

MAPLE SHADE TOWNSHIP COUNCIL  
REGULAR SESSION MINUTES  
OCTOBER 10, 2019–7:00 P.M.

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Township Clerk December 23, 2018.
2. Mailing Notice to the Courier Post, The Central Record and Burlington County Times on December 23, 2018.
3. Posting Notice on the Official Municipal Bulletin Board on December 23, 2018.

**ROLL CALL**

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Manchello			x			
Ms. Nunes			x			
Volpe			x			
Wiest			x			
Kauffman			x			

**PRESENTATION – Public Education Law for Senate Bill 4141 – Colleen Quinn**, Paul Quinn was in attendance and asked to speak to Council about supporting “Paul’s Law”. It is a law that would require training teachers to recognize the symptoms of Epilepsy and how to handle the situation in a school environment. Council will pass a resolution at the next meeting.

**OPEN BOARD OF HEALTH MEETING** for September

Reports – Manager Danson reported 3 calls, all resolved

Public Participation

Motion to Close: Wiest      Second: Nunes      Comments: none      All in Favor: yes

Motion to Adjourn: Volpe      Second: Wiest      All in Favor: yes

**Resolution No. 2019-R-161** Declare October 19<sup>th</sup> as “COLUMBIA BANK DAY” in Maple Shade

Comments: Maryanne Constantine and Jen were present and gave the public the history of the bank since opened and a schedule of events to celebrate 40 years

Motion to Approve:      Second:      Comments:      Roll Call:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Manchello			x			
Ms. Nunes			x			
Volpe		x	x			
Wiest	x		x			
Kauffman			x			

**ORDINANCES – INTRODUCTION AND FIRST READING**

**Ordinance No. 2019-20** An Ordinance of the Township of Maple Shade in the County of Burlington, State of New Jersey Amending Township Code Chapter 32 “Personnel” Regarding Residency Requirements

Motion for Introduction:		Second:		Comments:		Roll Call:	
COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT	
Manchello			x				
Ms. Nunes		x	x				
Volpe	x		x				
Wiest			x				
Kauffman			x				

Publication Date: October 18, 2019

Public Hearing: November 14, 2019

**CONSENT AGENDA**

**Resolution No. 2019-R-162** Appoint Edward Correll, Jr. as Class III Officer

**Resolution No. 2019-R-163** Resolution Authorizing Electronic Tax Sale

**Resolution No. 2019-R-164** Award Contract to JP Smith Contractors, Inc., 120 S. Easton Road, Glenside, PA for Main Street Pump Station Structural Renovations in the Amount of \$53,400.00 Representing the Base Bid

**Resolution No. 2019-R-165** Authorize the Award of a Non-Fair and Open Contract to Lawmen Supply for the Supplying of Police Uniforms

**Resolution No. 2019-R-166** Resolution for Member Participation in a Cooperative Pricing System (HCECSC)

**Resolution No. 2019-R-167** Approve the Waiver of Local Bingo License Fees for Maple Shade Independent Fire Company No. 1 for the Year 2020

**Resolution No. 2019-R-168** Authorize Support for Rails to Trails Program

**Resolution No. 2019-R-169** Authorize Property Lien for 40 Collins Lane

**Resolution No. 2019-R-170** Authorize the Support of Environmentally Preferable Purchasing (EPP)

**Resolution No. 2019-R-171** Appoint Susan Danson as Fund Commissioner and Diann Kauffman as Alternate Fund Commissioner for Southern New Jersey Regional Employee Benefits Fund

**Resolution No. 2019-R-172** Resolution to Renew Indemnity and Trust Agreement with Southern New Jersey Regional Employee Benefits Fund

**Resolution No. 2019-R-173** Authorize the Submission of Grant Application with NJDOT for the Drive Sober or Get Pulled Over Project

**Resolution No. 2019-R-174** Award Contract to Utility Engineer Remington & Vernick Engineers for the Design, Permit and Construction Phase of Replacement of Windsor Pump Station Project in the Amount of \$78,300.00

**Resolution No. 2019-R-175** Award Contract to Utility Engineer Remington & Vernick Engineers for the Design, Bid, Permit and Construction Phase of Beechwood Avenue Water System Improvement in the Amount of \$81,200.00

**Resolution No. 2019-R-176** Resolution Adopting Social Media Policy

Comments: Mrs. Volpe asked why Resolution 165 is non-fair, it was explained that is didn't go out to bid. Mayor Kauffman abstained from resolution 171.

Motion to Approve:                      Second:                      Comments:                      Roll Call:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Manchello			x			
Ms. Nunes		x	x			
Volpe	x		x			
Wiest			x			
Kauffman			x			

APPROVAL OF EXPENDITURE LIST – 2,751,641.09

Motion to Approve:                      Second:                      Comments:                      Roll Call:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Manchello		x	x			
Ms. Nunes			x			
Volpe			x			
Wiest	x		x			
Kauffman			x			

APPROVAL OF SEPTEMBER 2019 MINUTES

Comments: Mr. Manchello abstained from September 26, 2019 minutes due to absence

Motion to Approve:                      Second:                      Comments:                      Roll Call:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Manchello			x			
Ms. Nunes		x	x			
Volpe	x		x			
Wiest			x			

Kauffman			x			
----------	--	--	---	--	--	--

PUBLIC COMMENTS: Linda Wiest, 10 Chestnut Avenue, discussed the schedule of events for the Holiday season which included Maple Shade Lights and pictures at the train station. Karen Ketchen, 31 Overbrook Avenue, thanks the efforts to restore the audio on the live stream, congratulated Columbia Bank for it's 40 years of business and contributions to the community, and questioned the speeding issue on Main Street, especially the crosswalks. Traffic Officer, Matt Shaw, will investigate.

Motion to Close: Volpe      Second: Nunes      Comments: none      All in Favor: yes

STAFF AND PROFESSIONAL COMMENTS: Council thanked the police department and Paul Quinn for their presentations. Events to come: MSBA Mystery Dinner on Thursday; Halloween Parade on October 31<sup>st</sup>; Rotary Vets lunch on the 12<sup>th</sup>. It was also reported that the mural at Fellowship Road is under way.

OLD BUSINESS:

1. Operations
  - a. JA Montgomery Risk Control performed their annual loss control survey of the building on 9/25, there was 5 important improvements and 4 program improvements, two of which are corrected and working on the others.
  - b. The legislators, Senator Singleton and Senator Beach will meet with the township and DOT to rectify the detour routes from Route 73
  - c. There will be a resolution on the next agenda to approve a shared service with BC County for equipment, work and repairs. County has ability to offer equipment and manpower at the better cost and doesn't take away from our road employees
  - d. Leaves will begin to be collected curbside starting the week of October 15<sup>th</sup> and run through December 28<sup>th</sup>
  - e. New Deputy Assessor and confidential assistant began Monday
  - f. The building will be pressure washed and treated next Friday and painting has commenced in some offices.
  - g. Thank you to the Road Department for the extra work they put in with the building improvements and the budget is on time
  - h. Mill Road will be stripped on October 21st
2. Police Report
  - a. Thank you to Council for the appreciation awards last meeting
  - b. Officer Martino is being trained for the Family Resiliency Program
  - c. The PD will have a presence at the Fire Department Open House and give out gift bags
  - d. The new radios will roll out next year along with the county wide computer switch over
  - e. The third SLEO officer will be starting at Yocum School
  - f. The incident at Steinhauer school was handled well, Officer Engel, Anna Marie Cook and Pastor Vince were a big help.
3. Site Plan Advisory Board – one applicant, 10 W. Main Street to Planning Board
4. Sustainable Maple Shade – working for bronze certificate and working on forestry plan

5. Advisory Board of Commerce – meeting covered a lot including 12/6 Holiday fest; Rails to Trails and Sidewalk Sale report
6. Redevelopment – Kevin Kavanaugh reported the preliminary submission for funding
7. Playgrounds – Council discussed the names and addresses of the existing parks and playgrounds; Manager Danson will compile the list and distribute. Council decided to keep the high school park, if that is their decision to make, check with school. Manager submitted a grant to help with lighting, drainage and signs for the parks.
8. Tablets – Manager Danson will distribute options for council’s review

**ADDITIONAL OLD BUSINESS**

1. Council questioned the status of the lateral ordinance: what the process will be and how will it work with businesses. Engineer Yoder will attend to discuss.

**NEW BUSINESS**

1. Shared Service – Public Works; covered under operations
2. Labor Counsel – Closed Session
3. Meeting Schedule – Council confirmed November’s meeting is the 14<sup>th</sup> and December’s meeting is the 5<sup>th</sup>

**ADDITIONAL OLD BUSINESS**

1. Mr. Wiest suggested creating a train station committee to oversee the location. Windows are being broken and the deck and fencing are being ruined. Council did not decide on a committee, but Manager Danson will work on the lease and reach out to the owner of property. Also discuss parking with Wawa

**RESOLUTION TO CLOSE MEETING IF REQUIRED:**

Motion to Close: Wiest      Second: Manchello      Comments: none      All in Favor: yes  
 Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Volpe      Second: Nunes      Comments: none      All in Favor: yes

**MOTION TO ADJOURN UNTIL TOWNSHIP COUNCIL MEETING SCHEDULED FOR OCTOBER 24, 2019 AT 7:00 PM**

Motion: Manchello      Second: Volpe      Comments: none      All in Favor: yes

Notice is being forwarded in accordance with  
 The Open Public Meetings Act  
 October 8, 2019