public Law 1956, Chapter 48

Motion for Introduction: Volpe Second: Saporito Comments: none Roll Call: yes

Publication Date: April 4, 2013

Public Hearing: April 25, 2013

Resolution No. 2013-R-53 APPROVE LOCAL EXAMINATION OF 2013 MUNICIPAL BUDGET

The Local Finance Board has been authorized by N.J.S.A 40A:4-78(b) to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination. The Township of Maple Shade has been declared eligible and hereby desires to participate in the program for the 2013 budget year.

Motion to Approve: Volpe Second: Saporito Comments: thank you to all involved Roll Call: yes

Resolution No. 2013-R-54 Resolution to Utilize Average Tax Collection Rate for Calculation of Reserve for Uncollected Taxes Appropriation in the 2013 Municipal Budget

Motion to Approve: Saporito Second: Volpe Comments: none Roll Call: yes

Resolution No. 2013-R-55 INTRODUCTION OF THE 2013 MUNICIPAL BUDGET

WHEREAS, the Township Council of the Township of Maple Shade desire to introduce the 2013 Municipal Budget, to wit: Total Budget \$15,791,493; Amount of Non-Property Tax Revenue \$5,212,503.30; Amount to be raised by Property Taxes \$10,578,989.70, and

WHEREAS, a synopsis of the aforementioned Municipal Budget will be published in the April 5th Edition of the Courier Post and a Public Hearing will be held on Thursday, April 25, 2013 at the Municipal Complex at a meeting, which will begin at 7:00 p.m.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade in the County of Burlington and State of New Jersey that the Township Council hereby authorizes introduction of the 2013 Municipal Budget, as described.

Motion for Introduction: Manchello Second: Volpe Comments: none Roll Call: yes

CONSENT AGENDA

Resolution No. 2013-R- 56 Award of Contract for Safe Routes to Maude Wilkins School to Charles Marandino, LLC, 223 Main Street, Milmay, NJ (08340) as the lowest responsible bidder in the amount of \$195,199.20

Resolution No. 2013-R-57 Award of Contract for Environmental Engineer to Environmental Resolutions, Inc., 525 Fellowship Route, Suite 300, Mount Laurel, NJ (08054)

Resolution No. 2013-R-58 Cancel Utility Charges for Block 189.01, Lot 5.02

Resolution No. 2013-R-59 Cancel Utility Charges for Block 189.01, Lot 2

Resolution No. 2013-R-60 Cancel Utility Charges for Block 3, Lot 2.01

Resolution No. 2013-R-61 Approve Recycling Tonnage Grant Application

Resolution No. 2013-R-62 Transfer of Appropriation Reserves -

New Jersey Division of Local Government Services permits transfer of reserve funds from budget line items to those, which require additional funding

Motion to Approve: Saporito Second: Manchello Comments: the adjustments were explained

Roll Call: yes

APPROVAL OF EXPENDITURE LIST – 3/27/2013

Motion to Approve: Manchello Second: Saporito Comments: Mr. Saporito abstained from #57

Roll Call: yes

PUBLIC COMMENTS: Frank Lazard, 96 W. Woodcrest Avenue, complained of puddles in the township area behind his property. Council cannot do anything until after litigation.

Motion to Close: Manchello Second: Volpe Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Happy Easter and Happy Birthday to Mr. Volpe.

OLD BUSINESS:

1. Engineer's Report

- a. Main Street Bus Stop Ordinance Amendment – bus stop sign removed and relocation is complete. Signs are where they belong
- b. Municipal Building Security and Surveillance – Copies of the latest access control proposal and CCTV proposal were distributed on 11/21/12. Alaimo will be meeting with staff to review the proposals to determine where adjustments can be made to stay within existing budget parameters.
- c. SRTS Project – Maude Wilkins School – Bids were received on 3/13/13. Low bid recommended totaling \$195,199.20
- d. Municipal Building Cornice Repair – Design services were authorized for this project on 11/8/12 and now complete. Bid advertisements in April.
- e. Public Works Building Bathroom Renovations – meeting with roads people, design development will proceed with input collected at that meeting
- f. Center Avenue Reconstruction – Phase 2 – Cleaning and video inspection of the storm and sanitary sewer has been performed. An evaluation of the video inspection is being performed.
- g. Steinhauer Lake Dredging – The aerator is scheduled to be installed by Public Works in the first week of April. Alaimo will monitor operation through the remainder of the maintenance bond period.
- h. Council agreed to not replace the Main Street trees until after the road project. Manager LaVenja was instructed to relay that no trucks park at the soccer field or they get ticketed.

- i. R&V was in contact with Green Acres and are approved to move forward with the Solomon field (w/natural/alternative turf)
 - j. Council agreed to pay for Mr. Readers car which was in an accident due to Mount Construction (\$450.00)
- 2. Redevelopment – Planning Board approved the Barron Building Project, there was only one contained hot spot, but deep. Council is looking forward to the Sensational Host project
- 3. Main Street Maple Shade – next meeting is April 9th
- 4. Recreation Board – Council agreed not to fill the Mr. Friel’s seat out of respect until January.
 - a. Identification Program- Council discussed possibilities to get the project underway which included, move the machine so it can be used by recreation, send in the pictures to be placed on the badges, and go without pictures. Council wants times scheduled and the program to move forward.
- 5. Site Plan Advisory Board – no report
- 6. Tax Collector Position – Darlene agreed to take the position in a probationary status. Need to hire a deputy – de-list
- 7. Revaluation RFP – 2 bids, Council will approve Appraisal Systems, need ordinance first
- 8. Rescue Update (Closed Session)
- 9. Deerfield Tax Appeal Update (Closed Session)
- 10. Police Negotiations (Closed Session)
- 11. Sunshine Investment, Quality Inn – (Closed Session)
- 12. Selkow – (Closed Session)
- 13. Labor Counsel (Closed Session)

Additional Old Business

- 1. Manager met with Mike Bimmer about the credit card, on-line payments
- 2. Council wants to have the officers in to get sworn in. Manager will contact Chief

NEW BUSINESS:

- 1. RFP Results for HVAC – Municipal Building, Council approved Dolan Mechanical
- 2. Shared Services – Construction Department – no interest, de-list
- 3. RFP Results for Ultraviolet Disinfection Equipment, Council approved Wedeco
- 4. Request for Bond Release for WAWA, yes
- 5. Request for Bond Release for BJs – waiting for escrow money to be posted, Community Development Director will notify
- 6. Change Order Request for Special Projects Road Program, yes, but Council wants a breakdown of fees

Additional New Business

- 1. Mr. Manchello asked for the breakdown of million dollar short fall
- 2. Mr. Saporito commented that the new sign in sheet is working very well.
- 3. Council agreed not to change the date or time of the April 25th meeting
- 4. Attorney reported on the tax appeals so far, which are more than 140.
- 5. Attorney will be meeting with the attorney for Zayo

RESOLUTION TO CLOSE MEETING IF REQUIRED:

Motion to Close: Manchello Second: Volpe Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Volpe Second: Saporito Comments: none All in Favor: yes

MOTION TO ADJOURN UNTIL THE APRIL 11, 2013 MEETING AT 7:00 PM

Motion: Manchello Second: Volpe Comments: none All in Favor: yes

Notice is being forwarded in accordance with the
Open Public Meetings Act
March 26, 2013

MAPLE SHADE TOWNSHIP COUNCIL
REGULAR SESSION AGENDA
APRIL 11, 2013–7:00 P.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

PUBLIC NOTICE of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 28, 2012.
2. Mailing Notice to the Courier Post, The Central Record, and The Burlington County Times on December 28, 2012.
3. Posting Notice on the Official Municipal Bulletin Board on December 28, 2012.

OPEN BOARD OF HEALTH MEETING

Reports – Manager LaVenia for March

Public Participation

Motion to Close: Volpe Second: Wiest Comments: none All in Favor: yes

Motion to Adjourn: Manchello Second: Saporito All in Favor: yes

ROLL CALL:

Present: Mayor Wells, Deputy Mayor Saporito, Councilwoman Volpe,
Councilman Manchello and Councilman Wiest

Also Present: Township Clerk DeGolia, Township Attorney Fahey and Township
Manager LaVenia

OPEN REGULAR MEETING

ORDINANCES – SECOND READING AND PUBLIC HEARING

Ordinance No. 2013-02 – An Ordinance to Amend Township Code Chapter 63 “Animals”
Article II “Cats” to Limit the Number of Cats Permitted per Household

Open to Public

Motion to Close: Manchello Second: Volpe Comments: None All in Favor: yes

Motion to Take from the Table: Volpe Second: Manchello All in Favor: yes

Motion to Adopt: Saporito Second: Volpe Comments: none Roll Call: yes

CONSENT AGENDA

Resolution No. 2013-R- 63 Authorize Release of Payment and Performance Bond of Woodard
& Curran in the amount of \$2,226,886

Resolution No. 2013-R-64 Appoint Darlene DiPatri as Municipal Tax Search Officer
Commencing May 1, 2013 through December 31, 2013

Resolution No. 2013-R-65 Authorize Release of Performance Bond for WaWa Food Market, Block 172, Lot 1.03

Resolution No. 2013-R-66 Award Contract to Dolan Mechanical, 638 Johnson Road, Sicklerville, NJ (08081) for Municipal Building HVAC & Lighting Improvements in the amount of \$1,176,000

Resolution No. 2013-R-67 Award Contract to Xylem Water Solutions USA, 14125 /south Bridge Circle, Charlotte, NC (28723), for the Purchase of Ultraviolet Disinfection Equipment, in the amount of \$57,500

Resolution No. 2013-R-68 Authorize Increase in Contract with Pennoni Associates, Inc. for Special Projects Road Program from \$155,000.00 to \$245,000.00 and Change Order No. 1

Resolution No. 2013-R-69 Amend Award of Professional Services Contract for Labor Counsel with Armando Riccio, Esq.

Resolution No. 2013-R-70 Authorize Execution of 2013 Municipal Alliance Agreement in the grant amount of \$21,440.00

Resolution No. 2013-R-71 Approve Temporary Street Closure for South Maple Avenue from Gradwell Avenue to Main Street, on May 4, 2013 from 9:00 am to 6:00 pm, for the 100th Anniversary of the Maple Shade Fire Department

Motion to Approve: Volpe Second: Wiest Comments: none Roll Call: yes

APPROVAL OF EXPENDITURE LIST – 4/10/2013

Motion to Approve: Manchello Second: Volpe Comments: Mr. Saporito abstained From #3295 Roll Call: yes

PUBLIC COMMENTS: Mr. Wiest, 603 Laurelton Avenue, reported that Maple Shade had 52 winners in the “Best Of” contest with Maple Shade winning Spirit nine years in a row. The next Buy Local meeting is April 29, 2013.

Motion to Close: Manchello Second: Wiest Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Congratulations to the Best Of winners and thanks to the BA for all their hard work. The Moose Lodge is having a Beef and Beer night on Saturday.

OLD BUSINESS:

1. Engineer’s Report – no report
2. Redevelopment – report; Manager LaVenia – Group 1 (Acura) is working on a pilot agreement with attorney
 - a. Baron Building – (Closed Session)

3. Main Street Maple Shade – Mayor Wells reported the meeting was at Vincent’s on Main Street, the Farmers Market is back this spring and they are looking to have a window design contest to cover the window on Main Street
4. Recreation Board – meeting next week
 - a. Identification Program – the dates for IDs are 4-17 and 4-20
5. Site Plan Advisory Board – Councilman Wiest gave report which included Prudential coming to Main Street and Fashion Jewelers closed
6. Revaluation RFP – The company would like to start taking pictures prior to their award, Council approved.
7. Rescue Update (Closed Session)
8. Deerfield Tax Appeal Update (Closed Session)
9. Police Negotiations (Closed Session)
10. Sunshine Investment, Quality Inn – (Closed Session)
11. Selkow (Closed Session)

Additional Old Business

1. Mr. Manchello asked to increase the voting member of the Green Team to eight – yes. Council also agreed to three alternates. Also would like to include an Advisory board member and a person from the Road Department
2. Mr. Wiest asked if the tape was removed from the front windows and directed to have them cleaned completely.
3. The kiosk is falling apart in the front of the building. Have it fixed or removed
4. Council discussed the front parking lot and what to do about the stripping and handicap parking spaces. It has to be done right, so Manager LaVenja will get estimates from engineer
5. Mr. Wiest is concerned that the sign in sheet process is not working. Council directed the manager to take charge of the process, not an employee and would like questions answered at staff meetings. Mr. Manchello wants the employees to sign in at arrival and departure of the working day.
6. The light on the pole in the front is working.
7. Mr. Wiest asked when the salary increase will take effect. The Council must approve the Salary Ordinance prior to the increases.
8. Mr. Wiest asked to have the employee names and titles placed on the organizational chart.
9. Council will have a review for the manager in May. Mr. Saporito and Mr. Manchello against. Mr. Wiest, Mrs. Volpe, and Mayor Wells for.
10. Mrs. Volpe asked the status of the business licensing. Manager LaVenja was directed to get a written proposal prior to the Community Development Director appearing before council
11. What is the status of the credit card proposal. Manager LaVenja is waiting for Mary Ann Constantine to return to work.
12. Council wants to be in attendance during the audit’s exit conference and wants to know when it is scheduled. Auditors will be starting the audit in May.
13. Mrs. Volpe asked again to have the Planning/Zoning agendas and minutes put on our website
14. Mayor Wells asked the manager to handle the issue on Anna Avenue.

NEW BUSINESS:

1. Request for Street Closure – EMS Week Barbecue - yes
2. Request for Street Closure – Farmhouse Lane – yes

Additional New Business:

1. Mr. Wiest expressed concerns about redevelopment and he feels we are inactive and hopes we are not missing anything. “We don’t know what we don’t know” Mr. Wiest wants an attorney that will be aggressive, feels Attorney Fahey is too soft spoken. Mrs. Volpe asked if he means someone to drum up business because that’s what Marc Remsa is for. No, he wants someone to follow what’s going on and have contacts. Mrs. Volpe feels we don’t need new people. Attorney Fahey asked council to defer this issue to closed session; she has a report on the subject. Mr. Manchello wanted to be heard in public. He told Attorney Fahey that it’s not a reflection on her but she’s too busy with other stuff. Mr. Saporito was not opposed to the idea of a Redevelopment Attorney. Mayor Wells deferred to closed session.

RESOLUTION TO CLOSE MEETING IF REQUIRED:

Motion to Close: Manchello Second: Saporito Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Manchello Second: Wiest Comments: none All in Favor: yes

MOTION TO ADJOURN UNTIL THE APRIL 25, 2013 MEETING AT 7:00 PM

Motion: Volpe Second: Manchello Comments: none All in Favor: yes

Notice is being forwarded in accordance with the
Open Public Meetings Act
April 9, 2013

MAPLE SHADE TOWNSHIP COUNCIL
REGULAR SESSION AGENDA
APRIL 25, 2013--7:00 P.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

PUBLIC NOTICE of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 28, 2012.
2. Mailing Notice to the Courier Post, The Central Record, and The Burlington County Times on December 28, 2012.
3. Posting Notice on the Official Municipal Bulletin Board on December 28, 2012.

ROLL CALL:

Present: Mayor Wells, Deputy Mayor Saporito, Councilwoman Volpe,
Councilman Manchello and Councilman Wiest

Also Present: Township Clerk DeGolia, Township Attorney Fahey and Township
Manager LaVenia

OPEN REGULAR MEETING

Resolution No. 2013-R-73 AUTHORIZE READING BUDGET BY TITLE ONLY

WHEREAS, N.J.S.A. 40a:4-8, As amended by Chapter 259, P.L. 1995 provides that the Budget may be read by title only at the time of the Public Hearing if a Resolution is passed by not less than a majority of the full Governing Body, providing that at least one week prior to the date of hearing a complete copy of the Budget has been made available for public inspection in the free public library, if any, located within our Municipality and a County Library. If there is no County library located within the municipality, then it must be provided to any County library in the County wherein the municipality is located. Further, the public officer designated with the responsibility for delivery of the copies to said libraries has completed a certification forwarded to the Governing Body that such deliveries were made and copies have been made available by the clerk to persons requesting them; and

WHEREAS, these two conditions have been met.

NOW, THEREFORE, BE IT RESOLVED that the Budget shall be read by title only.

Motion to Approve: Saporito Second: Wiest Comments on Motion: none Roll Call: yes

Mayor Wells spoke on the budget and thanked all involved. Council does their best each year to keep the services and hold the taxes down despite the poor economy.

Resolution No. 2013-R-55 APPROVE 2013 MUNICIPAL BUDGET

*****Open Public Hearing of the 2013 Municipal Budget – Mayor**

SUMMARY OF REVENUES

Motion to Close: Manchello Second: Volpe Comments: none All in Favor: yes
Motion to Adopt: Volpe Second: Saporito Comments: none Roll Call: yes

CONSENT AGENDA

Resolution No. 2013-R-74 Approve Temporary Street Closure for South Maple Avenue from the Firehouse Parking lot to Gradwell Avenue, on Sunday, June 2, 2013 from 11:00 am to 5:00 pm, for the Annual EMS Week Barbecue and Open House/Health Fair sponsored by Maple Shade First Aid Squad

Resolution No. 2013-R-75 Approve Temporary Street Closure for Farm House Lane on Saturday, June 15, 2013 from 1:00 pm to 9:00 pm, for their annual block party

Resolution No. 2013-R-76 Appoint Township Manager as Township Emergency Management Coordinator for a Three Year Term

Resolution No. 2013-R-77 Authorize Execution of Branch Service Agreement with Respect to Township Library

Motion to Approve: Saporito Second: Wiest Comments: none Roll Call: yes

APPROVAL OF EXPENDITURE LIST – 4/24/2013

Motion to Approve: Wiest Second: Saporito Comments: none Roll Call: yes

APPROVAL OF MARCH 2013 MINUTES

Motion to Approve: Manchello Second: Saporito Comments: none Roll Call: yes

PUBLIC COMMENTS: none

Motion to Close: Saporito Second: Volpe Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Council asked everyone to keep the people of Boston in your thoughts and prayers. Thank you to the efforts of all personnel that contributed to the budget process. The presentation of the budget will be May 23, 2013. Council reminded everyone of the 100 Anniversary parade of the Fire Department on May 4, 2013.

OLD BUSINESS:

1. Engineer's Report (Engineer Ruddiman in attendance)
 - a. Municipal Building Security - a meeting is to be scheduled with Manager and staff to coordinate this project.
 - b. Stormwater Management – Alaimo is collecting information for the Annual Report and Certification for submission b May 2, 2013 deadline.
 - c. 2010 Local Road Program – Alaimo is coordinating legal matters with Richard Hunt, Esq. of Parker McCay.
 - d. SRTS Project – Bids were received on 3/13/13. Seven bids were received and the low bidder was Charles Marandino, LLC, whose bid totaled \$195,199.20. Contract award documentation was submitted to NJDOT for approval.

- e. Municipal Building Cornice Repairs – Design services are complete. Sealed bids will be received on May 15th.
 - f. Public Works Bathroom Renovations – Design development is nearly complete. Submitting the bid advertisement early May.
 - g. Center Avenue Reconstruction – Phase 2 – Cleaning and video inspection of the storm and sanitary sewer has been performed. An evaluation of the inspection was performed and the sanitary sewer is in a condition such that lining is appropriate. Design development of utilities and roadway improvements is underway.
 - h. Mayor Wells – informed Council that there is a possibility the township can do the security system used State Contract through Chris Hummel. Council wants to proceed as is.
2. Redevelopment – Manager LaVenia – we will be getting the redevelopment agreement from Group 1 soon.
 - a. Baron Building – (Closed Session)
 - b. RFP for Attorney – bid results will be May 9, 2013
 3. Main Street Maple Shade – Joanne Mortimer discussed with council the use of students art work to cover the windows on Main Street on the stores that are unoccupied. Council referred the matter to the Zoning Officer. Mr. Saporito voted no. Ms. Mortimer also reported the Main Street started the clean up and planted flowers.
 4. Recreation Board – There will be no Warp Tour at the skate park this year and there will be a new program this year called Top Soccer, they are looking for mentors. Council approved buying and placing signs that read “Drive like your kids live here”.
 - a. Identification Program – it was reported that there will be no further funding for the program. The township will supply information on the website with instructions.
 5. Site Plan Advisory Board – next meeting 5/7/2013
 6. Revaluation RFP – no report
 7. Rescue Update (Closed Session)
 8. Deerfield Tax Appeal Update (Closed Session)
 9. Police Negotiations (Closed Session)
 10. Sunshine Investment, Quality Inn – (Closed Session)
 11. Selkow (Closed Session)

Additional Old Business

1. Council voted to go out for RFPs for 2013 Road Projects. Councilwoman voted no.
2. Mr. Saporito suggested Council sell the Margaret Avenue house. The township has no use for it.
3. Mrs. Volpe asked to list on agenda: Zoning Board Report –Cash for Gold Ordinance and Sign Ordinance Review and not sure about design ordinance. Mr. Manchello suggested talking to Marc Remsa for guidelines.
4. Mr. Wiest commented that the front windows look good and the kiosk was removed. A new bulletin board is ordered.
5. Mr. Wiest still had questions about the organizational chart and will contact the manager to discuss.

6. Manager Review will be put on the next agenda
7. Please the banner fixed on Main Street
8. The School board budget meeting needs Council representatives: Mrs. Volpe and Mr. Wiest.
9. The Rental Program Committee will meet in May
10. Attorney Fahey reported that some business licenses will be on for approval next meeting.
11. Manager LaVenia has the time sheets for Council review.
12. Ms. Flaherty will be meeting with 601 to get her minutes on the website
13. Manager LaVenia reported that the quotes for the parking lot total \$23,000. The old ordinances will be reviewed to find funds.
14. Comcast seems to be the problem, FIOS is fine. Manager LaVenia will look into it.

NEW BUSINESS:

1. Business License Procedure – waiting for written proposal from Community Development Director
2. RFP MACCS – council approves Trashpro
3. Temporary Street Closure – Football Carnival - yes
4. Green Team Appointments – yes with terms
5. Tax Collector – (Closed)

Additional New Business

1. Mr. Wiest read a complaint about parking on Main Street in front of the post office. Manager LaVenia will look into it
2. Mr. Sauseline expressed concerns with the basketball courts and feels they should be replaced. The vandalism has been down since the nets have been down. Mr. Saporito suggested a bigger police presence. Mr. Sauseline offered to look at neighboring towns for rules and regulations.
3. Manager LaVenia reported that a resident on McCray Lane wants to buy township property behind her property. Manager LaVenia will get more information.

RESOLUTION TO CLOSE MEETING IF REQUIRED:

Motion to Close: Manchello Second: Volpe Comments: none All in Favor: yes
 Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Manchello Second: Volpe Comments: none All in Favor: yes

MOTION TO ADJOURN UNTIL THE MAY 9, 2013 MEETING AT 7:00 PM

Motion: Saporito Second: Volpe Comments: none All in Favor: yes

Notice is being forwarded in accordance with the
 Open Public Meetings Act
 April 23, 2013

MAPLE SHADE TOWNSHIP COUNCIL
REGULAR SESSION AGENDA MINUTES
MAY 9, 2013--7:00 P.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

PUBLIC NOTICE of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 28, 2012.
2. Mailing Notice to the Courier Post, The Central Record, and The Burlington County Times on December 28, 2012.
3. Posting Notice on the Official Municipal Bulletin Board on December 28, 2012.

ROLL CALL: Present: Mr. Manchello, Mr. Saporito, Mrs. Volpe, Mr. Wiest and Mayor Wells.
Also Present: Attorney Fahey, Township Manager LaVenia, and Township Clerk DeGolia

OPEN BOARD OF HEALTH MEETING no report

Reports – Manager LaVenia

Public Participation

Motion to Close: Manchello Second: Volpe Comments: none All in Favor: yes

Motion to Adjourn: Volpe Second: Saporito All in Favor: yes

OPEN REGULAR MEETING

ORDINANCES – INTRODUCTION AND FIRST READING

Ordinance No. 2013-08 An Ordinance in the Township of Maple Shade, in the County of Burlington and State of New Jersey to Amend Salary Ordinance 1986-9, 2010-12, and 2011-15 as Amended with Respect to Salaries

Motion for Introduction: Manchello Second: Volpe Comments: none Roll Call: yes

Publication Date: May 17, 2013

Public Hearing: June 13, 2013

CONSENT AGENDA

Resolution No. 2013-R-79 Special Emergency Resolution

Resolution No. 2013-R-80 Award Contract to Appraisal Systems for Revaluation

Resolution No. 2013-R-81 Appoint Green Team/ Assign Terms

Resolution No. 2013-R-82 Approve Temporary Street Closure for Football Carnival

Resolution No. 2013-R-83 Authorize Settlement Agreement with Sunshine Investments, LLC

Resolution No. 2013-R-84 Authorize Amendment of Lease with Zayo

Resolution No. 2013-R-85 Approve Business License for WaWa, 2920 Route 73 South

Resolution No. 2013-R-86 Approve Business License for Aerocoat, 11 Morris Avenue

Resolution No. 2013-R-87 Approve Business License for Rose Young, t/a House Link, LLC
123 S. Maple Avenue

Resolution No. 2013-R-88 Approve Business License for Kittle Communications, 14-16 Main Street

Resolution No. 2013-R-89 Approve Business License for CVS, 2920 Route 73 North

Resolution No. 2013-R-90 Appoint Darlene DiPatri as Acting Township Tax Collector

Resolution No. 2013-R-91 Approve Utility Adjustment of Block 129.13 Lot 49

Resolution No. 2013-R-92 Authorize Redevelopment Agreement with Group I Realty, Inc.

Resolution No. 2013-R-93 Approve Liquor License Person to Person Transfer for Landmark Food & Beverage Co., LLC

Motion to Approve: Saporito Second: Volpe Comments: none Roll Call: yes

APPROVAL OF EXPENDITURE LIST – 5/22/2013

Motion to Approve: Saporito Second: Volpe Comments: Mr. Wiest inquired about a bill for Municipal Alliance Roll Call: yes

APPROVAL OF APRIL 2013 MINUTES

Motion to Approve: Wiest Second: Manchello Comments: none Roll Call: yes

PUBLIC COMMENTS: none

Motion to Close: Manchello Second: Saporito Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Council expressed condolences to the Renwick Family and the Galloway Family. The Fire Department's 100th Anniversary was a great success, thank you to all that worked on it. Maple Shade won 53 categories for Best Of... including Best Spirit. There will be a meeting Wednesday at 5:00 for the Buy Local Campaign with the Freeholders. May 17, 2013 is the Main Street Comedy Night.

OLD BUSINESS:

1. Engineer's Report

- a. \$206,000 grant for Center Avenue Phase III. CFO will have capital outline to include phase III with phase II
 - b. Electrical problems with the Fountain at Steinhauer Park, the contractor will be out next week
 - c. Mill Road project going well.
 - d. It was reported that the storm water grates are backed up on Stiles Avenue, the County was notified
2. Redevelopment – report; Manager LaVenia
 - a. Baron Building – Mr. Kevin Kavenagh was present to discuss the Baron Building Project and thanked council for the approval of the redevelopment agreement. Items discussed included, new this year, municipal support categories and how a pilot program will benefit the township. The pilot would be a 30year term, 10% cap (residential and commercial), 2% administration fee to township. Council is in agreement with the pilot program. Also, must be prevailing wage.
 - b. RFP for Attorney (hold to next meeting)
 3. Main Street Maple Shade – no report
 4. Recreation Board – next meeting is May 21, 2013
 - a. Identification Program
 5. Site Plan Advisory Board – report by Councilman Wiest included Farmers’ Insurance, Mohawk Computer is moving to Forklanding Road, and Mr. Tippin is going to Zoning Board to subdivide Wee Love to build ten homes
 6. Tax Collector Position – received two responses and meeting to hire temporary help
 7. Business License Procedure – Council request an outline; subject will be heard in closed session
 8. Zoning Board Report – Council waiting for the Planning board Report; Manager LaVenia will look into it
 9. Cash for Gold Ordinance- will be discussed at the Special Planning board meeting
 10. Sign Ordinance Review – Mr. Wiest will be the liaison for the sign committee
 11. Zayo Fiber Network Agreement – de-list; good work Attorney Fahey
 12. Bowman Exit Conference – Council would like to advertise as special meeting
 13. Rescue Update (Closed Session)
 14. Deerfield Tax Appeal Update - (Closed Session)
 15. Police Negotiations (Closed Session)
 16. Selkow (Closed Session)
 17. Manager’s Review (Closed Session)

ADDITIONAL NEW BUSINESS

1. It was reported that the new exterior bulletin board is in place and looks good
2. Council would like the dead Christmas tree removed from the Main Street Park.
3. Mr. Saporito asked when the capital budget will be introduced. CFO needs to clarify some issues with council.
4. It was reported that the flagpole light was fixed. The basketball pads and rims were replaced. And it was decided that there will be no lights at the basketball courts.

NEW BUSINESS

1. Deer Removal – get more information from Police Department
2. Amendment to Manger’s Contract to Include Increase – Motion: Manchello Second: Saporito Comments: none Roll Call: yes
3. Temporary Street Closure – approved, contingent on application.
4. Use of Facilities – Teen Event – Manager LaVenia will get more details and confer with Police Department

ADDITIONAL NEW BUSINESS

1. Manager LaVenia was instructed to speak with the Roads Department in reference to the dead trees.
2. Mr. Ken Shine from Pennoni will be scheduled for an update of the Mill Road Project.
3. Council discussed a public auction to sell the Margaret Avenue house. Must be a public auction with a use restriction, to be kept residential, and started with a minimum bid.
4. Mr. Dessin asked to purchase part of a utility easement to expand his property. Manager LaVenia will research the request.

RESOLUTION TO CLOSE MEETING IF REQUIRED:

Motion to Close: Volpe Second: Manchello Comments: none All in Favor: yes
Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Manchello Second: Volpe Comments: none All in Favor: yes

Motion to authorize no access: Saporito Second: Volpe Comments: none All in Favor: yes

MOTION TO ADJOURN UNTIL THE MAY 23, 2013 MEETING AT 7:00 PM

Motion: Saporito Second: Manchello Comments: none All in Favor: yes

Notice is being forwarded in accordance with the
Open Public Meetings Act
May 7, 2013

MAPLE SHADE TOWNSHIP COUNCIL
REGULAR SESSION AGENDA MINUTES
MAY 23, 2013--7:00 P.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

PUBLIC NOTICE of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 28, 2012.
2. Mailing Notice to the Courier Post, The Central Record, and The Burlington County Times on December 28, 2012.
3. Posting Notice on the Official Municipal Bulletin Board on December 28, 2012.

ROLL CALL: 7:05:00 PM >

Present: Mayor Manchello, Councilwoman Volpe, Councilman Saporito and Councilman Wiest

Absent: Deputy Mayor Wells (arrived at 7:14 pm)

Also Present: Township Clerk DeGolia, Township Attorney Fahey, Township Manager LaVenja and Engineer, Alaimo Engineers Ruddiman

OPEN REGULAR MEETING

PRESENTATION – Appraisal Systems, Inc – Township Council was introduced to Glen Sherman, Executive Vice-President and their CEO, Tax Assessor McMahon was also present. The revaluation process was explained and the first public meeting will be scheduled for the first week in June.

PRESENTATION – Pennoni Engineers – Mill Road Project – Ken Shine reported the status of Mill Road and Schoolhouse Lane Project. Engineer Yoder discussed with Council the issue they are having with the valves breaking. Woodard & Curran must exercise the valves to avoid the breaks. It was suggested purchasing a valve cleaning machine and approved to acquire quotes.

ORDINANCES – SECOND READING AND PUBLIC HEARING

Ordinance No. 2013-07 An Ordinance to Adopt Long Term Tax Abatement Program

Motion to Table: Councilwoman Volpe made a MOTION. Councilman Saporito SECONDED
Comments: hold for new redevelopment attorney Roll Call: yes

ORDINANCES – INTRODUCTION AND FIRST READING

Ordinance No. 2013-09 Amend Chapter 138 “Parks and Recreation” of the Township Code to Address Hours of Operation for Municipal Parks

Motion for Introduction: Councilwoman Volpe made a MOTION. Mayor Manchello
SECONDED : Comments: Mayor Wells explained the ordinance. Mr. Saporito stated that the
hours make the areas more usable Roll Call: yes
Publication Date: May 31, 2013 Public Hearing: June 13, 2013

CONSENT AGENDA

Resolution No. 2013-R-95 Amend Waste Water Treatment Plant Improvements Contract and Approve Final Change Order No. 1 as a Decrease in the amount of \$8,941.67

Resolution No. 2013-R-96 Amend Collins Lane Park Improvements Contract and Approve Final Change Order No. 1, as a decrease in the amount of \$109.30

Resolution No. 2013-R-97 Resolution to Declare Block 66, Lot 3 as Tax Exempt and to Cancel and Refund Taxes from May 6, 2013 through December 31, 2013

Resolution No. 2013-R-98 Resolution Cancelling Vouchers and Transferring Tax Monies from Overpayments to Surplus

Resolution No. 2013-R-99 Approve Utility Adjustments for Block 134, Lot 8; Block 1.04, Lot 4; Block 57, Lot 13 and Block 166, Lot 2

Resolution No. 2013-R-100 Approve Temporary Street Closure for Graduation Party

Resolution No. 2013-R-101 Award Contract to Peter V. Pirozzi General Contracting, LLC for Cornice Repairs at the Municipal Complex

Motion to Approve: Councilman Wiest made a MOTION. Councilwoman Volpe SECONDED
Comments: none Roll Call: yes

APPROVAL OF EXPENDITURE LIST – May 22, 2013

Motion to Approve: Councilman Saporito made a MOTION. Councilwoman Volpe
SECONDED Comments: Mr. Wiest questioned the recreation amount and the Sports Authority
amount. Fireworks and a rebate Roll Call: yes

PUBLIC COMMENTS: Resident at 19 Arlington Avenue expressed concern with the empty store fronts on Main Street. Mayor Wells explained what the Main Street organization is doing to improve the downtown area and suggested more residents get involved. Residents on Ruth and Fellowship expressed complaints about the Mazda employees parking everywhere in their neighborhoods. Manager LaVenia will research the agreement for Mazda to pay for use of parking at Fellowship Park.

Motion to Close: Councilman Saporito made a MOTION. Councilwoman Volpe SECONDED
Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Happy Anniversary to the Manchellos. The Memorial Day Parade will start at 110:00 am. Council thanks the Vets and their families for their service. Be safe during the Holiday.

OLD BUSINESS:

1. Engineer's Report
 - a. Main Street Soccer Field Parking Lot – grass being established
 - b. Municipal Building Security and Surveillance – A meeting is to be scheduled with the Township Manager and staff to coordinate this project.
 - c. Grant Applications – the township has been selected to receive a Municipal Aid Grant in the amount of \$206,000 for the Center Avenue Phase 3 project. Merging with phase 2. NJDOT advised that they were unable to provide a Municipal Aid Grant for the Coles Avenue Resurfacing project.
 - d. Stormwater Management – The Annual Report and Certification was completed and submitted by the May 2nd deadline.
 - e. 2010 Local Road Program – Alaimo is coordinating legal matters with Richard Hunt, Esq. of Parker McCay.
 - f. SRTS Project- Maude Wilkins School – The contract is scheduled to be present at the June 13th Council meeting to address any questions of Council and the public about the project. A preconstruction meeting is being scheduled.
 - g. Municipal Building Cornice Repairs – Sealed bids were received on May 15th. Low bidder was Peter V. Pirozzi General Contracting LLC and the bid price was \$30,200
 - h. Public Works Building Bathroom Renovations – The project has been advertised for bid. Alaimo is preparing an addendum to address additional utility relocations.
 - i. Steinhauer Lake Dredging – The aerator was installed by Public Works. The main circuit breaker in the Control Cabinet tripped cutting off power to the aerator. The breaker has been reset and the aerator operation resumed. Will monitor.
 - j. Mr. Wiest would like to be informed of all pre-construction meetings.
2. Redevelopment
 - a. Baron Building – postponed and the long term tax abatement was withdrawn
 - b. RFP for Attorney (closed)
3. Main Street Maple Shade – good meeting
4. Recreation Board – basketball pads and nets were torn down again and replaced. Council's giving it one more chance
5. Site Plan Advisory Board – next meeting June 4th
6. Capital Budget – Andi McKendry was present. Council discussed priorities but didn't approve the hockey court yet. The utility cap is over. Mr. Yoder helped work out the utility budget.

7. Business License Procedure – Community Development Director withdraw her request to come before Council
8. Deer Removal- yes; \$50.00 a pick up as needed.
9. Use of Facilities – Teen Event – Recommendation by Police was not to allow – Council denied.
10. Rescue Update (Closed Session)
11. Deerfield Tax Appeal Update – David Serlin will attend the June 13th meeting
12. Police Negotiations (Closed Session)
13. Selkow (Closed Session)
14. Manager’s Review Procedure (Closed Session)

ADDITIONAL OLD BUSINESS

1. Reports by Manager LaVenia: nets, rims and pads are ordered for basketball court; sprinkler at field was fixed; Stiles & Broadway – County will fix; Collins Lane- water on and ponding being addressed and some bushes need replacing. Solomon property is getting ready to bid, application to County for grant is submitted.
2. Manager LaVenia will contact neighbors in reference to the Dessin request to see if there is interest in additional property.
3. Mr. Manchello wants Council copied on all agendas and consistency on the web with agendas and minutes.
4. Mecray Lane lots – sell – motion: Manchello Second: Saporito 4 yes; Mr. Wiest no.
5. Margaret Avenue lot – sell motion: Saporito Second: Volpe Roll Call: yes

NEW BUSINESS

1. Liquor Licenses – will be on the next agenda for approval
2. Budget Presentation Schedule – Scheduled for June 13th
3. RFP Utility Engineer and Labor Counsel – RFP returned and discussed June 25th and appoint in July
4. RFP Results – 2013 Local Roads Engineer – discuss in closed session on June 13th.
5. Request for Driveway Apron (See Attached Memo Dated 5-16-13)

RESOLUTION TO CLOSE MEETING IF REQUIRED:

Motion to Close: Volpe Second: Manchello Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Volpe Second: Wiest Comments: none All in Favor: yes

MOTION TO ADJOURN UNTIL THE JUNE 27, 2013 MEETING AT 7:00 PM

Motion: Volpe Second: Wiest Comments: none All in Favor: yes

Notice is being forwarded in accordance with the
Open Public Meetings Act
June 11, 2013

MAPLE SHADE TOWNSHIP COUNCIL
REGULAR SESSION AGENDA MINUTES
JUNE 13, 2013--7:00 P.M.

PRESENTATION – SAFE ROUTE TO SCHOOL – Project explained by Dick Alaimo as Engineer involved. Charles Marandino is present to answer questions. Project runs from Mill Road to just before Route 38, past public works building. The water main will be tied in at the same time. Proceed date is June 17, 2013, weather allowing. Notices will go out prior to start date. Hand delivered. How long will a residential apron be out of service? Higher strength cement for aprons, 3 to 5 days. Sidewalks will be done the same time as the aprons. Work with the Police Department for traffic issues. There were a few residents present, one with a concern about his apron. Contractor will contact him prior to work.

CALL TO ORDER

PLEDGE OF ALLEGIANCE:

PUBLIC NOTICE of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 28, 2012.
2. Mailing Notice to the Courier Post, The Central Record, and The Burlington County Times on December 28, 2012.
3. Posting Notice on the Official Municipal Bulletin Board on December 28, 2012.

ROLL CALL: 7:02:19 PM >

Present: Mayor Manchello, Deputy Mayor Wells and Councilman Wiest

Absent: Councilwoman Volpe and Councilman Saporito

Also Present: Township Clerk DeGolia, Township Attorney Fahey and Township Manager LaVenia

OPEN BOARD OF HEALTH MEETING – June 12, 2013 for May and June

Reports – Manager LaVenia

Public Participation

Motion to Close: Mayor Manchello made a MOTION. Councilman Wiest SECONDED

Comments: none All in Favor: yes

Motion to Adjourn: Councilman Wiest made a MOTION. Mayor Manchello SECONDED

All in Favor: yes

OPEN REGULAR MEETING

ORDINANCES – SECOND READING AND PUBLIC HEARING

Ordinance No. 2013-08 An Ordinance in the Township of Maple Shade, in the County of Burlington and State of New Jersey to Amend Salary Ordinance 1986-9, 2010-12, and 2011-15 as Amended with Respect to Salaries

Open Public Hearing

Motion to Close: Mayor Manchello made a MOTION. Councilman Wiest SECONDED

Comments: none All in Favor: yes

Motion to Adopt: Councilman Wiest made a MOTION. Mayor Manchello SECONDED

Comments: none Roll Call: yes

Ordinance No. 2013-09 Amend Chapter 138 “Parks and Recreation” of the Township Code to Address Hours of Operation for Municipal Parks

Open Public Hearing

Motion to Close: Mayor Manchello made a MOTION. Councilman Wiest SECONDED

Comments: none All in Favor: yes

Motion to Adopt: Councilman Wiest made a MOTION. Mayor Manchello SECONDED

Comments: none Roll Call: yes

ORDINANCES – INTRODUCTION AND FIRST READING

Ordinance No. 2013-10 Bond Ordinance Authorizing the Acquisition of Various Pieces of Equipment and Completion of Various Capital Improvements in and for the Township of Maple Shade, County of Burlington, New Jersey; Appropriating the Sum of \$3,229,000 therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the Township of Maple Shade, County of Burlington, New Jersey, in the Aggregate Principal Amount of up to \$2,688,570 Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing

Motion for Introduction: Mayor Manchello made a MOTION. Councilman Wiest SECONDED

Comments: none Roll Call: yes

Publication Date: June 21, 2013

Public Hearing: July 25, 2013

Ordinance No. 2013-11 Bond Ordinance Authorizing the Acquisition of Various Pieces of Utility Equipment and Completion of Various Utility Capital Improvements in and for the Township of Maple Shade, County of Burlington, New Jersey; Appropriating the Sum of \$2,100,000 therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the Township of Maple Shade, County of Burlington, New Jersey, in the Aggregate Principal Amount of up to \$2,000,000 Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing

Motion for Introduction: Councilman Wiest made a MOTION. Mayor Manchello SECONDED

Comments: none Roll Call: yes

Publication Date: June 21, 2013

Public Hearing: July 25, 2013

CONSENT AGENDA

Resolution No. 2013-R-103 Approve Liquor Licenses for 2013-2014 as per Schedule A

Resolution No. 2013-R-104 Authorize Release of Performance Bond for BJ's Wholesale Club

Resolution No. 2013-R-105 Award Contract for Redevelopment Attorney to Genova, Burns, Giantomasi & Webster, 2 Riverside Drive, Suite 502, Camden, NJ (08103)

Resolution No. 2013-R-106 Approve Hours of Operation for the Aces Field Basketball Court

Resolution No. 2013-R-107 Resolution Requesting Approval of Items of Revenue and Appropriation – N.J.S.A.40A:4-87; Clean Communities

Resolution No. 2013-R-108 Resolution Requesting Approval of Items of Revenue and Appropriation – N.J.S.A. 40A:4-87; Municipal Alliance

Resolution No. 2013-R-109 Authorize Refund of Tax Overpayment for the Years 2007 through 2012 with Respect to Block 172 Lot 2.03

Resolution No. 2013-R-110 Resolution to Amend Capital Budget

Resolution No. 2013-R-111 Approval of Fireworks Display at Maple Shade High School on June 29, 2013

Resolution No. 2013-R-112 Resolution Authorizing Contracts with Certain Approved State Contract Vendors for contracting Units Pursuant to N.J.S.A.40A:11-12a

Resolution No. 2013-R-113 Authorize Construction Management and Inspection Services for the Safe Routes to Maude Wilkins School Project

Motion to Approve: Councilman Wiest made a MOTION. Mayor Manchello SECONDED
Comments: none Roll Call: yes

APPROVAL OF EXPENDITURE LIST -- June 12, 2013

Motion to Approve: Councilman Wiest made a MOTION. Mayor Manchello SECONDED
Comments: none Roll Call: yes

PUBLIC COMMENTS: none

Motion to Close: Mayor Manchello made a MOTION. Councilman Wiest SECONDED
Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Council Thanked everyone involved in the Memorial Day Celebrations and wished everyone a happy and healthy summer season.

OLD BUSINESS:

1. Engineer's Report
 - a. Collins Lane Park needs electric and the property needs maintenance, contact R&V
 - b. Ready to bid Solomon Tract
2. Redevelopment – James Bucci was introduced as new redevelopment attorney
3. Baron Building - RPM would like to schedule a meeting Wednesday at 6:00 pm – Abatement Ordinance reviewed
4. Main Street Maple Shade -- no report
5. Recreation Board – no report
6. Site Plan Advisory Board – report by Councilman Wiest
7. Sale of Lot Request – Dessin – vacate paper street, need more information
8. Sale of Lot Request – McCray Lane, not interested - delist
9. Auction – Margaret Avenue, hold until better market- delist
10. Rescue Update (Closed Session)
11. Deerfield Tax Appeal Update - delist
12. Mount Construction – (Closed Session) Rick Hunt is present
13. Police Negotiations (Closed Session)
14. RFP Road Project Engineer (Closed Session)
15. Manager's Review (Closed Session)- table to next meeting

ADDITIONAL OLD BUSINESS

1. Mr. Wiest asked if the fountain was fixed. Yes
2. Mr. Wiest asked if the basketball courts are usable. Pads and rims are ordered. Can the PD lock the gates at 8:00pm? Manager LaVenia will ask.
3. Mr. Manchello would like a resolution adding Rick Winters and Jen Lucas to the Green Team – yes. Also, the support resolutions are needed.
4. Manager LaVenia reported that the “drive like your kids live here” signs are up, June 28 is the deadline for the grant for Solomon and the Buy Local roll out is June 24th.

NEW BUSINESS

1. Tree Removal Request – 31 North Poplar Avenue; claims of sewer/sidewalk issues - no
2. Tree Removal Request – 95 W. Woodcrest Avenue – removes at owner's expense. Mr. Manchello – no
3. Eagle Scout Project – (See Attached Request dated June 10, 2013)- yes
4. Exit Conference Schedule (June 27th at 5:30 pm)

ADDITIONAL NEW BUSINESS

1. Mr. Wiest would like to create a calendar for banner, flags, snowflakes, etc. placement on Main Street. Manager LaVenia will create.
2. Mr. Wiest reported that meetings can be seen and heard from Comcast
3. Blood drive scheduled for August 2nd at municipal complex
4. Great effort put forth for “don't text and drive”

5. Mr. Wiest reported that the building department inspectors are not signing in and wants them to be included. Type names on the sheets.

RESOLUTION TO CLOSE MEETING IF REQUIRED:

Motion to Close: Manchello Second: Wiest Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Wiest Second: Manchello Comments: none All in Favor: yes

Resolution No. 2013-R-114 Resolution of the Township Council Authorizing the Mayor and Township Clerk to Enter into a Settlement Agreement with Deerfield Associates, LP to Resolve the Superior Court Litigation Captioned Deerfield Associates, LP v. Township of Maple Shade, Docket No. L-4085-11

Motion to Approve: Wiest Second: Manchello Comments: none Roll Call: yes

Resolution No. 2013-R-115 Resolution Authorizing Notice of Intent to Default and Demand to Cure and Assessment of Liquidated Damages

Motion to Approve: Manchello Second: Wiest Comments: none Roll Call: yes

MOTION TO ADJOURN UNTIL THE JUNE 27, 2013 MEETING AT 7:00 PM

Motion: Manchello Second: Wiest Comments: none All in Favor: yes

Notice is being forwarded in accordance with the
Open Public Meetings Act
June 11, 2013

MAPLE SHADE TOWNSHIP COUNCIL
REGULAR SESSION AGENDA
JUNE 27, 2013--7:00 P.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

PUBLIC NOTICE of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 28, 2012.
2. Mailing Notice to the Courier Post, The Central Record, and The Burlington County Times on December 28, 2012.
3. Posting Notice on the Official Municipal Bulletin Board on December 28, 2012.

ROLL CALL: 7:01:26 PM

Present: Mayor Manchello, Deputy Mayor Wells, Councilwoman Volpe, Councilman Saporito and Councilman Wiest

Absent: None

Also Present: Township Clerk DeGolia, Township Attorney Fahey, Township Manager LaVenja and Engineer, Alaimo Engineers Ruddiman

Clean Community Essay and Poster Contest – Water Pollution; Jessica English and Morgan Dougherty were present to receive their awards

CONSENT AGENDA

Resolution No. 2013-R-117 Appoint Alternate Members of Green Team Advisory Committee
Township Council appoints Richard Winter as Alternate No. 1 and Jenn Lucas as Alternate No. 2
with terms expiring December 31, 2014

Resolution No. 2013-R-118 Authorize Application for Burlington County Municipal Park Grant

Resolution No. 2013-R-119 Authorize Transfer of Overpayment from Refund Status to Credit
on Future Taxes for Miscellaneous Properties

Resolution No. 2013-R-120 Authorize Provisional Appointment of Doug Robinson,
Construction Code Official and Thomas Dawson, Building Sub-code Official (come in to meet
Council on July 25th)

Resolution No. 2013-R-121 Authorize Tax Adjustment for Block 172, Lot 1 as a Result of Tax
Court Judgment

Motion to Approve: Mayor Manchello made a MOTION. Councilwoman Volpe SECONDED
Comments: none Roll Call: yes

APPROVAL OF EXPENDITURE LIST – June 27, 2013

Motion to Approve: Councilwoman Volpe made a MOTION. Councilman Saporito
SECONDED Comments: Councilman Wiest questioned the Municipal Alliance bills Roll
Call: yes

PUBLIC COMMENTS: none

Motion to Close: Councilman Saporito made a MOTION. Councilwoman Volpe SECONDED
made a MOTION. Councilwoman Volpe SECONDED
Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Council reminder everyone that the July 4th
celebrations are here and enjoy. Council also congratulated the 2013 graduates.

OLD BUSINESS:

1. Engineer's Report

- a. Municipal Building Security and Surveillance – a meeting was held on June 11th with Manager and staff to coordinate project. Revisions to camera locations and door lock locations are being assembled by staff to finalize the scope of the project.
- b. Grant Applications – NJDOT notified the Township on May 1st that we would approved for \$206,000 for the Center Avenue Phase 3 project. We were also advised that we were denied for the Coles Avenue project
- c. 2010 Local Road Program – Alaimo is coordinating legal matters with Richard Hunt, Esq. of Parker McCay
- d. Safe Route to Maude Wilkins School – A notice to proceed was issued to the contractor with a start date of June 17th and a project completion date of September 14th.
- e. Municipal Building cornice Repairs – A notice to proceed was issued to the contractor with a start date of June 13th and a project completion date of July 27th. Work is underway and on schedule.
- f. Public Works Building Bathroom Renovations -- Bids were received on June 19th. Low bidder was J.H. Williams Enterprises, Inc. in the amount of \$123,400 subject to the availability of funds. Motion was made to use old ordinances by Volpe Second: Manchello, no comments, Roll Call: yes.
- g. Center Avenue Reconstruction – Phase 2 – Recommendation were made to have the Phase 2 and 3 design and construction projects be combined and bid as one project. Alaimo will prepare a revised proposal for design and construction management services for consideration by Council.
- h. Steinhauer Lake Dredging – Aerator was installed by Public Works in May. The main circuit breaker in the control cabinet tripped cutting off power to the aerator. The breaker was reset and the aerator operation resumed. In early June, the reset switch in the control cabinet was damaged during an electrical

storm and needs to be replaced. Public Works is coordinating the switch replacement.

- i. Council asked Alaimo to monitor Center Avenue, near Martin, seems the road is sinking and the basin improvements.
2. Redevelopment – no report
 - a. Baron Building – Applicant did not withdraw application. They are re-designing, but with no time frame
3. Main Street Maple Shade – no report
4. Recreation Board – Councilwoman Volpe gave report
5. Site Plan Advisory Board – next meeting July 2, 2013
6. Sustainable Maple Shade – Mr. Manchello talked about the program and the need for the resolutions. Council asked to have them listed for discussion. Submittal deadline is in the fall
 - a. Resolution – Municipal Support for Responsible Pet Ownership Program
 - b. Resolution – No-Idling Resolution
 - c. Resolution- Pledge of Municipal Support for New Jersey’s Wildlife Action Plan
 - d. Resolution – Sustainable Land-Use Pledge
7. Sale of Lot Request – Dessin – de-list
8. Rescue Update (Closed Session)
9. Police Negotiations (Closed Session)
10. RFP Road Project Engineer (Closed Session)- resolution for next meeting
11. RFP Utility Engineer/Labor Counsel (Closed Session) – relist for Labor Counsel discussions
12. Manager’s Review (Closed Session)- Rice notice for next meeting

ADDITIONAL OLD BUSINESS

1. Eagles Scout Project – the Simonsicks will have to contact PSE & G as the owners of the property
2. The bulletin board is being replaced but it will be an additional \$800.00
3. Mr. Wiest asked about motel/hotel inspections, especially the extended stays. The PD met with the owners in the past but claim they do not have the authority anymore. The Zoning Officer should be doing inspections. Council would like the police chief to appear at a council meeting for discussion.
4. Issues covered included: the basketball equipment is in, the manager will request financial reports from all organizations, sign removal efforts need to be continuous.

NEW BUSINESS

1. SBA Communications Corporation Proposal – e-mailed information June 24, 2013- Council denied proposal and advised Manager to write letter.
2. Group 1 Parking Request – See e-mail from Community Development Director dated June 14, 2013- yes, as per Mr. Wiest’ e-mail covering conditions.

ADDITIONAL NEW BUSINESS

1. The manager was asked to do a budget presentation at the Advisory Board Meeting
2. 3:00pm Wednesday is the Housing meeting

3. Council asked the manager to acquire the policy for vehicle use for the discussion at the next meeting
4. Council discussed the vacant housing resolution from Palmyra and Lumberton. Attorney Fahey will acquire and review

RESOLUTION TO CLOSE MEETING IF REQUIRED:

Motion to Close: Manchello Second: Volpe Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Manchello Second: Volpe Comments: none All in Favor: yes

MOTION TO ADJOURN UNTIL THE JULY 25, 2013 MEETING AT 7:00 PM

Motion: Manchello Second: Saporito Comments: none All in Favor: yes

Notice is being forwarded in accordance with the
Open Public Meetings Act
June 25, 2013