

MAPLE SHADE TOWNSHIP COUNCIL  
 REGULAR SESSION AGENDA  
 JULY 23, 2020 – 7:00 P.M.  
**Held Electronically and In Person**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Township Clerk December 18, 2019.
2. Mailing Notice to the Courier Post, The Central Record and Burlington County Times on December 18, 2019.
3. Posting Notice on the Official Municipal Bulletin Board on December 18, 2019.

**ROLL CALL**

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Manchello			X			
Ms. Nunes			X			
Wiest			X			
Mrs. Volpe			X			

**OPEN BOARD OF HEALTH MEETING**

Reports – Manager Danson

Public Participation

Motion to Close: Ms. Nunes                      Second: Kauffman                      All in Favor: yes

Motion to Adjourn: Ms. Nunes                      Second: Manchello                      All in Favor: yes

**ORDINANCES – INTRODUCTION AND FIRST READING**

**Ordinance No. 2020-09** An Ordinance of the Township of Maple Shade in the County of Burlington, New Jersey Amending Part II: General Legislation; Article III: Licenses & Permits; and Article III: Motels

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			x			
Manchello			x			
Ms. Nunes		x	x			
Wiest			x			
Mrs. Volpe	x		x			

Date of Publication: August 6, 2020

Public Hearing: August 27, 2020

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**Ordinance No. 2020-10** An Ordinance Amending Chapter 205 (Zoning) Article VIII Business Development District Consistent with the Recommendations of the Adopted 04/27/2016 Master Plan Re-Examination Report and Master Plan Amendment

Motion for Introduction:		Second:	Comments:		Roll Call:	
COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Manchello	x		x			
Ms. Nunes			x			
Wiest			x			
Mrs. Volpe			x			

Date of Publication: August 6, 2020

Public Hearing: August 27, 2020

**ORDINANCES – SECOND READING AND PUBLIC HEARING**

**Ordinance No. 2020-08** An Ordinance of the Township of Maple Shade in the County of Burlington, New Jersey Amending Chapter 205 (Zoning) Article IX Highway Commercial District Consistent with the Goals, Objectives, & Policies of the Adopted 04/27/2016 Master Plan Reexamination Report and Master Plan Amendment

**Open to Public**

The Township Solicitor, Eileen Fahey, provided a brief overview of the Ordinance. Ms. Karen Ketchen, 31 Overbrook Avenue, asked Council what the Ordinance is and what it means for neighboring properties.

Kevin Rijs, Planning and Zoning Official, gave an indepth explanation that Ordinance as proposed was adding the use of warehouses and self-storage uses to the ordinance as recommended in the 2016 Re-Examination Report of the Master Plan. Mr. Rijs also commented that there were no zones being changed as a result of the ordinance. Rather the Township was doing some housekeeping and cleaning of ordinances so that they are consistent with other documents in the township.

Mr. Joseph Walters, Frederick Ave, asked which properties are being affected by the ordinance change and if the township notified the land owners of the proposed changes. Mr. Walters requested council table the ordinance and as courtesy they send out notices to all of the residents as he feels the township is “catching people off guard”

Ms. Fahey responded that the Township has followed the Municipal Land Use Law, and that in this case, notification is not required, as the proposed changes are additions to the ordinance consistent with the Master Plan that was adopted in 2016.

Deputy Mayor Wiest agreed with Ms. Fahey’s remarks

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Kevin Rijs added closing remarks that while notification to the neighboring residents for this type of change is not required, that should someone come before the Planning and Zoning Boards with a change of use for any properties in the Highway Commercial Zone, it would trigger a Site Plan Review and all non-permitted uses would go before the Zoning Board, which would require residents within 200’ be notified.

After the motion to adopt Councilman Manchello added that uses such as self-storage provide municipalities with a stable tax base without taxing the residents. He acknowledged Mr. Walters point as to notifying residents and requested additional discussion.

Motion to Close:                      Second:                      Comments:                      All in Favor:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Manchello			x			
Ms. Nunes	x		x			
Wiest			x			
Mrs. Volpe			x			

Motion to Adopt:                      Second:                      Comments:                      Roll Call:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Manchello				x		
Ms. Nunes	x		x			
Wiest			x			
Mrs. Volpe			x			

**PUBLIC PORTION (for Consent Agenda Items)**

Karen Ketchen, 31 Overbrook Avenue asked about the Fireworks. Manager Danson responded a final decision would be made on Friday July 24<sup>th</sup>, 2020.

Motion to Close:                      Second:                      All in Favor:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Manchello			x			
Ms. Nunes	x		x			
Wiest			x			
Mrs. Volpe			x			

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**CONSENT AGENDA**

**Resolution No. 2020-R-117** Resolution Requesting Approval of Items of Revenue and Appropriation - N.J.S.A. 40A:4-87- Safe Routes to School Final Design and Construction Engineering

**Resolution No. 2020-R-118** Award Contract to ABS Electric, Inc., 298 Richwood Road, Monroeville, NJ (08343) for Park Avenue Wastewater Treatment Plant Improvements – Phase I Lighting and Electrical in an Amount of \$58,530.00 representing bid items 1-15.

**Resolution No. 2020-R-119** Award Contract to Ford W. Hall Company, 301 Lower Hines Creek Road, Richmond, Kentucky (40475) for Park Avenue Water Treatment Plant Algae Brush Cleaning System in an Amount of \$57,420.00 representing bid items 1-4.

**Resolution No. 2020-R-120** Authorize Governing Body Certification of the 2019 Annual Audit

**Resolution No. 2020-R-121** Authorize School Resource Officer Agreement

**Resolution No. 2020-R-122** Authorize Shared Services Agreement Between Maple Shade Township and Maple Shade Board of Education for Class III Officer Services

**Resolution No. 2020-R-123** Resolution Authorizing the Cancellation and Refunding of Taxes for the Widow of a Totally Disabled Veteran – Block 129.08 Lot 38

**Resolution No. 2020-R-124** Approve Temporary Street Closure for Holy Trinity Evangelical Lutheran Church

Motion to Approve:		Second:	Comments:		Roll Call:	
COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Manchello			x			
Ms. Nunes	x		x			
Wiest			x			
Mrs. Volpe			x			

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**APPROVAL OF EXPENDITURE LIST - \$4,126,569.05**

Current Fund	\$2,891,790.06
Utility Fund	\$ 434,720.83
Capital Fund	\$ 218,550.35
Utility Capital	\$ 59,979.45
Trust Fund	\$ 15,257.00
Grant Fund	\$ 75.92

Motion to Approve:                      Second:                      Comments:                      Roll Call:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Manchello	x		x			
Ms. Nunes			x			
Wiest			x			
Mrs. Volpe			x			

**APPROVAL OF JUNE 2020 MINUTES**

Motion to Table:                      Second:                      Comments:                      Roll Call:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			x			
Manchello		x	x			
Ms. Nunes	x		x			
Wiest			x			
Mrs. Volpe			x			

**PUBLIC PORTION**

No Comments Made

Motion to Close:                      Second:                      All in Favor:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			x			
Manchello		x	x			
Ms. Nunes	x		x			
Wiest			x			
Mrs. Volpe			x			

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**STAFF AND PROFESSIONAL COMMENTS:**

**1. Operations**

Manager Danson reported on the re-opening of the Municipal Building and the Burlington County Library. The Library will re-open for technology uses only beginning August 4<sup>th</sup> and have limited hours by appointment only.

Manager Danson also reported the Township would be holding a Special Household Clean Up in which residents could bring their bulky trash to the Public Works Yard. The event will be held August 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup>. Residents are encouraged to clean out their garages and basements and dispose of the items at the Public Works Yard

**2. Chief of Police**

Chief Fletcher gave an overview of the current state of the hotels and motels within the township and the challenges and issues that have been occurring over several months. With the introduction of Ordinance 2020-09, the township will be able to properly address the problems and hold the owners responsible.

**3. Engineer**

**4. Township Council**

Council thanked the Chief for his oversight of the department and the work he has been doing. All encouraged the community to continue to social distance, wear a mask and stay safe. Condolences were sent to former Manager, Joe Andl and family with the recent loss of Joe's father.

Deputy Mayor Wiest provided an explanation as to how decisions were made to cancel township events. COVID-19 has been the largest contributing factor to such decisions, but that we all look forward to bringing back all of the events in 2021.

**OLD BUSINESS**

**1. Recreation Expenses –**

Manager Danson reported the Football Association was grateful for the relief of having to care for the turf field and that we were working on the electric account issues, but that the Football program would continue to pay for that bill until the issues could be straightened out

**2. Water / Sewer Laterals –**

Dennis Yoder of Remington and Vernick offered his opinion as to an ordinance being drafted that provides relief to residents for being responsible for the cost of repair into the roadway. Deputy Wiest added that rarely has he ever seen an issue with a lateral in the roadway be a residents issue, so amending the ordinance would provide some relief to the residents, and ensure our roadways were preserved. A draft ordinance will be put together and submitted for further discussion.

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**OLD BUSINESS (CONT'D)**

Deputy Mayor Wiest asked for an update on the following:

- Aces Field Fencing
- Drainage Problem Areas (Thomas Ave, Holly & Front Streets)
- Discussions on permission of Second Sheds

**NEW BUSINESS**

1. Bingo License - Waiver of Local Fees

The Maple Shade Fire Department has requested the Township Council waive the local fee for their Bingo Application. The local fee was waived in 2019 because the Township would be using their building for elections. Ms. Fahey will get back to council about the permittance of waiving the fee and how the municipal fees are determined.

2. Municipal Alliance

Manager Danson explained that the current coordinator is retiring from her position. Manager Danson would like to bring the grant funding oversight back to the Township and include the Maple Shade Police Department, School District and Chaplains in creating new programs. Direct oversight of the funding would be the responsibility of the Police Department and Township Manager. This would allow for more community outreach.

Mr. Manchello stated he would like to hear from the current Municipal Alliance Board

Mayor Volpe and Ms. Nunes both agreed a new vision may be good.

Council requested a meeting to be held with Municipal Alliance Board Members, Police Department, School and Township Manager

**RESOLUTION TO CLOSE MEETING IF REQUIRED**

**Resolution No. 2020-R-125** Resolution to Meet in Executive Session for matters as they relate to pending, ongoing or anticipated litigation / contract negotiation / attorney client privilege

1. Utility Operations
2. Solid Waste Collections Bid

Motion to Close:

Second:

All in Favor:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			x			
Manchello		x	x			
Ms. Nunes	x		x			
Wiest			x			
Mrs. Volpe			x			

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Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off. At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open:		Second:	All in Favor:			
COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman	x		x			
Manchello			x			
Ms. Nunes		x	x			
Wiest			x			
Mrs. Volpe			x			

**MOTION TO ADJOURN UNTIL TOWNSHIP COUNCIL MEETING SCHEDULED FOR AUGUST 27, 2020 AT 7:00 PM**

Motion:		Second:	All in Favor:			
COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman	x		x			
Manchello			x			
Ms. Nunes		x	x			
Wiest			x			
Mrs. Volpe			x			

*Notice is being forwarded in accordance with The Open Public Meetings Act July 21, 2020  
 Minutes by: Manager Susan Danson*