

MAPLE SHADE TOWNSHIP COUNCIL
REGULAR SESSION AGENDA
JULY 25, 2013-7:00 P.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

PUBLIC NOTICE of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 28, 2012.
2. Mailing Notice to the Courier Post, The Central Record, and The Burlington County Times on December 28, 2012.
3. Posting Notice on the Official Municipal Bulletin Board on December 28, 2012.

ROLL CALL: 5:20:02 PM >

Present: Mayor Manchello, Deputy Mayor Wells, Councilwoman Volpe, Councilman Saporito and Councilman Wiest

Absent: Attorney Fahey

Also Present: Township Clerk DeGolia, Township Manager LaVenia, Attorney David Serlin and Engineer, Alaimo Engineers Ruddiman

OPEN BOARD OF HEALTH MEETING

Reports – Manager LaVenia- Manager LaVenia gave a report dated July 25, 2013

Public Participation - none

Motion to Close: Volpe Second: Wiest Comments: none All in Favor: yes

Motion to Adjourn: Volpe Second: Wiest All in Favor: yes

OPEN REGAULAR MEETING

ORDINANCES – INTRODUCTION AND FIRST READING

Ordinance No. 2013-12 Ordinance of the Township of Maple Shade, County of Burlington, State of New Jersey Accepting Access Easements for the Maude Wilkins Safe Routes to School Project (Cutler Avenue)

Motion for Introduction: Saporito Second: Manchello Comments: none Roll Call: yes
Publication Date: August 2, 2013 Public Hearing: August 22, 2013

ORDINANCES - SECOND READING AND PUBLIC HEARING

Ordinance No. 2013-10 Bond Ordinance Authorizing the Acquisition of Various Pieces of Equipment and Completion of Various Capital Improvements in and for the Township of Maple Shade, County of Burlington, New Jersey; Appropriating the Sum of \$3,229,000 therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the Township of Maple Shade, County of Burlington, New Jersey, in the Aggregate Principal Amount of up to \$2,688,570 Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing

Open Public Hearing

Motion to Close: Wiest Second: Volpe Comments: none All in Favor: yes
Motion to Adopt: Saporito Second: Volpe Comments: Mr. Saporito explained what the capital budget is and what it is used for Roll Call: yes

Ordinance No. 2013-11 Bond Ordinance Authorizing the Acquisition of Various Pieces of Utility Equipment and Completion of Various Utility Capital Improvements in and for the Township of Maple Shade, County of Burlington, New Jersey; Appropriating the Sum of \$2,100,000 therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the Township of Maple Shade, County of Burlington, New Jersey, in the Aggregate Principal Amount of up to \$2,000,000 Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing

Open Public Hearing

Motion to Close: Saporito Second: Volpe Comments: none All in Favor: yes
Motion to Adopt: Volpe Second: Wiest Comments: Mr. Saporito explained what the utility budget is and what it is used for Roll Call: yes

CONSENT AGENDA

Resolution No. 2013-R-123 Award Contract for Road Project Engineer to CME Associates, 1 Greentree Center, Marlton, NJ (08053) in an amount not to exceed \$ 650,000.00

Resolution No. 2013-R-124 Authorize Cancellation of Utility Charges for Block 57, Lot 23

Resolution No. 2013-R-125 Award Contract for Public Works Building Bathroom Renovations to J.H. Williams Enterprises, Inc., 231 Haines Drive, Moorestown, NJ (08057), as the lowest responsible bidder in the amount of \$123,400.00

Resolution No. 2013-R-126 Award Emergency Contract to Shafts & Sleeves Co., Inc., Roebling, NJ (08554) for Repairs on Orbal #3 and #4 Aerators.

Resolution No. 2013-R-127 Authorize Renewal of 2013-2014 Liquor License for Landmark Food & Beverage Co., LLC

Resolution No. 2013-R-128 Declaration of Compliance with Regulations of Local Finance Board

Motion to Approve: Saporito Second: Manchello Comments: none Roll Call: yes

APPROVAL OF EXPENDITURE LIST – dated 7-24-13

Motion to Approve: Manchello Second: Volpe Comments: none Roll Call: yes

PUBLIC COMMENTS: none

Motion to Close: Saporito Second: Manchello Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Council thanked everyone involved with the 4th of July celebration. It was a great success and they wished all a happy and safe summer.

OLD BUSINESS:

1. Engineer's Report --

- a. Municipal Building Security And Surveillance- A meeting was held on June 11th to coordinate project. Revisions to camera locations and door lock locations are being assembled by staff to finalize the scope of the project.
 - b. Grant Applications – NJDOT issued a letter dated July 9th indicating that the Municipal Aid grant applications for FY2014 are now being accepted. The deadline for submission of applications is 9/20/13. With concurrence from Council, Alaimo will prepare an application for Coles Avenue for submission. Council will need to approve a resolution in August.
 - c. Stormwater Management - training will be scheduled for next month. Council would like to hear about retention pond maintenance
 - d. 2010 Local Road Program – Richard Hunt, Esq. of Parker McCay, is handling legal matters for this project.
 - e. Safe Routes to Maude Wilkins School – Notice to proceed was sent to Charles Marandino., LLC, start date is June 17th and completion is September 14th.
 - f. Municipal Building Cornice Repairs – Notice to Proceed to start June 13th and completion date: July 27th.
 - g. Public Works Bathroom Renovation – Bids were received on June 19th. A recommendation of award was submitted on June 26th to award to JH Williams Enterprises, Inc.
 - h. Center Avenue Reconstruction – Phase 2 and 3 will be combined for design and construction.
 - i. Mr. Manchello asked the engineer to look at Martin Avenue, some of Center Avenue and Mr. Fontana driveway to give recommendations to fix them.
 - j. Alaimo will contact the Road Department in order to compile a policy for a maintenance plan, especially concerning the Steinhauer fountain. Mrs. Volpe asked the engineer to look at the Farmhouse Lane basin
 - k. Mr. Wiest wants the Cutler Fence fixed now and bill later.
2. Redevelopment – report; Manager LaVenía – The redevelopment attorney will be in in August for introduction and update
- a. Baron Building
3. Main Street Maple Shade – report; Mayor Wells – Mr. Saporito wants a finance report. Manager LaVenía will have one for next meeting

4. Recreation Board – report; Councilwoman Volpe
 - a. Solomon Tract Field – Council wants a turf field with lights. Mr. Manchello and Mr. Wiest will meet with the CFO to find \$600,000 for the project
5. Site Plan Advisory Board – report was given by Mr. Wiest
6. Sustainable Maple Shade; Councilman Manchello, Council agreed to approve all four at the next meeting
 - a. Resolution – Municipal Support for Responsible Pet Ownership Program
 - b. Resolution – No-Idling Resolution
 - c. Resolution- Pledge of Municipal Support for New Jersey’s Wildlife Action Plan
 - d. Resolution – Sustainable Land-Use Pledge
7. West Center and Martin Avenue Restoration – Mr. Manchello – discussed during engineering section
8. Steinhauer Pond – Mr. Manchello
9. Police Department Discussion – Motel/Hotels (Chief Gubbei Present)
 - Cash for Gold/Second Hand Sales – Chief Gubbei explained that the program would be no cost to the township, and give access to the businesses’ system, which will help track down stolen property faster. Barrack’s Trading Post would like to connect asap. The business pays for the equipment.
 - Long-term stay policy for hotels and motels – Chief Gubbei reported that the PD is no longer allowed to enforce the local ordinance. He suggested the construction Official or Code Enforcement Officer inspect.
 - Council asked Manager to set up a meeting with Attorney Fahey, Doug Robinson, Gary Gubbei and Planning Board attorney to discuss long term stay policies and possible deficiencies in the code as per the Chief and brainstorm
10. Tax Collector Position – (two candidates present)(Closed Session)
11. Rescue Update (Closed Session)
12. Police Negotiations (Closed Session)
13. RFP Utility Engineer/Labor Counsel (Closed Session)
14. Manager’s Review (Closed Session)- Held to August 22, 2013
- 15.

Additional Old Business

1. Mr. Wiest wants a complete check list and application for business licenses, no more back and forth
2. Mr. Wiest asked to have the tax abatement document sent to redevelopment attorney. He already has it.
3. Mr. Wells has not seen an escrow report in awhile and would like one.

NEW BUSINESS

1. Meet Building Department Personnel – Construction Official, Doug Robinson, was introduced to the council
2. Vacant Housing Ordinance – Mr. Wiest gave update and reported that the committee will bring in Mike Schafer when they are ready and wants confirmation that there will be an in-house person working on the program

3. Greenwood Avenue (Paper Street) – (See Attached Letter dated July 3, 2013) – council will not vacate street. (re-list) Council asked Township Manager for a list of all township owned property.
4. Water Reuse Project – Bid Results
5. Municipal Land Use Law – Mayor Wells
6. Waiver of Sidewalks for Pep Boys (See Community Development Memo dated July 12, 2013)
Motion to Approve: Manchello Second: Saporito Comments: Mr. Manchello stated that this should've been a council decision. Money was already collected for the trust fund. All in Favor: yes

Additional New Business

1. Council is concerned with the street opening patches, will talk to engineer
2. Council requested tablets. Township manager will look into it.
3. Mr. Wiest discussed needing a list of banner requests to better schedule the locations.
4. There is a broken light pole at the township garage. Manager LaVenia will look into it
5. Mr. Wiest is concerned with the abuse of the municipal vehicles, they are for township use only. Council wants the manager to meet with department heads
6. Mayor Wells questioned a raw sewage issue which will be forwarded to utility engineer and a solid waste (sludge) issue which Manager LaVenia reports it is being addressed.
7. Mr. Wiest asked if the basketball court was repaired? yes

RESOLUTION TO CLOSE MEETING IF REQUIRED:

Motion to Close: Volpe Second: Manchello Comments: none All in Favor: yes
Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Saporito Second: Volpe Comments: none All in Favor: yes

MOTION TO ADJOURN UNTIL THE AUGUST 22, 2013 MEETING AT 7:00 PM

Motion: Volpe Second: Manchello Comments: none All in Favor: yes

Notice is being forwarded in accordance with the
Open Public Meetings Act
July 23, 2013

MAPLE SHADE TOWNSHIP COUNCIL
SPECIAL SESSION MINUTES
AUGUST 8, 2013--7:00 P.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

PUBLIC NOTICE of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 28, 2012.
2. Mailing Notice to the Courier Post, The Central Record, and The Burlington County Times on December 28, 2012.
3. Posting Notice on the Official Municipal Bulletin Board on December 28, 2012.

ROLL CALL: Present: Mr. Manchello, Mr. Saporito, Mrs. Volpe, Mr. Wiest (by phone), and Mayor Wells

Also Present: Township Manager LaVenja, Township Attorney Fahey (by phone) and Township Clerk DeGolia

OLD BUSINESS

1. Solomon Tract Field – Bids and Funding – Council discussed the funding for the Solomon Tract field and one concern was who was going to pay for the upkeep of the turf? John Zaradnick, football, and Heather Stevens, soccer, agreed to split the cost on an annual basis, which would be \$10,000 per year.
Motion to memorialize the obligations of responsibility: Saporito Second: Volpe
Comments: none Roll Call: yes

ORDINANCES – INTRODUCTION AND FIRST READING

Ordinance No. 2013-13 An Ordinance of the Township of Maple Shade, County of Burlington, New Jersey Canceling Certain Funded Appropriation Balances Heretofore Provided for Capital Improvements and Reappropriating such Funded Appropriation Balances for Other Capital Projects

Motion for Introduction: Saporito Second: Volpe Comments: none Roll Call: yes
Publication Date: August 16, 2013 Public Hearing: September 12, 2013

CONSENT AGENDA

Resolution No. 2013-R-130 Award of Professional Service Contract for Township Utility Engineer to Remington & Vernick Engineers in an amount not to exceed \$530,000.00

Resolution No. 2013-R-131 Award Professional Service Contract for Labor Counsel to J. Andrew Kinsey of Florio, Perrucci, Steinhardt & Fader, Cherry Hill, NJ in an amount not to exceed \$40,000.00

Resolution No. 2013-R-132 Appoint Michele Adams as Maple Shade Township Tax Collector Effective September 2, 2013

Resolution No. 2013-R-133 Award Contract to Remington & Vernick Engineers for Administration and Inspection Services for the Solomon Tract Field in the amount of \$54,500.00

Resolution No. 2013-R-134 Award Contract to Applied Landscape Technologies for the Solomon Tract Field in the amount of \$1,481,273.00

Motion to Approve: Manchello Second: Saporito Comments: Mrs. Volpe voted no to Resolution 2013-R-131 Roll Call: yes

PUBLIC COMMENTS: none

Motion to Close: Volpe Second: Manchello Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: NONE

MOTION TO ADJOURN UNTIL THE AUGUST 22, 2013 MEETING AT 7:00 PM

Motion: Saporito Second: Volpe Comments: none All in Favor: yes

Notice is being forwarded in accordance with the
Open Public Meetings Act
August 6, 2013

MAPLE SHADE TOWNSHIP COUNCIL
REGULAR SESSION MINUTES
AUGUST 22, 2013-7:00 P.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

PUBLIC NOTICE of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 28, 2012.
2. Mailing Notice to the Courier Post, The Central Record, and The Burlington County Times on December 28, 2012.
3. Posting Notice on the Official Municipal Bulletin Board on December 28, 2012.

ROLL CALL: Present: Mr. Manchello, Mrs. Volpe, Mr. Wiest and Mayor Wells Absent: Mr. Saporito Also present: Township Attorney Fahey, Township Manager LaVenia, and Township Clerk DeGolia

OPEN BOARD OF HEALTH MEETING – August 22, 2013

Reports – Manager LaVenia

Public Participation - none

Motion to Close: Wiest Second: Volpe Comments: Mr. Wiest asked if one of the pool complaints is his. No, they are community pool complaints All in Favor: yes

Motion to Adjourn: Volpe Second: Manchello All in Favor: yes

OPEN REGAULAR MEETING

ORDINANCES – INTRODUCTION AND FIRST READING

Ordinance No. 2013-14 An Ordinance Amending Chapter 114 of the Township Code Entitled “Licensing” to Regulate the Activities of Dealers in Precious Metals, Gems, and Secondhand Goods

Motion for Introduction: Wiest Second: Volpe Comments: none Roll Call: yes
Publication Date: August 29, 2013 Public Hearing: September 26, 2013

ORDINANCES - SECOND READING AND PUBLIC HEARING

Ordinance No. 2013-12 Ordinance of the Township of Maple Shade, County of Burlington, State of New Jersey Accepting Access Easements for the Maude Wilkins Safe Routes to School Project (Cutler Avenue)

Open Public Hearing

Motion to Close: Wiest Second: Volpe Comments: none All in Favor: yes

Motion to Adopt: Volpe Second: Wiest Comments: none Roll Call: yes

CONSENT AGENDA

Resolution No. 2013-R-135 Award of Contract to Cloudburst Lawn Sprinkler Systems for Water Reuse Project for the Township Sports Complex

Resolution No. 2013-R-136 Municipal Support for Responsible Pet Ownership Program

Resolution No. 2013-R-137 Support No-Idling

Resolution No. 2013-R-138 Pledge of Municipal Support for New Jersey's Wildlife Action Plan

Resolution No. 2013-R-139 Approve Sustainable Land-Use Pledge

Resolution No. 2013-R-140 Authorize Submission of Municipal Aid Grant Application and Execution of Grant Agreement with the New Jersey Department of Transportation for Improvements to Coles Avenue

Resolution No. 2013-R-141 Amend Professional Services Contract for Design and Construction Management Services for Phases II and III of the 2012-2013 Transportation Trust Fund Project for Center Avenue

Resolution No. 2013-R-142 Authorize Engineering Services For Municipal Building Parking Lot Renovations

Resolution No. 2013-R-143 Amend Professional Services Contract for Special Counsel for Deerfield Associates Litigation

Resolution No. 2013-R-144 Cancel Utility Charge for Block 143.01, Lot 7

Resolution No. 2013-R-145 Resolution Requesting Approval of Items of Revenue and Appropriation -- N.J.S.A 40A:4-87

Resolution No. 2013-R-146 Resolution Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12a

Resolution No. 2013-R-147 Approve Corrective Action Plan for 2012 Audit

Resolution No. 2013-R-148 Authorize Agreement with Business Watch International for Secondhand Sales Reporting ("RAPID SYSTEM")

Motion to Approve: Wiest Second: Manchello Comments: Mr. Manchello questioned the Deerfield Utility Claim, Attorney Fahey explained Roll Call: yes

APPROVAL OF EXPENDITURE LIST – 8-21-2013

Motion to Approve: Volpe Second: Wiest Comments: Mayor Wells abstained from 1086 Roll Call: yes

PUBLIC COMMENTS: James Statnos, 415 Elm Avenue, expressed concerns with the skatepark. There is no safe crossing to/from the skatepark to the store, and there is no crossing guards in the back of Steinhauer School. Ellen McDowell, 46 W. Main Street, asked Council to sign a letter of agreement for Sensational Host to survey township property. Council agreed to discuss in closed session.

Motion to Close: Manchello Second: Volpe Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Council reminded everyone of the Sidewalk Sale and Car Show on September 7, 2013, and Happy Labor Day

OLD BUSINESS:

1. Engineer's Report (Engineer Long will be present)
 - a. Pennoni Engineers Present – Mill Road – Ken Shine was present to explain the issues with the Mill Road Project. We would need extra materials to stabilize the roadway. Council approved giving the professional the authority to negotiate the legal issues and move forward with a fee of \$195,000 Motion: Volpe Second: Manchello Comments: none Roll Call: yes
Motion to approve a 60 day extension: Wiest Second: Volpe Comments: none Roll Call: yes
 - b. Municipal Building Security and Surveillance – Alaimo met with staff on July 31st to finalize scope of work, report to be submitted.
 - c. Stormwater Management – send to schools. Motion: Manchello Second: Wiest, Mrs. Volpe –no. Roll Call: yes
 - d. 2010 Local Road Program – Richard Hunt, Esq. of Parker McCay, is handling legal matters for this project.
 - e. Safe Routes to Maude Wilkins School – the road was paved today
 - f. Municipal Building cornice Repairs – Completed on July 18th. Project came in \$1,037.75 under budget.
 - g. Public Works Building Bathroom Renovations – Contracts have been signed by the Township and the Contractor. A pre-construction meeting is scheduled for August 21st.
 - h. Center Avenue Reconstruction – Phase 2&3 – Field survey of Center Avenue from Buttonwood and Cutler Avenue has been scheduled for preparation of base mapping of the Phase 3 area.
2. Redevelopment – no report
 - a. Baron Building

- b. Redevelopment Attorney, Group One (Closed Session)
- 3. Main Street Maple Shade – no report
 - a. 2013 Letter of Agreement
- 4. Recreation Board – no report
 - a. Solomon Tract Field – de-list
- 5. Site Plan Advisory Board –Mr. Wiest gave report
- 6. Sustainable Maple Shade- working on certifications
- 7. Long Term Stay Policy for Hotels/Motels – Manager LaVenia met with PD and Attorney, PD cannot inspect, maybe use Housing Ordinance or Shared Service
- 8. Housing Inspections – going well, next step is to meet with Mr. Shafer
- 9. Greenwood Avenue (Paper Street) – not interested
- 10. Secondhand Sales (Rapid) – Council discussed conditions. Attorney Fahey will write memo to all concerned and Manager LaVenia will stay on it.
- 11. Rescue Update (Closed Session)
- 12. Police Negotiations (Closed Session)
- 13. Manager's Review (Closed Session)

Additional Old Business

- 1. Mr. Manchello would like clarification as to what the engineers are responsible for between the township engineer and the planning board engineer. The engineers will meet and work it out, then report back to council.
- 2. Business licenses – Manager LaVenia spoke with the Community Development Director, Council wants them done correctly.
- 3. Collins Park needs to be cleaned up- contact R & V
- 4. Manager LaVenia reported that the sludge issue was not Maple Shade. The bulletin board is being replaced and the light pole at the township garage is being replaced.

NEW BUSINESS

- 1. 57 Collins Lane – there is issues with the house, unsterilized, rodents; in general, the house is in disrepair. – Council wants to keep the house and make the repairs. Mrs. Volpe asked how it is going to be funded.
- 2. Bid Results – Ultraviolet Disinfection Unit (Attached) - yes
- 3. Water Reuse Grant – Change Scope Request (Attached) - yes
- 4. Maple Shade Water Plant Proposal (Attached) - yes
- 5. VFW Waiver of Fees – (See Attached Letter Dated August 1, 2013) - yes
- 6. Compost Site – (See Attached Letter Dated August 20, 2013)

Additional New Business

- 1. Hockey court will cost \$30,000 – get quotes for just surface under \$16,500

RESOLUTION TO CLOSE MEETING IF REQUIRED:

Motion to Close: Weist Second: Manchello Comments: none All in Favor: yes
 Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Volpe Second: Wiest Comments: none All in Favor: yes

MOTION TO ADJOURN UNTIL THE SEPTEMBER 12, 2013 MEETING AT 7:00 PM

Motion: Volpe Second: Wiest Comments: none All in Favor: yes

Notice is being forwarded in accordance with the
Open Public Meetings Act
August 20, 2013

MAPLE SHADE TOWNSHIP COUNCIL
REGULAR SESSION MINUTES
SEPTEMBER 12, 2013 –7:00 P.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

PUBLIC NOTICE of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 28, 2012.
2. Mailing Notice to the Courier Post, The Central Record, and The Burlington County Times on December 28, 2012.
3. Posting Notice on the Official Municipal Bulletin Board on December 28, 2012.

ROLL CALL: 7:02:50 PM >

Present: Mayor Manchello, Councilwoman Volpe, Councilman Saporito and Councilman Wiest

Absent: Mayor Wells

Also Present: Township Clerk DeGolia, Township Attorney Fahey and Township Manager LaVenia

OPEN BOARD OF HEALTH MEETING /9-12-2013

Reports – Manager LaVenia

Public Participation

Motion to Close: Councilman Wiest made a MOTION. Councilwoman Volpe SECONDED

Comments: none All in Favor: yes

Motion to Adjourn: Mayor Manchello made a MOTION. Councilwoman Volpe SECONDED

All in Favor: yes

OPEN REGULAR MEETING

PRESENTATION – SOLOMON TRACT – The Contractor from Applied Landscaping, (Phil) was present along with Remington & Vernick representatives to explain the project and answer any questions or concerns. Concerns that were addressed included lighting, fence, and plantings to be used as buffers. Residents were satisfied with the project.

Motion to waive the 8:00 am start time and allow 7:00 am to be the new start time for the remainder of the year for this project: Volpe Second: Wiest Comments: none Roll Call: yes

ORDINANCES - SECOND READING AND PUBLIC HEARING

Ordinance No. 2013-13 Ordinance of the Township of Maple Shade, County of Burlington, State of New Jersey Canceling Certain Funded Appropriation Balances Heretofore Provided for Capital Improvements and Reappropriating such Funded Appropriation Balances for Other Capital Projects

Open Public Hearing

Motion to Close: Councilwoman Volpe made a MOTION. Mayor Manchello SECONDED

Comments: Deputy Mayor explained the ordinance All in Favor: yes

Motion to Adopt: Mayor Manchello made a MOTION. Councilwoman Volpe SECONDED

Comments: none Roll Call: yes

CONSENT AGENDA

Resolution No. 2013-R-150 Award Contract for Ultraviolet Disinfection Unit to Level 1 Construction, Inc., 980 Coles Mill Road, Williamstown, NJ (08094) in the amount of \$91,933.00 representing bid items 1-12.

Resolution No. 2013-R-151 Approve the Amendment of Water Reuse Grant in an amount not to exceed \$26,850.00

Resolution No. 2013-R-152 Authorize Engineering Services in an amount not to exceed \$51,800.00 for Design and Construction Phase Service for main Street Water Plant Improvements

Resolution No. 2013-R-153 Approve Waiver of Local Fees for VFW Raffle

Resolution No. 2013-R-154 Appoint Michelle Adams as Tax Search Officer

Resolution No. 2013-R-155 Amend Contract and Approve Change Order #1 for Reconstruction of Various Township Roadways – Phase I

Resolution No. 2013-R-156 Resolution Supporting Bus Stop Along Route 38 Beginning at the Easterly Curb Line of Rudderow Avenue

Resolution No. 2013-R-157 Resolution Requesting Approval of Items of Revenue and Appropriation – N.J.S.A 40A:4-87

Motion to Approve: Councilman Wiest made a MOTION. Councilwoman Volpe SECONDED

Comments: none Roll Call: yes

APPROVAL OF EXPENDITURE LIST – September 11, 2013

Motion to Approve: Councilwoman Volpe made a MOTION. Councilman Wiest SECONDED

Comments: Mr. Wiest questioned a few of the bill items. Manager LaVenja gave details Roll Call: yes

APPROVAL OF MAY/JUNE MINUTES

Motion to Approve: Councilwoman Volpe made a MOTION. Mayor Manchello SECONDED
Comments: none Roll Call: yes

PUBLIC COMMENTS: Mark, owner of VIP Motors, 2809 Route 73 South questioned a summons he received by the Community Development Director about the condition of his property. He claimed he complies with his Planning Board approval and pointed out many other businesses similar to his has are in violation of the Township Code. Mark was promised a return phone call after the situation is looked into by the manager. Joanne Mortimer complimented Council on a good presentation for the Solomon field and asked if there were plans in place for the Collins Lane House. The manager said they have plans.

Motion to Close: Mayor Manchello made a MOTION. Councilwoman Volpe SECONDED
Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Township Council sent condolences to the Barbour family for the loss of their loved one and part of our family, Mary Barbour. They reported that the Sidewalk Sale was another great success and thank you to all involved. Council wished Mayor Wells a speedy recovery.

OLD BUSINESS:

1. Engineer's Report – Council discussed the possibility of getting crosswalks at Fellowship Road to help the kids cross at the skate park. Manager LaVenia was asked to get numbers for the Collins Lane House repairs and Council discussed the Fountain at Steinhauer not working again. Mrs. Volpe requested the escrow bill list continue to be attached to the engineers report. The HVAC project is underway and started in the police department. Mr. Wiest asked the status of the parking lot project. Manager LaVenia reported it is in the design phase.
2. Redevelopment – no report
3. Main Street Maple Shade – Council is still waiting for the Main Street financial reports.
 - a. 2013 Letter of Agreement – Motion to Approve without financial commitment: Volpe Second: Manchello Comments: none Roll Call: yes
4. Recreation Board – yes to the banner
5. Site Plan Advisory Board – Mr. Wiest gave report
6. Sustainable Maple Shade – deadline is this weekend to apply for the Bronze
7. Long Term Stay Policy for Hotels/Motels – Manager is look into when fire inspections are done
8. Housing Inspections – The committee will be asking Mr. Schafer to join them at the October meeting
9. Police Negotiations (Closed Session)

Additional Old Business

1. Manager LaVenia reported the new bulletin board will be in on Tuesday.
2. Manager LaVenia will talk to Justin about getting Council tablets without Microsoft 8

3. Mr. Manchello wants the Business License listed on every agenda.
4. Manager LaVenia is getting a punch list for Cutler Avenue to review from Alaimo Associates
5. Council agreed to move forward with the RAPID program introduced by the police department. Community Development will register/renew with the business licenses and the enforcement will be done by council.

NEW BUSINESS

1. Rescue Building Use – Council wants to have a walk through, then discuss the options at the budget meetings
2. Reception Position – Manager LaVenia was instructed to move forward finding a new employee for the receptionist position. Council agreed they want a resident.
3. CME Proposal – yes, resolution will be on the next agenda, Mr. Wiest wants more information showing future fees, above the \$93,000
4. Liquor License Transfer – Posh - yes

Additional New Business:

1. Council wants the manager to get the word out through the construction office and code enforcement to number buildings
2. Mr. Saporito asked about a foundation on the 100 block of Beechwood. Manager LaVenia will look into it.

RESOLUTION TO CLOSE MEETING IF REQUIRED:

Motion to Close: Councilwoman Volpe made a MOTION. Councilman Wiest SECONDED

Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Councilwoman Volpe made a MOTION. Councilman Wiest SECONDED

Comments: none All in Favor: yes

MOTION TO ADJOURN UNTIL THE SEPTEMBER 26, 2013 MEETING AT 7:00 PM

Motion: Councilwoman Volpe made a MOTION. Mayor Manchello SECONDED

Comments: none All in Favor: yes

Notice is being forwarded in accordance with the
Open Public Meetings Act
September 10, 2013

MAPLE SHADE TOWNSHIP COUNCIL
REGULAR SESSION MINUTES
SEPTEMBER 26, 2013 –7:00 P.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

PUBLIC NOTICE of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 28, 2012.
2. Mailing Notice to the Courier Post, The Central Record, and The Burlington County Times on December 28, 2012.
3. Posting Notice on the Official Municipal Bulletin Board on December 28, 2012.

ROLL CALL: Present: Mr. Saporito; Mrs. Volpe; Mr. Wiest; Mr. Manchello; Mayor Wells (Arrived 7:10 pm)
Also Present: Township Clerk DeGolia; Township Attorney Fahey and Township Manager LaVenia

OPEN REGULAR MEETING

ORDINANCES - SECOND READING AND PUBLIC HEARING

Ordinance No. 2013-14 Ordinance of the Township of Maple Shade, County of Burlington, State of New Jersey Amending Chapter 114 of the Township Code Entitled "Licensing" to Regulate the Activities of Dealers in Precious Metals, Gems, and Secondhand Goods

Open Public Hearing

Motion to Close: Volpe Second: Wiest Comments: none All in Favor: yes

Motion to Table to October 10 due to Publication: Manchello

Second: Volpe Comments: none Roll Call: yes

ORDINANCES – INTRODUCTION AND FIRST READING

Ordinance No. 2013-15 An Ordinance to Amend Township Code Section 181-12, "Application Fees," to add an Additional Subsection Establishing a Maximum Application Fee

Motion for Introduction: Volpe Second: Manchello Comments: none Roll Call: yes

Publication Date: October 4, 2013

Public Hearing: October 24, 2013

CONSENT AGENDA

Resolution No. 2013-R-159 Authorize Proposal for Profession Services from CME Associates, 1 Greentree Center, Marlton, NJ (08053), for the 2013 Local Roads Project (Melrose, Oakland and North Coles Avenues)

Resolution No. 2013-R-160 Authorize Cancellation of Taxes and Utility Fees for Block 1.13 Lot 3.02 (Formerly Rescue Building)

Resolution No. 2013-R-161 Amend Contract and Approve Change Order #1 for Fire Truck in the amount of \$2,750.00

Resolution No. 2013-R-162 Authorize Liquor License Person to Person Transfer from Posh Restaurant, Inc. to David George Inc.

Resolution No. 2013-R-163 Authorize Liquor License Person to Person Transfer from Landmark Food & Beverage Co., LLC. to 537 Restaurant Management, LLC.

Resolution No. 2013-R-163 Amend Contract and Approve Change Order #2 for Cornice Repairs at Municipal Complex as a decrease, in the amount of \$1,037.75

Resolution No. 2013-R-164 Release Performance Bond for CVS

Resolution No. 2013-R-165 Approve Business License for Shane Stride, 314 S. Cedar Avenue

Resolution No. 2013-R-166 Approve Business License for A and M Mattress, 10 Willow Road

Resolution No. 2013-R-167 Approve Business License for NPC Sales Association, Inc., 2941 Route 73 South

Resolution No. 2013-R-168 Approve Business License for Kingsway Cleaner, 300 South Lenola Road

Resolution No. 2013-R-169 Approve Business License for The Vintage Green, 6 East Main Street

Resolution No. 2013-R-170 Approve Business License for Tony Lukes, 2825 Route 73 South

Resolution No. 2013-R-171 Approve Business License for Villa LaPaws, 119 Kings Highway, Suite 101

Resolution No. 2013-R-172 Approve Kennel License for Pix-N-Bee t/a Villa La Paws

Motion to Approve: Volpe Second: Manchello Comments: none Roll Call: yes

APPROVAL OF EXPENDITURE LIST

Motion to Approve: Volpe Second: Manchello Comments: Mr. Wiest asked for an explanation for a few bills Roll Call: yes

PUBLIC COMMENTS: none

Motion to Close: Manchello Second: Volpe Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Council welcomed Mayor Wells back from being ill. Mr. Wiest reminded the public of grand openings, Tony Lukes and Taccanelli's Pizza

OLD BUSINESS:

1. Engineer's Report –
 - a. Municipal Building Security and Surveillance – a meeting was held with staff on June 11th to coordinate project. Preparing report to show location of access control and camera locations
 - b. Grant Applications – Municipal Aid Grant applications are now being accepted. Alaimo submitted a 2014 Municipal Aid Grant application for Coles Avenue to NJDOT on September 18th.
 - c. Stormwater Management – replace training for elected officials with school presentations for 3 points
 - d. 2010 Local Road Program – Richard Hunt, Esq. of Parker McCay, is handling legal matter for this project.
 - e. Safe Routes to Maude Wilkins School – bids were received on March 13th; low bidder was Charles Marandino, LLC whose bid totaled \$195,199.20. Project preceding. Lights being installed on September 26th, Contractor completing punch list items. Council would like to change the flashing light to not flash 24/7 and the speed limit while flashing
 - f. Center Avenue Reconstruction – Phases 2&# - Field survey of Center Avenue from Buttonwood Avenue to Cutler Avenue has been completed and base mapping of the Phase 3 area is being prepared. Video of the Phase 3 sewer main is being scheduled.
 - g. Municipal Building Parking Lot – Design services were authorized for improvements to the ADA parking and employee parking areas at the building. The survey work has been completed and the design is 25% complete.
 - h. Council discussed with Engineer Long the inspection process for street openings and what to change the ordinance to require flowable fill when closing and they would like this requirement added to the Community Development website.
2. Redevelopment - none
3. Main Street Maple Shade – 325 year celebration will take place at Fontana's on November 8th.
4. Recreation Board – Council discussed the hockey court improvements and the closing of the skate park due to vandalism. Halloween parade starts at 4:30 for judging
5. Site Plan Advisory Board – Mr. Wiest gave report
6. Sustainable Maple Shade – application was submitted
7. Hotels/Motels Inspections – Engineer Long is reviewing subject but did report that the Zoning Officer typically does this process in other towns

8. Housing Inspections – scheduling inspector
9. Business Licenses – Council discussed their new form. Motion to use Council's form: Manchello Second: Saporito Comments: none Roll Call: yes
10. Police Negotiations (Closed Session)
11. Eric Harrison, Esq. - Present (Closed Session)

Additional Old Business:

1. Attorney Fahey suggested adding the language for the RAPID program to the business license – Council approved. Council discussed the water fountain at Stienhauer and why it doesn't work and who will pay for the constant repairs.
2. Mr. Wiest was disappointed to see tape on the new bulletin Board and asked to have it removed.
3. Mayor Wells reported that Council is not being televised again on channel 19. Manager LaVenia will look into it.
4. Council discussed the tablets vs. laptops. Mr. Wiest suggested Justin Bennett come to a Council meeting to answer questions for council members. No, price out the tablets and laptops.

NEW BUSINESS

1. Rescue Building Use – hold until budget time, would like to see a multi use building
2. Reception Position – hold to next meeting
3. Fox Meadow Utility Adjustment – hold to next meeting

Additional New Business:

1. Council agreed to support the AFL for minimum wage increases
2. Mr. Wiest expressed concern with the appearance of the Road Department vehicles; decals are old and not readable.
3. Mr. Wiest would like to review the process and money at budget time for the removal of township trees

RESOLUTION TO CLOSE MEETING IF REQUIRED:

Motion to Close: Volpe Second: Manchello Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Volpe Second: Manchello Comments: none All in Favor: yes

MOTION TO ADJOURN UNTIL THE OCTOBER 10, 2013 MEETING AT 7:00 PM

Motion: Volpe Second: Manchello Comments: none All in Favor: yes

Notice is being forwarded in accordance with the
Open Public Meetings Act
October 8, 2013

MAPLE SHADE TOWNSHIP COUNCIL
REGULAR SESSION MINUTES
OCTOBER 10, 2013 –7:00 P.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

PUBLIC NOTICE of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 28, 2012.
2. Mailing Notice to the Courier Post, The Central Record, and The Burlington County Times on December 28, 2012.
3. Posting Notice on the Official Municipal Bulletin Board on December 28, 2012.

ROLL CALL: 7:02:37 PM

Present: Mayor Manchello, Deputy Mayor Wells, Councilwoman Volpe and Councilman Wiest

Absent: Councilman Saporito

Also Present: Township Clerk DeGolia, Township Attorney Fahey and Township Manager LaVenía

OPEN BOARD OF HEALTH MEETING

Reports – Manager LaVenía

Public Participation

Motion to Close: Councilwoman Volpe made a MOTION. Mayor Manchello SECONDED

Comments: none All in Favor: yes

Motion to Adjourn: Mayor Manchello made a MOTION. Councilwoman Volpe SECONDED

All in Favor: yes

OPEN REGULAR MEETING

PRESENTATION – WHITE RIBBON AGAINST PORNOGRAPHY WEEK Larry York and another member (Ted) of the Knights were present to accept the proclamation

ORDINANCES – SECOND READING

Ordinance No. 2013-14 Ordinance of the Township of Maple Shade, County of Burlington, State of New Jersey Amending Chapter 114 of the Township Code Entitled “Licensing” to Regulate the Activities of Dealers in Precious Metals, Gems, and Secondhand Goods

Motion to Take from the Table: Councilwoman Volpe made a MOTION. Councilman Wiest SECONDED Comments: none All in Favor: yes
Motion to Adopt: Mayor Manchello made a MOTION. Councilman Wiest SECONDED
Comments: none Roll Call: yes

ORDINANCES – INTRODUCTION AND FIRST READING

Ordinance No. 2013-16 Amend Section 175-22 of the Township Code Regarding Road Opening Requirements

Motion for Introduction: Councilwoman Volpe made a MOTION. Councilman Wiest SECONDED Comments: Mayor Wells explained that this is to assure proper maintenance for the streets Roll Call: yes
Publication Date: October 18, 2013 Public Hearing: November 14, 2013

CONSENT AGENDA

Resolution No. 2013-R-174 Adjust Utility Charges for Block 172, Lot 1

Resolution No. 2013-R-175 Support to Raise New Jersey's Minimum Wage

Resolution No. 2013-R-176 Resolution for Renewal of Membership in the Professional Municipal Management Joint Insurance Fund

Resolution No. 2013-R-177 Authorize Application to Renew the Registration of the MACCS Joint Purchasing System

Resolution No. 2013-R-178 Amend Resolution 2013-R-66 Award of Contract to Dolan Mechanical

Resolution No. 2013-R-179 Authorize Community Development Block Grant Agreement with Burlington County Board of Chosen Freeholders

Motion to Approve: Councilman Wiest made a MOTION. Councilwoman Volpe SECONDED
Comments: none Roll Call: yes

APPROVAL OF EXPENDITURE LIST – 10-9-2013

Motion to Approve: Councilwoman Volpe made a MOTION. Mayor Manchello SECONDED
Comments: Doris Brode explained the payroll entries for Mr. Wiest Roll Call: yes

PUBLIC COMMENTS: Colleen Huff, 526 Alexander Avenue asked the status of Mill Road. Dirt and stones are being thrown into the properties and she asked if the road was being regrated
Motion to Close: Councilwoman Volpe made a MOTION. Mayor Manchello SECONDED
Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Good Luck to the new businesses and come out for the Halloween parade.

OLD BUSINESS:

1. Engineer's Report -- Council discussed and decided on a red leaf with a gold circle around it with the lines going through it for the new football/soccer field. Engineer Long, Jim Christy and the electrician are meeting at the Stienhauer fountain next week.
2. Redevelopment - Group 1 pilot agreement is almost ready. Council needs to agree on a project to connect with the Group 1 project. RPM will be meeting tomorrow then come back to Council.
3. Main Street Maple Shade --325 Anniversary Celebration is November 8th
4. Recreation Board -- meeting next week
5. Site Plan Advisory Board -- Councilman Wiest gave report
6. Sustainable Maple Shade -- waiting for approval
7. Hotels/Motels Inspections -- table until housing inspection project is complete. Manager LaVenia will reach out to the state for status of inspections
8. Housing Inspections -- meeting with housing inspector
9. Business Licenses -- no report
10. Best Practices Review
 - a. Procurement Cards -- whatever the CFO wants to do. Mr. Manchello suggested one card for the Manager w/ approvals, Mr. Wiest seconded. No vote was taken, but Mrs. Volpe was against the motion.
 - b. Health Care Reform -- discuss at budget. Manager LaVenia will research classes for council. Add requirement to ordinance.
11. Reception Position - closed
12. Rescue Building - closed
13. Police Negotiations (Closed Session)

Additional Old Business:

1. Council want the financial reports for Main Street Maple Shade, Manager asked for it, but did not get it at this time.
2. Manager will investigate the need for a crossing guard at Stienhauer on Fellowship Road
3. VIP Complaint -- Manager LaVenia will not drop the charges, no one contacted him.
4. Council discussed the abuse of the township vehicles. It was suggested adding GPS systems in all vehicles. Manager LaVenia will create a car log for all vehicles.
5. Mr. Wiest expressed concerns with the condition of the road department vehicles, dirty and faded/missing decals. Manager will direct road department to rectify.
6. Mrs. Volpe questioned the escrow accounts for Planning and Zoning. Would like to continue receiving the monthly report and would like to see action
7. Manager is meeting with Engineer Long referencing the municipal parking lot, questioning the ADA evaluation

NEW BUSINESS

1. Steinhauer Lake Pedestrian Path -- Township received some monies for project and Manager LaVenia will move forward.

2. Request for Vehicle -- Veterans Haven - no, we can only deal with another state entity.

Additional New Business:

1. Manager is looking at the possibility of a crosswalk at Fellowship Road, near the skate park

RESOLUTION TO CLOSE MEETING IF REQUIRED:

Motion to Close: Manchello Second: Volpe Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Volpe Second: Manchello Comments: none All in Favor: yes

MOTION TO ADJOURN UNTIL THE OCTOBER 24, 2013 MEETING AT 7:00 PM

Motion: Manchello Second: Volpe Comments: none All in Favor: yes

Notice is being forwarded in accordance with the
Open Public Meetings Act
October 8, 2013

MAPLE SHADE TOWNSHIP COUNCIL
REGULAR SESSION MINUTES
OCTOBER 24, 2013 –7:00 P.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

PUBLIC NOTICE of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 28, 2012.
2. Mailing Notice to the Courier Post, The Central Record, and The Burlington County Times on December 28, 2012.
3. Posting Notice on the Official Municipal Bulletin Board on December 28, 2012.

ROLL CALL: 7:01:54 PM

Present: Mayor Manchello, Deputy Mayor Wells, Councilwoman Volpe, Councilman Saporito and Councilman Wiest

Absent: None

Also Present: Township Clerk DeGolia, Township Attorney Fahey and Township Manager LaVenia

OPEN REGULAR MEETING

PRESENTATION BY RPM – Kevin Kavanaugh from RPM is present to discuss the proposal for 60 units, 9,000 sq feet of commercial space site on Main Street. Age restricted similar to Maple Shade Mews. Did not make to Planning Board vote, parking and access way in rear were concerns. Revision needs no variances. Took off back part of fourth floor, retail stayed the same and so did the community room. Dumpsters will be tucked in the back of the main floor. Landscaping in rear lot line to screen the residents. Age 62 and up. 48 parking spots. Remove access way. November 26th council meeting will be another chance for the residents to address issues. Cost of clean-up is just under one million dollars. Notify 200' list for Nov and Dec meetings.

ORDINANCES – SECOND READING

Ordinance No. 2013-15 An Ordinance to Amend Township Code Section 181-12, “Application Fees,” to add an Additional Subsection Establishing a Maximum Application Fee

Open Public Hearing

Motion to Close: Councilwoman Volpe made a MOTION. Councilman Wiest SECONDED

Comments: none All in Favor: yes
Motion to Adopt: Councilwoman Volpe made a MOTION. Councilman Wiest SECONDED
Comments: none Roll Call: yes

ORDINANCES – INTRODUCTION AND FIRST READING

Ordinance No. 2013-17 Amend Chapter 4 in the Township Code to Add New Section 4-5
Entitled “Council Education”

Motion for Introduction: Councilwoman Volpe made a MOTION. Councilman Saporito
SECONDED Comments: none Roll Call: yes
Publication Date: November 1, 2013 Public Hearing: November 26, 2013

CONSENT AGENDA

Resolution No. 2013-R-181 Award Contract to Alaimo Associates for Engineering Services for
Steinhauer Lake Pedestrian Path in an Amount not to Exceed \$21,000.00

Resolution No. 2013-R-182 Authorize the Release of the Landscaping Bond for Metro PCS, 652
Buttonwood Avenue

Resolution No. 2013-R-183 Authorize 2013 Grant Agreement with Burlington County Board of
Chosen Freeholders for Burlington County Park Development Program

Motion to Approve: Councilman Wiest made a MOTION. Councilman Saporito SECONDED
Comments: none Roll Call: yes

APPROVAL OF EXPENDITURE LIST

Motion to Approve: Mayor Manchello made a MOTION. Councilwoman Volpe SECONDED
Comments: none Roll Call: yes

PUBLIC COMMENTS: Lori Leonard and Steve Amy are bringing a business to Maple Shade
where Cort Furniture is located. The residents on Roland Avenue were present to discuss issues
at the Solomon Field including boundary lines and buffering. Council will review with
township engineer.

Motion to Close: Councilman Saporito made a MOTION. Mayor Manchello SECONDED
Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Happy Halloween
(Mayor Wells left at 7:45 pm)

OLD BUSINESS:

1. Engineer’s Report
 - a. Municipal Building Security and Surveillance – plans showing the access control and CCTV locations were approved by council, move forward

- b. Grant Applications – Submitted a 2014 Municipal Aid rant application for Coles Avenue to NJDOT on September 18, 2013. Response from NJDOT awards have not been issued.
 - c. Stormwater Management – Alaimo coordinated with NJDEP and Assistant Superintendent to implement program.
 - d. 2010 Local Road Program – Richard Hunt, Esq. of Parker McCay, is handling legal matters for this project.
 - e. Safe Route to Maude Wilkins School – low bidder was Charles Marandino, LLC, whose bid totaled \$195,199.20. Contractor completing punch list items.
 - f. Public Works Building Bathroom Renovations – a pre-construction meeting held August 21st. Construction is 50% complete
 - g. Center Avenue Reconstruction – Phase 2 & 3 – Field survey of Center Avenue from Buttonwood Avenue to Cutler Avenue has been completed. Base mapping of the Phase 3 area is complete. Video of the Phase 3 sewer main is scheduled for week of October 28, 2013.
 - h. Municipal Building Parking Lot – the design is 75% complete.
 - i. Steinhauer pump needs better screen and has electrical issues, meeting Monday
2. Redevelopment - no report
 3. Main Street Maple Shade – no report
 4. Recreation Board – Council wants to move forward with the repaving of the hockey rink. The skate park is not getting locked at night. Manager will talk to PD
 5. Site Plan Advisory Board – no report
 6. Sustainable Maple Shade – no report
 7. Housing Inspections – meeting on the 29th with housing inspector
 - a. Hotels/Motels Inspections
 8. Business Licenses – no report
 9. Reception Position – Deadline for Resumes was October 23, 2013- move forward
 10. Rescue Building – Schedule Council Walk Through, Saturday November 23rd
 11. Police Negotiations (Closed Session if needed)
 12. Shared Municipal Court (Closed Session)

Additional Old Business:

1. Update on Soccer field liquid run off – waiting for review from Health Department
2. Council discussed computers for council use.
3. Mr. Wiest asked for an update on business licenses, I can't speak to that
4. Mill Road will be done by the end of October
5. Manager LaVenja reported that VIP auto was summons and went to municipal court
6. Manager reported that we must go out for bids to fix the elevator
7. There will be a class for Council on December 12th and employees in November
- 8.

NEW BUSINESS

1. RFPs for 2014 Professionals –table
2. Municipal Building Security System – proposal for plans and specs, \$200,000 for cards and \$100,000 for cameras

MAPLE SHADE TOWNSHIP COUNCIL
REGULAR SESSION MINUTES
NOVEMBER 14, 2013 – 7:00 P.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

PUBLIC NOTICE of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 28, 2012.
2. Mailing Notice to the Courier Post, The Central Record, and The Burlington County Times on December 28, 2012.
3. Posting Notice on the Official Municipal Bulletin Board on December 28, 2012.

ROLL CALL: Present: Mayor Wells, Deputy Mayor Saporito, Councilwoman Volpe and Councilman Wiest Absent: Councilman Manchello (came in at 7:34pm) Also Present: Township Clerk DeGolia, Township Attorney Fahey and Township Manager LaVenia

OPEN BOARD OF HEALTH MEETING – November 14, 2013

Reports – Manager LaVenia

Public Participation

Motion to Close: Volpe Second: Wiest Comments: none All in Favor: yes

Motion to Adjourn: Volpe Second: Sporito All in Favor: yes

OPEN REGULAR MEETING

ORDINANCES – SECOND READING

Ordinance No. 2013-16 An Ordinance to Amend Township Code Section 175-22, Regarding Road Opening Requirements

Open Public Hearing

Motion to Close: Saporito Second: Volpe Comments: none All in Favor: yes

Motion to Adopt: Saporito Second: Volpe Comments: none Roll Call: yes

CONSENT AGENDA

Resolution No. 2013-R-186 Cancel Utility Charges for Block 1.09, Lot 11

Resolution No. 2013-R-187 Award Contract to First Priority Emergency Vehicles, Inc. for the Purchase of a Class I Type I Ambulance Rehab Vehicle

Resolution No. 2013-R-188 Authorize AT & T Corporation to Install Communications Facilities within the Public Right of Way to Provide Communication Services

Resolution No. 2013-R-189 Resolution of the Township Council of the Township of Maple Shade, County of Burlington, New Jersey Authorizing the Issuance and Sale of up to \$470,000 of Special Emergency Notes of the Township of Maple Shade, making certain Covenants to Maintain the Exemption of the Interest on said Notes from Federal Income Taxation; and Authorizing such Further Actions and making such Determinations as may be Necessary or Appropriate to Effectuate the Issuance and Sale of the Notes

Resolution No. 2013-R-190 Authorize Maintenance Bond Release for Ryan's Run East and West

Resolution No. 2013-R-191 Authorize Release of Performance Bond of 3058 Route 73, LLC for Block 72, Lot 3

Motion to Approve: Wiest Second: Volpe Comments: Mayor Wells how AT & T will install the communications equipment Roll Call: yes

APPROVAL OF EXPENDITURE LIST – November 14, 2013

Motion to Approve: Wiest Second: Volpe Comments: none Roll Call: yes

PUBLIC COMMENTS: none

Motion to Close: Wiest Second: Saporito Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Council reported that the two road projects are going well, Mill Road and Main Street. They Thanked everyone involved with the parade and Happy Veterans Day.

OLD BUSINESS:

1. Engineer's Report
 - a. Council approved a change order for R&V for \$1500
 - b. Manager LaVenia explained why there is pooling at the end of the driveway on 100 W. Mill Road. Council requested a cost estimate and agreed the township should pay for the repair.
 - c. The fence is being erected at Solomon Field
 - d. Mr. Wiest asked for an explanation of what engineer is responsible for what. Mayor Wells explained the law. Concerns were expressed about the billing.
2. Redevelopment - (RPM will Appear before Council on 11-26-2013) Mr. Saporito will not be present
3. Main Street Maple Shade – the anniversary event was a great success
 - a. Form of Funding – contribution or reimbursement, Council agreed it should be by reimbursement according to law
4. Recreation Board – meeting next week
5. Site Plan Advisory Board – Mr. Wiest gave report
6. Sustainable Maple Shade – Maple Shade was awarded the Bronze Certification. Mr. Manchello thanked all involved

7. Housing Inspections – Mr. Wiest met with Mike Schafer on October 29th, there will be 1 or 2 more meetings before a council presentation
 - a. Hotels/Motels Inspections
8. Business Licenses
9. Rescue Building – Rose Young wants the building to start a theater. Council will do a walk through on Saturday
10. Manager's Position (Closed Session)
11. Police Negotiations (Closed Session – Edward Brennan, Esq is present)

Additional Old Business:

1. Mr. Wiest asked the status of the fountain. It's down for the season. Council will discuss the cost of a new pump with the engineer next week
2. Mr. Manchello expressed concern with some type of fluid ponding at the Animal Hospital
3. Council discussed the property owned by the Golden Dawn people. They own the old repair shop also. Manager LaVenia is to have Community Development find out their future plans for the property. Needs improvement.

NEW BUSINESS

1. RFPs for 2014 Professionals (Closed Session)
2. Employee Health Insurance (Brown & Brown are present) (Closed Session)
3. Reappointment of Municipal Court Judge: Motion: Saporito Second: Wiest Roll Call: yes
4. 100 West Mill Road – discussed under old business. Manager LaVenia is to follow up with the resident (\$3,810.00)
5. Request for Waiver of Sewer Connections and Street Opening Fees (See Attached Letter Dated November 2, 2013)- no
6. Bills for Electrical Work at Soccer Field (See Attached Bills) – Council discussed and agreed to pay some of the capital bill. Why are they spending beyond their means without approvals? Is this a reimbursement? Manager LaVenia will follow up
7. Schedule Woodard & Curran for Annual Presentation (Request January 23th Appearance) - yes
8. Proposal for Orbal System Aerator Upgrades & SCADA Controls (See attached letter dated 10-21-13) - yes
9. Proposal for South Boulevard to Route 73 Easement (See attached letter dated 10-21-13) - yes
10. Proposal for Replacement of Belt Filter Press System (See attached letter dated 10-8-2013) - yes
11. Proposal for Replacement of Clarifier Mechanisms (See attached letter dated 10-8-2013) – yes

Additional New Business:

1. Council does not want the sign blinking on Cutler Avenue when school is not in session, can be programmed.
2. Council agreed to a \$2,000 dollar changed order for Solomon Field

3. Council discussed getting laptops versus tablets, Mayor feels the laptops are too expensive and doesn't want one.
4. The tax sale went very well today. Thanks to the tax office personnel

RESOLUTION TO CLOSE MEETING IF REQUIRED:

Motion to Close: Wiest Second: Volpe Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Manchello Second: Volpe Comments: none All in Favor: yes

Council continued a conversation with the Labor Counsel and Township Attorney about the proper way to discuss personnel and departments. It was explained by both professionals that according to our form of government, the appropriate process is to go through the Township manager at all times. If council has concerns they are to be addressed to the manager and handled out of his office, then reported to council if needed.

MOTION TO ADJOURN UNTIL THE NOVEMBER 26, 2013 MEETING AT 7:00 PM

Motion: Volpe Second: Manchello Comments: none All in Favor: yes

Notice is being forwarded in accordance with the
Open Public Meetings Act
October 12, 2013

MAPLE SHADE TOWNSHIP COUNCIL
REGULAR SESSION MINUTES
NOVEMBER 26, 2013 – 7:00 P.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

PUBLIC NOTICE of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Clerk of the Township on December 28, 2012.
2. Mailing Notice to the Courier Post, The Central Record, and The Burlington County Times on December 28, 2012.
3. Posting Notice on the Official Municipal Bulletin Board on December 28, 2012.

ROLL CALL: Present: Councilman Manchello, Councilwoman Volpe, Councilman Wiest, and Mayor Wells. Absent: Councilman Saporito Also Present: Township Clerk DeGolia, Township Attorney Fahey and Township Manager LaVenja

PRESENTATION – RPM, BARRON BUILDING, Attorney Rich Roy, Kevin Kavanaugh, and others were present from RPM to discuss the changes they made on the Barron Building project and to address any and all concerns expressed by the attending residents and Township Council. The changes included reducing the number of units from 66 to 60 and parking spaces have been increased to 50. The public thanked RPM for listening to their concerns and are still concerned with the impact of the neighborhood, suggesting the installation of one-way streets, which council felt was worth looking into. The project will go to Planning Board for approval and all were invited to attend.

OPEN REGULAR MEETING

CONSENT AGENDA

Resolution No. 2013-R-193 Award of Contract to Eagle Construction for the Replacement of the Belt Filter Press System at the Wastewater Treatment Plant

Resolution No. 2013-R-194 Award of Contract to Derstine Company, LLC for the Refurbishment of Clarifiers Nos. 1 & 2 at the Wastewater Treatment Plant

Resolution No. 2013-R-195 Authorize Proposal for Engineering Services for Design, NJEIT Funding and Advertising for Wastewater Treatment Plant Orbal System and Scada Controls

Resolution No. 2013-R-196 Authorize Proposal for Engineering Services for Permitting and Construction Phase of Sewer Main Replacement in South Boulevard/Route 73 Easement

Resolution No. 2013-R-197 Amend Scope of Work for Environmental Engineering Services for Soil Remediation at Woodlawn Avenue Sports Complex

Resolution No. 2013-R-198 Resolution Requesting Approval of Items of Revenue and Appropriation – N.J.S.A. 40A:4-87

Resolution No. 2013-R-199 Approve Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Extension January 1, 2014 to June 30, 2014

Resolution No. 2013-R-200 Authorize Utility Adjustment for Block 192 Lot 1, In the Amount of \$2,557.76

Resolution No. 2013-R-201 Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation of the Highway Safety Fund Grant Program for the Fiscal Year 2013 Project

Motion to Approve: Wiest Second: Volpe Comments: Resolution 2013-R-198 was detailed for council/public clarity Roll Call: yes

APPROVAL OF EXPENDITURE LIST –November 25, 2013

Motion to Approve: Volpe Second: Manchello Comments: none Roll Call: yes

PUBLIC COMMENTS: Mr. MacAdams, Main Street, expressed concerns that the council meetings are not being heard over the TV stations, there is a loud hmm and why are the school board meetings and PB/ZB meetings televised? He feels there should be more information on Channel 31 for the residents and asked if the Barron Building is getting relief from taxes, but council denied his request.

Motion to Close: Wiest Second: Manchello Comments: none All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Council thanked the Fire Department and Sterling Martin for the hanging of the snowflakes and reminded everyone that Saturday is shop small, let's keep Maple Shade businesses busy. The Holiday Fest is Dec 6th, please come out to enjoy the festivities. Happy Thanksgiving

OLD BUSINESS:

1. Engineer's Report

- a. Municipal Building Security and Surveillance – plans submitted in October, proposal submitted for Alaimo Group to do plans, specifications. Inspection and construction management.
- b. Grant Applications – Response from NJDOT on application awards have not been issued.
- c. Stormwater Management – Coordinated with NJDEP presentation completed November 4, 2013
- d. 2010 Local Road Program – Richard Hunt, Esq. of Parker McCay, is handling legal matters for this project.

- e. Safe Routes to Maude Wilkins School – Contractor completing punch list items, addressing drainage complaint at 100 W. Mill Road. Install an area inlet. Council would like the light program changed on Cutler Avenue so the sign doesn't blink 24/7. Suggested taking out "when flashing"
 - f. Public Works Building Bathroom Renovations – construction is 75% complete.
 - g. Municipal Building Parking Lot- design is complete.
 - h. Bill Long was asked to investigate the fountain at Steinhauer Park. The pump is the right size for the depth of the water, but Mr. Long will follow through.
2. Redevelopment - see presentation minutes
 3. Main Street Main Street – Holiday Fest coming up
 4. Recreation Board – next meeting is 21st. Concerns were expressed about the illegal dumping in township dumpsters, cameras were suggested. Mike Mulvin stated up the Art Council Motion to reinstate: Volpe Second: Manchello Roll Call: yes The skatepark is still not being locked up at night by the Police Department. Manager LaVenja will talk to the Chief.
 5. Site Plan Advisory Board –meeting next week
 6. Sustainable Maple Shade – Maple Shade received the Bronze designation at the League and a proclamation form the assembly
 7. Housing Inspections – the committee is waiting for information from Mr. Schafer, then will meet
 - a. Hotels/Motels Inspections
 8. Business Licenses - none
 9. Rescue Building – to be discussed at budget meetings. There is an odor that must be abated immediately. Manager LaVenja will contact Woodard & Curran.
 10. Manager's Position (Closed Session)
 11. Police Negotiations (Closed Session) – December 3rd at 11:00 am

Additional Old Business:

1. Mr. Wiest asked if the financial report from soccer has come in, no. The bills submitted by soccer which exceeds their budget were not paid so they would not be reimbursed. Discussion was tabled to December 12, 2013 and Manager LaVenja was to reach out to soccer to attend the meeting.
2. The Advisory Board of Commerce budget of \$10,000 must be processed by reimbursements.
3. The township will be receiving the Surface 2 tablets for township use and to reduce the use of paper.

NEW BUSINESS

1. RFPs for 2014 Professionals (Closed Session)
2. Fireworks – yes

Additional New Business:

1. Mayor Wells asked for a list of board members to discuss at the next meeting
2. Mr. Wiest asked if the Advisory Board of Commerce can take over the military display in the Municipal Complex lobby and it was suggested that they take over the entire lobby.

Motion to give Advisory Board control of the Municipal Complex lobby: Manchello
Second: Wiest Roll Call: yes

3. Mr. Wiest asked if the Progress mailbox, located in the lobby, was being used. Manager LaVenia will ask the Progress.

RESOLUTION TO CLOSE MEETING IF REQUIRED:

Motion to Close: Wiest Second: Volpe Comments: none All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Manchello Second: Volpe Comments: none All in Favor: yes

Motion to Offer Manager's position to Jack Layne: Manchello Second: Volpe Roll Call: yes

MOTION TO ADJOURN UNTIL THE DECEMBER 12, 2013 MEETING AT 7:00 PM

Motion: Wiest Second: Volpe Comments: none All in Favor: yes

Notice is being forwarded in accordance with the
Open Public Meetings Act
November 22, 2013