

MAPLE SHADE TOWNSHIP COUNCIL  
REGULAR SESSION MINUTES  
MARCH 12, 2020–7:00 P.M.

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

1. Notifying the Township Clerk December 18, 2019.
2. Mailing Notice to the Courier Post, The Central Record and Burlington County Times on December 18, 2019.
3. Posting Notice on the Official Municipal Bulletin Board on December 18, 2019.

**ROLL CALL**

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			x			
Manchello			x			
Ms. Nunes			x			
Wiest			x			
Mrs. Volpe			x			

Manager Danson, Attorney Fahey and Community Development Director Rijs were present. Township Clerk McVeigh was absent.

**OPEN BOARD OF HEALTH MEETING**

Reports – Manager Danson reported on a dog bite, a diesel spill and the power point presentation on the coronavirus. The two issues were resolved.

Public Participation – Jeff Epstein, 28 Dogwood Court, expressed concerns about the coronavirus siting facts from Italy and pronouncing the need to shut down our schools. All the sports groups are asking if they should move forward with the spring events at this time.

Motion to Close: Nunes      Second: Manchello      Comments: none      All in Favor: yes

Motion to Adjourn: Wiest      Second: Manchello      All in Favor: yes

**ORDINANCES – SECOND READING AND PUBLIC HEARING**

**Ordinance No. 2020-01** An Ordinance Establishing Salaries and Wages of Certain Officers and Employees of the Township of Maple Shade, County of Burlington, State of New Jersey, Effective January 1, 2020

Open Public Hearing

Motion to Close: Kauffman Second: Manchello All in Favor: yes

Motion to Adopt: Second: Comments: Roll Call:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			x			
Manchello		x	x			
Ms. Nunes	x		x			
Wiest			x			
Mrs. Volpe			x			

**PUBLIC PORTION (For Consent Agenda Items Only) - none**

Motion to Close: Manchello Second: Wiest All in Favor: yes

**CONSENT AGENDA**

**Resolution No. 2020-R-66** Accept Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”

**Resolution No. 2020-R-67** Authorize the Sale of Surplus Property through On-line Auction

Motion to Approve: Second: Comments: Roll Call:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			x			
Manchello			x			
Ms. Nunes		x	x			
Wiest	x		x			
Mrs. Volpe			x			

**Resolution No. 2020-R-68** INTRODUCTION OF THE 2020 MUNICIPAL BUDGET

WHEREAS, the Township Council of the Township of Maple Shade desire to introduce the 2020 Municipal Budget, to wit: Total Budget \$18,943,127.00; Amount of Non-Property Tax Revenue \$7,284,751.93; Amount to be Raised by Property Taxes \$11,658,375.07, and

WHEREAS, a synopsis of the aforementioned Municipal Budget will be published in the March 18th Edition of the Courier Post and a Public Hearing will be held on Thursday, April 23, 2020 at the Municipal Complex at a meeting, which will begin at 7:00 p.m.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade in the County of Burlington and State of New Jersey that the Township Council hereby authorizes introduction of the 2020 Municipal Budget, as described.

Motion for Introduction:		Second:	Comments:		Roll Call:	
COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			x			
Manchello			x			
Ms. Nunes		x	x			
Wiest	x		x			
Mrs. Volpe			x			

Publication Date: March 18, 2020

Public Hearing: April 23, 2020

#### APPROVAL OF EXPENDITURE LIST - \$2,824,806.91

Motion to Approve:		Second:	Comments:		Roll Call:	
COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			x			
Manchello		x	x			
Ms. Nunes			x			
Wiest	x		x			
Mrs. Volpe			x			

**PUBLIC COMMENTS:** Karen Ketchen, 31 Overbrook Avenue, asked about the budget and was informed that it will be a .05 cent increase on the average home.

Motion to Close: Nunes      Second: Manchello      All in Favor: yes

**STAFF AND PROFESSIONAL COMMENTS:** Council expressed their appreciation for the 200 Club dinner which our PD received awards, they reminded the public to fill out the Census forms online or call, very important for the State to be counted. The Carrabba's fundraiser made \$1,200 for the Chaplains and the Environmental Science students are working on this year's project, which will be weigh stations for Monarch butterflies. They are also working on "Lights Out" which is asking for the community to conserve electricity. The start off will be March 20<sup>th</sup> from 8pm to 9pm, so please be conscience of your electrical use. Please be safe and follow the CDC guidelines.

#### OLD BUSINESS:

1. Operations
  - a. Kathleen Hill will be starting as our Deputy Tax Assessor, the resolution will be on the next agenda.
  - b. the ceiling project started in the Police Department Monday.
  - c. the boilers died a slow death and are being fixed by the manufacturers, they know the equipment
  - d. the Fire Department ordinance is under review and will be circulated to council for review soon.
  - e. It will be important to adopt a health policy in light of what we are learning in our present situation. Council agreed to close the building to outside groups and allow a plan for closing to the public completely if need be. Also, to waive the late fees for online payments and give the manager the approval to move forward with sanitizing the building and acquiring the equipment we need for the impact of the virus.

2. Police Report
  - a. Condolences to the Winkler family for their loss, investigation moving forward.
  - b. there has been multiple car break ins, a suspect was caught, but it's important to lock your vehicles for protection.
  - c. Class III officers are doing a great job connecting with our youth and giving them another level of contact when needed.
  - d. "National Night Out" is scheduled for August
3. Site Plan Advisory Board – no report
4. Sustainable Maple Shade – report by Councilman Kauffman included Rabies Clinic scheduled for Saturday and the tree planting is scheduled for March 28<sup>th</sup>.
5. Advisory Board of Commerce – Councilman Wiest will report in April
6. Redevelopment – the Barron Building property was cleaned up and the fence fixed. There is a meeting next week about the Farmer's Market coming to town.

#### NEW BUSINESS

1. Main Street Zoning and Redevelopment – Closed Session

#### RESOLUTION TO CLOSE MEETING IF REQUIRED:

Motion to Close: Wiest          Second: Kauffman          All in Favor: yes

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off.

At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Wiest          Second: Nunes          All in Favor: yes

#### ELECTED OFFICIALS SEMINAR

#### MOTION TO ADJOURN UNTIL TOWNSHIP COUNCIL MEETING SCHEDULED FOR MARCH 26, 2020 AT 7:00 PM

Motion: Kauffman          Second: Wiest          All in Favor: yes

Notice is being forwarded in accordance with  
The Open Public Meetings Act  
March 10, 2020